

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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17 July 2012

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 23 July 2012 at 7.30 p.m., in the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items within their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Mr Paul Eells – Housing Services Manager, SHDC will discuss the Devon Home Choice Allocation Policy.
2. Record of members present.
3. Apologies for absence.
4. Declarations of interest (nature and extent) with regard to items on the agenda.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 28 May.
8. Report matters arising from the minutes – for information only.
9. Response from SHDC to the Freedom of Information request regarding parking charges proposed for the Station Yard car park, and SHDC consultation.
10. Parish Council Committees:
Christmas lights working group notes of the meeting held on 18 June attached; recommendations:
Festoon cables are wound with red tinsel (£500); new festoon cabling to be installed from the end of 'Moor So' and across the Mare & Foal, all festoons with blue and white bulbs (or other colour scheme); a new wall feature on the Co-op

this year, and all wall features are Christmas trees with twinkling icicle lights; 'Merry Christmas' above the Mare & Foal (4m garland) or a tree (all for £1,750 + VAT) and installed for 24 November 2012.

Open Spaces Committee minutes of the meeting held on 18 June attached; recommendations:

- i) The Council continues to hold the aspiration that Totnes Road should be a shared surface with a pedestrian zone, all on one level.
- ii) Toilet tissue is provided and a robust stainless steel holder is provided for £95 if the design is suitable (Cllr Donna Warne will check the tissue holder in the toilet at Stockbridge Lane).
- iii) The stone litter bin at Sanderspool Cross is filled with soil and a tree or shrub is planted in it (in consultation with the Tree Warden).

Finance Committee minutes of the meeting held on 2 July attached; recommendations:

- The clerk continues to log her working hours to check that she is not inundated; at spinal column point 34, she is at the top of her pay scale; the Council is advised that the clerk often works at weekends from choice. This Committee will review the clerk's working hours at each meeting; no further action required.
 - a 16 GBT memory stick is purchased to back up Council documents etc.
11. District / County Councillors and DNPA Parish Council representatives report.
 12. Planning matters:
 - A) Decisions
 - B) Applications:
 - 0328/12 Solar panels on roof of outbuilding to supply solar energy to dwelling (retrospective application) at Furze Pen Farm, South Brent;
 - 0351/12 Erection of uPVC conservatory at rear of property at Farriers, Glazebrook Court, South Brent;
 - 0354/12 Erection of residential care home on existing brownfield site at Manor Mills, South Brent;
 - 0365/12 & 0371/12 (Listed Building) Amendments to details approved under previous applications at Higher Lutton, South Brent;
 - 03379/12 Replacement of existing Lawson cypress hedge with 1.8 m high close-boarded fence to facilitate installation of new footway and cycleway 2.5m wide (retrospective application) at Hill View, Exeter Road, South Brent;
 - 0383/12 Change of use and conversion of an existing nursing home to a single residential dwelling including the provision of self-contained holiday let and the construction of a new garage with ancillary accommodation over at Pinewood Lodge, Didworthy, South Brent.
 13. Correspondence circulated to Councillors:
 - 1) Ivybridge & District Community Transport Association: grant application for £100 and passenger numbers.
 - 2) M Orr: suggestions for safety improvements in Exeter Road at the entrance to the village (from Exeter).
 - 3) J Goodfellow: the tree at Clobells steps could be pollarded (at a cost of £745).
 - 4) G Pannell: two replacement trees for 'The Patch' will cost £38.40 each + VAT; Mr Moore may contribute towards this cost.

14. The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 come into force on 1 July 2012 and there is a requirement that the code of conduct complies with the Localism Act 2011; either the National Association of Local Councils template or SHDC version should be adopted (attached).
 15. Unregistered land at Lutton has recently been fenced, should the Council take any action?
 16. Further notification of receipt of planning permission was sent to members of the Maye family on 2 July regarding the uplift clause on the allotment field in Vicarage Road.
 17. Report on SHDC northern area cluster meeting 10 July (Cllr Greg Wall).
 18. Should the Parish Council make an application to the Town and Parish Fund for South Brent and District Caring, or any other organisation.
 19. Consider whether a one way traffic system should be introduced for the centre of South Brent.
 20. South Brent youth club and young people (Cllr Peter Kelly).
 21. Confirm changes required to the leases with VRAA for the allotment field.
 22. Railtrack to be advised that vegetation is growing through the railings in Station Approach.
 23. Additional picnic tables would be desirable in the play area at Sanderspool Cross.
 24. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) Highways Agency: suggestions for the A38 Carew slipway exit from Mr Everett would not conform to standards.
 - b) SHDC: toilet tissue and dispenser information.
 - c) DNPA: Dartmoor Sustainable Development Fund has funding of up to £400 for one off projects that 'celebrate their community'.
 - d) Devon Association of local Councils: newsletter.
 - e) Community Council of Devon: Rural Futures: working together conference 28 Sept. at Exeter Racecourse.
 - f) Devon & Cornwall Police: a Police and Crime Commissioner for this area will be elected on 15 November.
 - g) Mr & Mrs G Rapson: email thanking the Parish Council for their support.
 - h) DCC: Emergency management newsletter.
 - i) The Conservation Volunteers (formerly BTCV): contact information.
 - j) DCC: Devon Waste Plan consultation; site appraisal findings available.
 - k) South Hams 'Connect' magazine: multi-agency news.
 - l) 'Clerks & Councils Direct' magazine.
 - m) Senior Council for Devon newsletter.
 25. Report highway matters and street cleaning required.
 26. Finance: Accounts for payment
 27. Items for press release and/or the newsletter.
 28. Items for the next agenda.
 28. Dates of Parish Council meetings: 20 Aug - PC; 3 Sept - Finance Committee; 10 Sept - Planning Committee; 17 Sept - Open Spaces Committee; 24 Sept - PC.
- PLEASE WOULD MEMBERS OF THE FINANCE COMMITTEE CARRY OUT AN INTERNAL AUDIT FOLLOWING THE MEETING; THANK YOU.