

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

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## CLERK

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17 March 2014

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 24 March 2014 at 7.30 p.m., in the side hall at the Village Hall, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

## AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of a pecuniary interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 February.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Resignation of Mrs L Austin from the Parish Council.
11. Parish Council Committees, working groups and stakeholder groups:

**Planning Committee:** minutes of the meeting held on 10 February to be adopted.

Update on the proposed **development adjacent to Palstone Lane** and any comments on the draft Housing Need Survey (email).

**Beating the Bounds** working group; summary of the probable costs of organising this event on 17 May 2014.

12. Correspondence circulated to Councillors:
  - 1) Mr J Thompson: enforcement of on street parking in the village.
  - 2) The Local Government Boundary Commission for England: electoral review of the South Hams – final recommendations.
  - 3) South Brent Pre-School, Before & After School Club: application for a grant of £1,000.
  - 4) Devon & Cornwall Police: response to Freedom of Information enquiry.
13. Progress with a lease for the Station Yard.
14. Planning application:

0124/14 Erection of building for additional storage and office accommodation at Willow House (formerly Leaze Court), South Brent.
15. Palstone Park Recreation Field:
  - A. Update on the proposed installation of solar pv panels;
  - B. Consider whether the Parish Council should be the accountable body for replacement windows and a door;
  - C. Bags for dog walkers at the Rec. Field.
16. Consider planning for emergency situations.
17. St Petroc's PCC grass cutting review 2014 (Cllr Donald Wiseman).
18. Update on possible safety measures for Exeter Road (near London Inn Mews).
19. Possible community orchard locations in the village.
20. Consider applications to the Community Benefit Fund (small grants £100-250) available at the meeting.
21. Arrangements for the Annual Parish Meeting on 13 May, (nominations for Community Champion Awards required).
22. Correspondence available on the table at the meeting (or by arrangement with the clerk):
  - a) S Doree: email thanking the Council for the Community Benefit Fund grant.
  - b) DCC: Consultation on the future of residential care services at 20 DCC Residential Care Homes.
  - c) Devon Association of Local Councils: newsletter.
  - d) SHDC: Repairs to holes in concrete next to the Memorial shelter and replacement of a post will cost £245.
  - e) DCC: A larger pipe in a buddle hole at Hillside would cost around £1,000 to install.
  - f) DCC: Emergency management newsletter.
  - g) J Rumble, DNPA: There are no issues outstanding regarding the Jubilee Crossing.
  - h) Clerks & Councils Direct magazine.
  - i) Totnes and District Traffic & Transport Forum: parish representatives needed.
  - j) DCC: bollards should be installed at the Jubilee Crossing soon.
  - k) G Pannell, St Petroc's Churchyard Committee: email thanking the council for the 50% contribution towards felling a tree in the 1910 Cemetery, carried out recently.

- l) Devon & Cornwall Police: Members of the public have reported a man knocking on doors selling alarm systems. Do not give out personal information or allow strangers into your home and always check ID. Advise vulnerable neighbours of this message.
- m) PCSO R Broadhurst: Officers will deal with anyone parking illegally in the village.

23. Report highway matters and street cleaning required.

24. Finance: accounts for payment.

25. Items for press release and/or the newsletter.

26. Items for the next agenda.

27. Dates of Parish Council meetings:

7 Apr - Planning Committee (if required);

14 Apr - Finance Committee;

28 Apr - Parish Council;

12 May - Planning Committee (if required);

13 May - Annual Parish Meeting.