

## SOUTH BRENT PARISH COUNCIL

MINUTES of a meeting of the Open Spaces Committee held on 31 July 2017 at 7.00 p.m., in The Old School Centre, Totnes Road, South Brent.

Open Forum: nothing was raised.

### OS 1-7-17 Election of Chairman

Cllr Carol Doree proposed that standing orders are suspended and nominated Cllr Peter Kelly for the office of Chairman of the Committee; seconded by Cllr Sue Gaskin and agreed.

### OS 2-7-17 Election of Vice Chairman

Cllr John Rawlinson was nominated as Vice Chairman by Cllr Sue Gaskin seconded by Cllr Carol Doree and agreed.

### OS 3-7-17 Record of members present

Cllr Peter Kelly in the Chair, Cllrs Carol Doree, Sue Gaskin, John Rawlinson; Glyn Richards (IT volunteer) and Julia Willoughby clerk to the Council were present.

### OS 4-7-17 Apologies for absence

None.

### OS 5-7-17 Declarations of interest (and nature) with regard to items on the agenda

None declared.

### OS 6-7-17 Consider the granting of dispensations

No applications.

### OS 7-7-17 Public participation session with respect to items on the agenda

None.

### OS 8-7-17 Confirmation of minutes of the last meeting and report any matters arising – for information only

Minutes of the last meeting were confirmed and signed.

The clerk will enquire whether large recycling bin behind the phone box can be relocated or an alternative bin found and will notify DCC that bollards outside the Co-op Store have been knocked out of alignment.

The preferred relocation for the bin from the Old School Centre steps is at the junction of Hillside and Harwell Lane, where there are two posts in the bank (SHDC will be notified).

### OS 9-7-17 Review the Committee terms of reference

**No changes are required to the Committee terms of reference.**

### OS 10-7-17 Consider quotations received for replacing the seesaw and slide at Sanderspool Cross play area (as part of the Open Space, Sport and Recreation plan).

The Committee viewed the proposals provided by the three companies. The brief is for a replacement of the seesaw with an inclusive piece of equipment and replacement of the slide, possibly with something more challenging for up to 12 year olds. The Committee recommends **quotations received for replacing the seesaw and slide at Sanderspool Cross play area should be made available for public consultation on**

**our website; with some information and a link in our newsletter and a display in the notice board at the play area.**

OS 11-7-17 Update on the following:

- A. Station Yard, including missing 'No Exit' sign; the Chairman is investigating a replacement sign.
- B. Vicarage Road Allotment Field: nothing to report.
- C. Grounds maintenance: enquiries will be made to find out whether the contract includes picking up grass cuttings in the play area and Sanderspool Green.
- D. Railway Wood: report dates of inspections carried out, and plan future inspections. Inspections have been carried out. Future inspections: Jul – PK, Aug – SG, Sept – JR, Oct – SG, Nov – CD, Dec – PK.
- E. Play area at Sanderspool Cross any repairs or maintenance required, including an update from the park keeper.  
Our Park keeper has advised the clerk that the gate in Totnes Road has a broken rail; the parish tradesman has quoted £35-40 for this repair and will look at wobbly gate posts at the Exeter Road gate.  
In view of the state of repair of the fencing and gates, perhaps the S106 funds might include replacing the play area fencing and gates.
- F. Bus shelters - consider any works required.  
The bus shelter above London Inn Mews is to be redecorated.

OS 12-7-17 A new litter bin has been requested for the footpath between Heather Park and Courtenay Park, or at the entrance to the Rec. from Heather Park

As there will be a cost to providing a new bin, **SHDC will be asked to move the bin on the footpath (from Exeter Road) to the gate at the Heather Park entrance to the Rec.**

OS 13-7-17 Annual inspection of seats, troughs, signs etc.

Members of the Committee will inspect these and report any works required to the clerk.

PK – A, G, J, L, M, N, S, U.

SG – C, F, Q.

CD – E, H, O.

JR – I, V.

GR – D, K.                      PR – P, R.                      ZR – B.

The parish tradesman will be asked about T, the sign on the roundabout, which is not straight.

OS 14-7-17 Any items for the next agenda, and the date of the next meeting

The next meeting will take place on 6 November 2017.

The meeting closed at 7.56 p.m.