

## South Brent Parish Council

[www.southbrent.gov.uk](http://www.southbrent.gov.uk)

### CHAIRMAN

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Cllr Richard Fone  
Cllr Sue Gaskin  
Cllr Peter Kelly  
Cllr John Rawlinson  
Cllr Greg Wall

24 July 2017

Dear Councillor

### South Brent Parish Council – Open Spaces Committee meeting

You are hereby summoned to attend a meeting of the Parish Council Open Spaces Committee to be held on Monday 31 July 2017 at 7.00 p.m. (followed by an OSSR meeting at 8.00 p.m.) in the Beacon Room, The Old School Centre, Totnes Road, South Brent.

**Members of the public and the press are most welcome to attend the meeting.**

Yours faithfully

*Julia Willoughby*

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

### AGENDA

1. Election of Chairman.
2. Election of Vice Chairman.
3. Record of members present.
4. Apologies for absence.
5. Declarations of interest (and nature) with regard to items on the agenda.
6. Consider the granting of dispensations.
7. Public participation session with respect to items on the agenda.
8. Confirmation of minutes of the last meeting and report any matters arising – for information only.
9. Review the Committee terms of reference (email)

10. Consider quotations received for replacing the seesaw and slide at Sanderspool Cross play area (as part of the Open Space, Sport and Recreation plan).
11. Update on the following:
  - A. Station Yard, including missing 'No Exit' sign.
  - B. Vicarage Road Allotment Field.
  - C. Grounds maintenance.
  - D. Railway Wood: report dates of inspections carried out, and plan future inspections.
  - E. Play area at Sanderspool Cross - any repairs or maintenance required, including an update from the park keeper.
  - F. Bus shelters - consider any works required.
12. A new litter bin has been requested for the footpath between Heather Park and Courtenay Park, or at the entrance to the Rec. from Heather Park.
13. Annual inspection of seats, troughs, signs etc. (email)
14. Any items for the next agenda, and the date of the next meeting.