

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

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Cllr John King  
Cllr John Rawlinson  
Cllr Glyn Richards  
Cllr John Summers  
Cllr Greg Wall  
Cllr Donald Wiseman

26 November 2012

Dear Councillor

### **South Brent Parish Council – Media Committee meeting**

You are hereby summoned to attend a meeting of South Brent Parish Council Media Committee on Monday 3 December 2012 at 7.30 p.m. in the Craft Room, The Old School Centre, Totnes Road, South Brent.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

### **AGENDA**

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (nature and extent) with regard to items on the agenda.
4. To consider the granting of dispensations.

5. Public participation session with respect to items on the agenda.
6. Confirm the minutes of the last meeting (attached), and report any matters arising.
7. Arrangements for the collection and delivery of this newsletter.
8. Finalise content of the December newsletter.
9. Review the Freedom of Information policy (email).
10. Should the Council sign up to the Devon Community Directory website [www.directory.devon.gov.uk](http://www.directory.devon.gov.uk)
11. SHDC may be offering a hosted website available in spring 2013 (Cllr Copleston).
12. Review the Parish Council website.
13. Any other relevant matters and date of next meeting.