

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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22 April 2014

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 28 April 2014 at 7.30 p.m., in the side hall at the Village Hall, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of a pecuniary interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 March.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Co-option of a new Councillor on to the Parish Council at the May meeting.
11. Parish Council Committees, working groups and stakeholder groups:

Planning Committee: minutes of the meeting held on 10 March to be adopted.

Parish Council meeting held on 17 March 2014, to consider whether any amendments are required to the guidelines and application forms for the **Community Benefit Fund** of £6,300 p.a. Minutes and amended forms attached.

Finance Committee meeting held on 14 April, recommendation:

The accounts for the year ended 31 March 2014 are adopted by the Council (forwarded by email and available at the meeting).

Update on the proposed **development adjacent to Palstone Lane** and the draft Housing Need Survey.

12. Correspondence circulated to Councillors:

- 1) SHDC: Update and draft Heads of Terms for discussion for the lease of the Station Yard.
- 2) DCC: response to query regarding the location of bollards at the Jubilee Crossing.
- 3) Brent Island Trust: Grant application for £610 towards work required to repair Brent Island Bridge.
- 4) DCC: Regarding the preliminary risk assessment for Beating the Bounds, all marshals need to have full Chapter 8 accreditation in order to stop traffic on the highway.

13. Planning application:

0199/14 Installation of solar PV panels on roof of pavilion at Palstone Park Recreation Ground, Exeter Road, South Brent.

14. Palstone Park Recreation Field:

- A. Update on the proposed installation of solar PV panels.
- B. Consider the appointment of a Parish Council representative for negotiations.
- C. Bags for dog walkers at the Rec. Field – or elsewhere in the village.

15. South Brent Pre-School, Before & After School Club: application for a grant of £1,000; accounts requested.

16. South Hams Citizens Advice Bureau: grant application (£100 granted on 24 June 2013).

17. Totnes and Dartmouth Ring & Ride: grant application (£400 granted on 24 June 2013).

18. Arrange a meeting of representatives of the Parish Council with representatives of the Action & Community Group, regarding the Toll House.

19. Update on possible safety measures for Exeter Road (near London Inn Mews).

20. Consider applications to the Community Benefit Fund (small grants £100-250) available at the meeting.

21. Nominations for the Community Champion Awards.

22. Arrangements for the Annual Parish Meeting on 13 May.

23. Consider the proliferation of posters in the village.

24. Consider whether two new village signs should be purchased at £425 (Cllr Peter Kelly).

25. Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) R Sheard: arrangements for his departure from SHDC.
- b) DCC: temporary road restrictions for Carnival week.
- c) SHDC: Community Safety Forum 30 April 1-4 p.m. Rattery.

- d) P Brown: notes from Council minutes relating to World War 1.
- e) Diptford Parish Council: Annual Parish Meeting 29 April, including DCC no longer maintaining minor lanes, green lanes and tracks.
- f) Gary Streeter M.P.: acknowledgement regarding the Boundary Commission.
- g) Devon Association of Local Councils: April newsletter.
- h) Sarah Wollaston M.P.: the Council's disappointment regarding ward members proposed for SHDC is understood.
- i) SHDC: Avondale House is due for completion on 16 May; all local families who need 3 or 4 bedroom housing should register with Devon Home Choice.
- j) SHDC: notes of the Parish Cluster meeting 18 March 2014.
- k) SHDC: workshop 'Planning for the future' 2 May 10-1.00 p.m.
- l) David Cameron M.P.: £2,000 is to be cut from the employer NICs bill.
- m) Devon Senior Voice newsletter.
- n) S McIver: request for a new litter bin near Longfield, Plymouth Road.
- o) DCC: the Devon Waste Plan will be examined in July.
- p) 'Junk mail' newsletter from Devon Community Recycling & Composting Network.
- q) Came & Company: insurance update.
- r) J & R Elford: A pedestrian in Totnes Road was soaked by passing traffic and the 'SLOW' signs on the road have worn off.
- s) S Webber: card thanking the Council for the grant from the Community Benefit Fund.

26. Report highway matters and street cleaning required.

27. Finance: Personal Basic Allowance (less tax) will be paid to Councillors, unless they have advised the clerk that they do not wish to claim the Allowance for 2014-15.
Accounts for payment.

28. Items for press release and/or the newsletter.

29. Items for the next agenda.

30. Dates of Parish Council meetings:

12 May - Planning Committee and finalise the Housing Need Survey;

13 May - Annual Parish Meeting at Palstone Pavilion;

19 May - Annual Parish Council meeting.

***Following the meeting would members of the Finance Committee please carry out an internal audit of the Council accounts; thank you.