

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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20 January 2014

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 27 January 2014 at 7.30 p.m., in the side hall at the Village Hall, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of a pecuniary interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 16 December.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
Planning Committee: minutes of the meeting held on 11 November 2013 to be adopted.

The Planning Committee meeting held on 13 January recommends:

The Parish Council enters into a 10 year lease agreement for the whole of the Station Yard at £4,500 p.a. (termination is on 12 months' notice). The option to purchase the area should then be fully investigated; this may involve a package agreement with SHDC and the cumulative lease payments being deducted from the purchase price.

Finance Committee meeting held on 18 November 2013 (minutes attached)
recommendations:

- A. The Parish Council adopts the model 'Dignity at Work Policy' (attached).
- B. The Parish Basic Allowance is available to all eligible Councillors for 2014-15.
- C. The clerk's salary will not change on 1.4.14; (when further information is received on an agreed national increase the clerk's salary will be reviewed).
- D. The Parish Council increases the cleaner's salary to £7.00 per hour from 1.4.14, in line with the National Living Wage.
- E. S137/GPC and Local Projects budget lines are amalgamated and named Local Projects (GPC).
The Media budget line is increased as more newsletters are required.
The Community Benefit Fund is not included in the precept calculation.
- F. A budget of £41,652 less the support grant of £4,160 gives a precept request of £37,492 for 2014-15. N.B. the support grant will not be available in 2015-16. (DALC newsletter Dec 2013.)
- G. No changes are required to the complaints, grievance and discipline procedures.

Proposed **development adjacent to Palstone Lane** report on stakeholder group meeting and the Development Brief.

11. Correspondence circulated to Councillors:
 - 1) SHDC: Seasonal closure of under utilised public toilets.
 - 2) South Brent Action & Community Group: application for assistance with costs of The Toll House.
12. Planning:
 - A. Decisions.
 - B. Application – 0679/13 Change of use of office (A1) to use as a dwelling (under Class M of the GPDO) at 15 Station Road, South Brent.
 - C. Any amended applications.
13. Response from DCC Highways regarding possible safety measures for Exeter Road (near London Inn Mews and Corn Park).
14. Commemoration of World War I.
15. Report on Christmas lights 2013.
16. Encourage nominations for the Community Champion Awards.
17. Active Villages funding proposals.
18. Consider two applications to the Community Benefit Fund (small grants £100-250) available at the meeting.
19. A portable amplifier has not yet been purchased for the Parish Council (as recommended at the November meeting); is the purchase necessary?
20. Link Primary School governor report (Cllr Donna Warne).
21. Community swimming pool update (Cllr Donna Warne).

22. Correspondence available on the table at the meeting (or by arrangement with the clerk):
- a) SHDC: Christmas card.
 - b) Chair of Village Hall Committee: Letter of thanks for the Community Benefit Grant of £700; and email from the Treasurer.
 - c) A Nicholls: Thanks for the Community Benefit Grant of Grant of £1,000 to the Recreation Association; when they are able to proceed arrangements will be made for the Council to be the accountable body.
 - d) D King-Smith: acknowledgement that a grant would not be made from the Community Benefit Fund.
 - e) P Reay: Thanks for Community Benefit Grant of £100 to Brent Birders.
 - f) I Rooke: Thanks for Community Benefit Grant of £100.
 - g) Devon Pensions: from 1.4.14 the employer contribution rate of 20.5% of pay will be applicable for the clerk's pension.
 - h) DCC: consultation on public transport and concessionary bus travel (from April 2014) is at <http://new.devon.gov.uk/publictransportbudget>
 - i) SHDC: AONB news.
 - j) Western Power Distribution: stakeholder workshops taking place in February.
 - k) SHDC Dog Warden: Fixed penalty notices can be issued for dog fouling if the owner's identity is known and the fouling was witnessed. The area near the school is being patrolled, she is unsure about spray paint.
 - l) Highways Agency: Improvements at the Carew were funded by Shell to improve safety for motorists.
 - m) DCC: engagement events – accommodation strategy for older people.
 - n) Devon Countryside Access Forum: new members are sought.
 - o) Devon Campaign to Protect Rural England: Best Kept Village Competition 2014.
 - p) Clerks & Councils Direct magazine.
 - q) Brent Island Trust: letter of thanks for the Community Benefit Grant of £1,000.
 - r) Devon Association of Local Councils: January newsletter.
 - s) DALC: nominations of Chairmen of Councils for Buckingham Palace Garden Parties.
 - t) Devon Senior Voice magazine.
 - u) SHDC: Housing Surgery 12 March for Parish Council.
 - v) DALC: membership of 'Healthwatch' Devon and magazine.
 - w) Mr K Smith: there are illegal posters on telegraph poles in the village including one on the Housing Need Survey from the Parish Council.

23. Report highway matters and street cleaning required.

24. Finance:

Accounts for payment including contributions towards electricity used for Christmas lights.

25. Items for press release and/or the newsletter.

26. Items for the next agenda.

27. Dates of Parish Council meetings:

3 Feb - Open Spaces Committee;

10 Feb - Planning Committee;

24 Feb - Parish Council.