

## South Brent Parish Council

[www.southbrent.gov.uk](http://www.southbrent.gov.uk)

### CHAIRMAN

Cllr Greg Wall  
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Cllr Sue Gaskin  
Cllr Mandy Haley  
Cllr Peter Kelly  
Cllr John Rawlinson  
Cllr Greg Wall

31 May 2016

Dear Councillor

### South Brent Parish Council – Open Spaces Committee meeting

You are hereby summoned to attend a meeting of the Parish Council Open Spaces Committee to be held on Monday 6 June 2016 at 8.00 p.m. (following a Media Committee meeting) in the Beacon Room, The Old School Centre, Totnes Road, South Brent.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely

*Julia Willoughby*

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

### AGENDA

1. Election of Chairman.
2. Election of Vice Chairman.
3. Record of members present.
4. Apologies for absence.
5. Declarations of interest (and nature) with regard to items on the agenda.
6. Consider the granting of dispensations.
7. Public participation session with respect to items on the agenda.
8. Confirmation of minutes of the last meeting and report any matters arising – for information only.
9. Review the Committee terms of reference (email).

10. Consider the Parish Council response to the parish Open Space, Sport and Recreation plan (email).
11. Consider whether parking for mobility scooters can be provided in the village.
12. Update on the following:
  - A. Vicarage Road Allotment Field (Cllr John Rawlinson).
  - B. Grounds maintenance;
  - C. Railway Wood: report dates of inspections carried out, and plan future inspections.
  - D. Play area at Sanderspool Cross, including any repairs or maintenance required.
  - E. Bus shelters - consider any works required.
13. Annual inspection of seats, troughs, signs etc. (email)
14. Any items for the next agenda, and the date of the next meeting (7 November).