

SOUTH BRENT PARISH COUNCIL

Minutes of a meeting of the Media Committee held on 5 March 2018 at 7.30 p.m. in the Old School Centre, South Brent.

The Chairman welcomed everyone to the meeting.

Open Forum: nothing was raised.

MC 1-3-18 Record of members present

Cllr John Rawlinson in the Chair, Cllrs Glyn Richards and Heidi Rodriguez and Julia Willoughby Clerk to the Council were present.

MC 2-3-18 Apologies for absence

Cllr Greg wall has sent apologies and Cllr Cathie Pannell hopes to be at the meeting by 8 pm.

MC 3-3-18 Declarations of interest (and nature) with regard to items on the agenda

None.

MC 4-3-18 Consider the granting of dispensations

No applications.

MC 5-3-18 Public participation session with respect to items on the agenda

Nothing was raised.

MC 6-3-18 Confirm the minutes of the last meeting, and report any matters arising

The minutes of the last meeting were confirmed and signed; the clerk will attend training on the General Data Protection Regulations next week.

MC 7-3-18 Consider actions from the Parish Plan 2016+ which can be progressed: dissemination of information to all

SWE No Youth representative has come forward. The Casual Council vacancy will be advertised in the bus shelter. Information for visitors to South Brent is on local websites. (No further action at this point)

MC 8-3-18 Update on the following:

I. Quarterly newsletter:

All sorted out for the next edition – thanks to the Chairman. Consideration may need to be given to the list of posted and emailed newsletters (GDPR).

II. Parish Council website

All working well.

III. Database of parish groups and organisations:

No changes; there may well be implications for GDPR. (Cllr Cathie Pannell arrived.)

MC 9-3-18 Devon Association of Local Councils tips for Councillors on social media

- Be clear if the profile is for council use or personal use - and don't blur these boundaries.
- Remember the code of conduct - what is unacceptable offline is unacceptable online also.
- Beware of libel - publishing an untrue statement especially about an individual could result in a claim being made against them.
- Copyright - do not copy images or text without permission

SOUTH BRENT PARISH COUNCIL

- Data protection - do not post personal data without consent.
- Bias and predetermination - do not publish anything which may suggest you've already made up your mind.
- Unacceptable material - publishing obscene material is a criminal offence.

The Committee agreed this information should be included on the next Parish Council agenda; Councillors should not be identified in this capacity when using social media personally.

MC 10-3-18 Any other relevant matters and date of next meeting

The next meeting is scheduled for 4 June 2018, subject to GDPR requirements.

The meeting closed at 8.04 p.m.

DRAFT