

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

Cllr Mark Copleston
3 Brent Mill Cottages
South Brent
Devon
TQ10 9JD
Tel: 01364 73346
Email: chairman@southbrent.gov.uk



CLERK

Mrs Julia Willoughby
1 Didworthy Cotts
Didworthy
South Brent
TQ10 9EF
Tel: 01364 72894
clerk@southbrent.gov.uk

15 October 2012

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 22 October 2012 at 7.30 p.m., in the side hall at the Village Hall, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Co-option of a Councillor for the Village Ward.
2. Record of members present.
3. Apologies for absence.
4. Declarations of interest (nature and extent) with regard to items on the agenda.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 September.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees and working groups:
 - Media Committee** meeting held on 17 September (minutes attached)
recommendations:
 1. No changes are required to the terms of reference.
 2. A share in a franking machine might be considered.
 3. Signing up to the Devon Community Directory website is deferred until the Council's postal address is decided.

4. The budget line for 2013-14 includes paying a webmaster to design a site which can be managed corporately by Chairs of Committees.

Christmas lights working group meeting held on 1 October (notes attached) and recommendation:

The Community Champions are invited to switch on the lights at 6.00 p.m. on 24 November.

11. Appointment of a representative to Vicarage Road Allotment Association.
12. Planning matters:
 - A) Applications:
 - 0536/12 Installation of Environment Agency rain gauge apparatus at land on track adj. to Avon Water Treatment Works, Shipley Bridge, South Brent;
 - 14/2182/12/F Installation of ground mounted solar array (total site area 17.5 hectares), estimated output 5 megawatts and associated infrastructure including up to 11 buildings to house electrical equipment, land at Southdown Farm, Dartington, Totnes;
 - 39 45/2274/12/F Full application to lay rolled stone crane pad, together with associated access track spur from existing farm track and installation of an electrical equipment store, North Park Field, Marley Thatch Farm, South Brent.
13. Correspondence circulated to Councillors:
 - 1) Cllr G Wall: research into Parish minutes; on 22.1.1973 the Council agreed not to oppose objections to the registration of Lutton Green.
 - 2) Devon Association of Local Councils: advice regarding the land at Lutton; this is not common land so the Council has no powers or duties with regard to the land.
 - 3) Mr P Maye: the Maye Trustees have sought advice and will not seek a formal valuation of the field at Vicarage Road, South Brent (re. uplift clause).
 - 4) Certificate of Satisfaction of judgment debt issued to the Parish Council.
 - 5) Carnival Committee: application for financial assistance with the carnival running costs 2012-13 towards public liability insurance of £700.
14. Should the survey on use of the Station Yard car park be released to SHDC; any other considerations ahead of the report on all free car parks across the district?
15. Consider the Community Benefit Dividend to be received from the solar farm at Marley Thatch.
16. Street lighting and use of CCTV in the centre of the village (Cllr Donna Warne).
17. Arrangements for the Service of Remembrance and Re-dedication (11 Nov.).
18. Secure storage of Parish Council deeds and documents.
19. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) Village Hall Committee: does the Committee need permission from the Council to use the parish crest on a new sign?
 - b) Mrs Wood: after caring for the plant trough in Exeter Road for many years, she has now had to stop.

- c) J Goodfellow: when putting out notices regarding work to pollard a tree at Clobells steps, he found that the entire tree has been felled.
- d) SHDC: a consultation on waste and recycling in South Brent was considered.
- e) Cllr P Dredge (Ivybridge TC): report on the peer challenge meeting at SHDC.
- f) DNPA: a Council representative and substitute for the DNP Forum are invited.
- g) South West Highways Ltd.: temporary road closure in Butchers Lane from 20 Dec.
- h) DNPA: applications to the 'Celebrate your Community' fund can be made until the end of October.
- i) Ivybridge & District Association of Local Councils; notes of the meeting on 19.9.12.
- j) National Association of Local Councils: the Quality Parish Scheme is to be reviewed and re-launched in 2013.
- k) DCC: Devon Records Office is now Devon Heritage Centre.
- l) WWD Ltd.: community driven housing projects.
- m) Dartmoor Hill Farm Project: newsletter.
- n) Western Power Distribution: stakeholder workshop 13.11.12.
- o) Senior Council for Devon newsletter.

20. Report highway matters and street cleaning required.

21. Finance: Accounts for payment

22. Items for press release and/or the newsletter.

23. Items for the next agenda.

24. Dates of Parish Council meetings:

5 Nov - Planning Committee (if required);

19 Nov - Finance Committee;

26 Nov - Parish Council;

3 Dec - Media Committee;

10 Dec - Planning Committee (if required);

17 Dec - Parish Council.

**Please would members of the Finance Committee remain after the meeting to carry out an internal check of the accounts. Thank you.