

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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Cllr George Link
Cllr Jane Maunder
Cllr John Rawlinson
Cllr Heidi Rice
Cllr Greg Wall

26 May 2015

Dear Councillor

South Brent Parish Council – Media Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Media Committee on Monday 1 June 2015 at 7.30 p.m. for 30 minutes (followed by an Open Spaces Committee meeting) in the Beacon Room, The Old School Centre, Totnes Road, South Brent.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

1. Election of Chairman.
2. Election of Vice Chairman.
3. Record of members present.
4. Apologies for absence.
5. Declarations of interest (and nature) with regard to items on the agenda.
6. To consider the granting of dispensations.



7. Public participation session with respect to items on the agenda.
8. Confirm the minutes of the last meeting (attached), and report any matters arising.
9. Review the Committee terms of reference and delegation arrangements.
10. Update on the following:
 - I. Database of parish groups and organisations.
 - II. Quarterly newsletter: (including alternatives to posting newsletters).
 - III. Review the Parish Council website.
 - IV. Parish Councillor emails.
11. Any other relevant matters and date of next meeting.