

SOUTH BRENT PARISH COUNCIL

FINANCE COMMITTEE NOTES FOR CONSIDERATION ON 16.11.15

The budget for the coming financial year sets out what the Council expects to be doing in that year.

Thought also needs to be given to what might happen regarding budget cuts by SHDC, DCC etc. against the possible limit set on the increase to a Band D property by the Sec. of State (requiring a Parish Poll).

The attached spreadsheet shows expenditure to October and the forecast expenditure for the remainder of the financial year is also attached.

PAYROLL

The **clerk's** salary has been paid at spinal column point 34 from 1.4.12 (£15.363 per hour for 18 hours per week). This is the salary scale ceiling for the clerk. The anticipated increase in N.I. is due to the end of 'contracted out' pensions in April 2016.

SCP 34	14380
Pension remains at 20.5%	2948
N.I. + 3.4% approx	<u>650</u>
Total	17978

The **cleaner** is paid at £7.50 per hour for 8 hours per week (from 1.4.15, plus £160 per annum for locking and unlocking the play area and toilet).

Including holiday replacement: Total £3,500

This salary is usually increased from 1 April each year (National Living Wage from April 2016 for those aged 25 and over is £7.20 per hour).

Overall total £21,478

OFFICE SUPPLIES

The computer for use by the clerk was replaced in May 2013 and has recently had a health check; a new router was purchased in October 2011. The leased photocopier was replaced in November 2013. Satellite broadband purchased June 2014.

(Photocopier lease + usage £208 p.a.; broadband £420 p.a.) **Total £628**

GRASS CUTTING

Grounds maintenance (contract to 31.3.16)	3528 (net of VAT)
SHDC anticipated refund for 2015-16	1300
DCC " "	<u>653</u>
	1575
St Petroc's PCC grass cutting (2014-15)	<u>616</u>
	2191

LOCAL PRJECTS/GPC

South Brent Community website?

MEDIA

Newsletter 4 issues = 1533 (3x4 sheets, 1x8 sheets + delivery & postage)
Domain name 30 (+ 30 for SB Com. website)
Budget request £1,800 for 2016-17.

PWLB

The loans decrease by £23 per payment (two each year) **£3,322** payable in 2016-17.

OPEN SPACES

(This budget line includes maintenance of the play area, Memorial shelter and bus shelters, seats and benches, as well as installation of new seats etc.)

The Open Spaces Committee requests **£2,500** for 2016-17.

INSURANCE

Fixed for a further year at **£1,040** although the lease of Station Yard will have a cost implication.

PARISH BASIC ALLOWANCE

The Parish Remuneration Panel was to report in the autumn (of 2015); the current allowance payable (from 1.4.14) per elected Councillor is £110.00 (less tax).

ELECTION COSTS

There will be an administrative cost although there was no election in May 2015 (in the past the invoice has been received in the following financial year).

SOUTH BRENT & DISTRICT CARING

The three year agreement to fund £750 p.a. - final payment January 2016.

Julia Willoughby

(Clerk to SBPC)

November 2015