

South Brent Parish Council

www.southbrent.gov.uk

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Cllr John Rawlinson
Cllr Glyn Richards
Cllr John Summers
Cllr Greg Wall
Cllr Donald Wiseman

27 October 2014

Dear Councillor

South Brent Parish Council – Media Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Media Committee on Monday 3 November 2014 at 8.30 p.m. approximately (following an Open Spaces Committee meeting) in the Craft Room, The Old School Centre, Totnes Road, South Brent.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of a pecuniary interest (and nature) with regard to items on the agenda.
4. To consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.

6. Confirm the minutes of the last meeting (attached), and report any matters arising.
7. Can the database of parish groups and organisations be updated?
8. Review the Freedom of Information policy and Fol requests made/received.
9. Quarterly newsletter: update (including an item on alternatives to posting newsletters).
10. Review the Parish Council website and current status.
11. Consider a recommendation to the Council on a possible new Parish Council website.
12. Discussion of proposal presented by Emily Stewart (of [BASEDtraveler](#)) on 'Creating a South Brent visitor brochure.'
13. Budget request 2014-15.
14. Any other relevant matters and date of next meeting.