

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

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## CLERK

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20<sup>th</sup> March 2012

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 26<sup>th</sup> March 2012 at 7.30 p.m., in the side hall at South Brent Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items within their Register of Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

## AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (nature and extent) with regard to items on the agenda.
4. Public participation session with respect to items on the agenda.
5. Police report (Crime and Disorder Reduction).
6. District / County Councillors and DNPA Parish Council representatives report.
7. Confirmation of the minutes of the Parish Council meeting held on 27<sup>th</sup> February.
8. Report matters arising from the minutes – for information only.
9. Correspondence received from Plymouth County Court.
10. Correspondence circulated to Councillors:
  - 1) DNPA: Unauthorised encampment on land at Marley Head.
  - 2) Dept. of Environment, Food & Rural Affairs: Consultation on changes to National Park governance.
11. Station Yard car park - update on SHDC consultation about car parking charges, and a Parish Council survey of the car park.

12. Completion of form for SHDC regarding services the parish might take over (attached).
13. Progress with the pedestrian crossing point in Station Road.
14. Process for advertising the casual vacancy in the Village Ward.
15. Parish Council Committees:
  - Planning Committee** minutes of the meeting held on 13<sup>th</sup> February (available at the meeting) to be adopted;
  - Media Committee** minutes attached for information;
  - Open Spaces Committee** report;
  - Signal Box Working Group** report.
16. Personal Basic Allowance for Councillors 2012-13 (£107.50 less tax) will be paid in April, unless the clerk is notified otherwise.
17. Update on changes made in the play area at Sanderspool Cross following vandalism.
18. Progress with arrangements for Her Majesty's Diamond Jubilee celebrations.
19. Correspondence available on the table at the meeting (or by arrangement with the clerk):
  - a) SHDC: (From CEO to M.P.) on 9 Feb. SHDC agreed to defer parking charges until the spring.
  - b) PC Hopper: a problem solving plan is being made for Exeter Road; the new cycle lane on the road should slow down traffic.
  - c) SHDC: A devolved services and assets project is being worked on.
  - d) SHDC: the Independent Panel recommends that the Parish Basic Allowance 2012-13 should be 2.5% of District Basic Allowance for this parish.
  - e) South Brent & District Caring: launch event 4 April 3.30-7.00 p.m.
  - f) Devon Association of Local Councils newsletter: new Councillor short course 13 Sept in South Brent.
  - g) R Everett: could a publicity guide for South Brent be published?
  - h) J & M Gladstone: (copy of email to Cllr Tucker) re. Station Yard car park.
  - i) A Spring: (copy of email to Cllr Tucker) re. Station Yard car park.
  - j) DALC: membership form for 2012-13 (£570.66).
  - k) M Goss: tree works (canopy shaping) will start at the Allotment Field on 26.3.12.
  - l) J Nutley: access improvements at the Carew Service Station will be on highway land.
  - m) Highways Agency: improvements at the Carew will not include a new traffic lane.
  - n) P Eells – SHDC: could attend a Council meeting to discuss the Devon Home Choice Allocation Policy.
  - o) DCC: 2013 National Bus Pass renewal.
  - p) Dartmoor Hill Farm project update.
  - q) DCC Emergency management newsletter.
  - r) DCC: Devon Minerals update available.
  - s) St John Ambulance: does this community need a defibrillator?
  - t) Clerks & Councils Direct magazine.
  - u) Open Door newsletter from Devon & Cornwall Housing.

20. Arrangements for the Annual Parish Meeting on 2 May and Community Champion Awards.
21. Report highway matters including outstanding issues, and street cleaning required.
22. Finance: Accounts for payment.
23. Items for press release and/or the newsletter.
24. Items for the next agenda.
25. Dates of Parish Council meetings:

16 Apr - Planning Committee (and decide Community Champion Awards);  
23 Apr - Parish Council;  
30 Apr - Finance Committee;  
2 May - Annual Parish Meeting.