

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

Cllr Cathie Pannell
Greenfield
Corn Park
South Brent
TQ10 9DQ
Tel: 01364 72275
chairman@southbrent.gov.uk



CLERK

Mrs Julia Willoughby
PO Box 246
Totnes
Devon
TQ9 9DY
Tel: 01364 72894
clerk@southbrent.gov.uk

Cllr Antony Power
Cllr Cathie Pannell
Cllr John Rawlinson
Cllr Glyn Richards
Cllr Heidi Rodriguez
Cllr Greg Wall

10 October 2017

Dear Councillor

South Brent Parish Council – Media Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Media Committee on Monday 16 October 2017 at 7.30 p.m. in the Beacon Room, The Old School Centre, Totnes Road, South Brent.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Julia Willoughby

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. To consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Confirm the minutes of the last meeting (attached), and report any matters arising.
7. Consider actions from the Parish Plan 2016+ which can be progressed:
dissemination of information to all.

8. Update on the following:
 - I. Quarterly newsletter.
 - II. Parish Council website.
 - III. Database of parish groups and organisations (if required).
9. Review the Freedom of Information policy (email).
10. Feedback from Veaseys on printing costs.
11. Formulate a budget request for 2018-19 (to be considered by the Finance Committee in November).
12. Any other relevant matters and date of next meeting.