

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

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Cllr Cathie Pannell
Cllr John Rawlinson
Cllr Glyn Richards
Cllr Heidi Rodriguez
Cllr Greg Wall

29 May 2018

Dear Councillor

South Brent Parish Council – Media Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Media Committee on Monday 4 June 2018 at 7.30 p.m. in the Beacon Room, The Old School Centre, Totnes Road, South Brent.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Julia Willoughby

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

1. Election of Chairman.
2. Election of Vice Chairman.
3. Record of members present.
4. Apologies for absence.
5. Declarations of interest (and nature) with regard to items on the agenda.
6. Consider the granting of dispensations.
7. Public participation session with respect to items on the agenda.
8. Confirm the minutes of the last meeting (attached), and report any matters arising.
9. Review of the Committee terms of reference (email).

10. Consider the steps required to comply with the General Data Protection Regulations; NALC model privacy notices and Data Protection Policy attached (email).
11. Consider actions from the Parish Plan 2016+ which can be progressed - dissemination of information to all.
12. Update on the following:
 - I. Quarterly newsletter.
 - II. Parish Council website.
 - III. Database of parish groups and organisations (if required).
13. Any other relevant matters and date of next meeting (15 October).