

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

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## CLERK

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14 July 2014

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 21 July 2014 at 7.30 p.m., in the side hall at the Village Hall, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

## AGENDA

1. Mr J Presley will provide an update on the South Brent Community Land Trust.
2. Record of members present.
3. Apologies for absence.
4. Declarations of a pecuniary interest (and nature) with regard to items on the agenda.
5. Consider the granting of dispensations.
6. Public participation session with respect to items on the agenda.
7. Police report (Crime and Disorder Reduction).
8. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 23 June.
9. Report matters arising from the minutes – for information only.
10. District / County Councillors and DNPA Parish Council representatives report.
11. Parish Council Committees, working groups and stakeholder groups:

**Planning Committee** recommendation of the meeting held on 9 June:

The terms of reference at 6 should read 'District Council Development Management meetings' (rather than District Council Planning meetings).

**Finance Committee** meeting held on 16 June, (minutes attached) recommendations:

1. An addition is required to the terms of reference:

- 5 g Dignity at work policy.
2. £225 should be transferred to the earmarked reserves account towards election costs (from 2013-14).
  3. The revised spreadsheet showing the total held in earmarked reserves including interest accrued over the years is adopted by the Council (email).
  4. The Health & Safety policy needs no changes.
  5. The Parish Council pays £760.88 for the installation of satellite broadband and the ongoing cost of the service in order that the clerk to the Council may carry out her work.
  6. The Pension Discretions Policy available at the next Parish Council meeting is adopted.

**Christmas Lights working group** meeting held on 16 June, recommendations:

A twist of gold and red star wall features standing at a right angle to the buildings; a smaller 'Merry Christmas' garland on the Luscombe Maye building; two large (8 foot) stars on the Anchor building and above the Mare & Foal and artificial trees with lights above the two pubs, to be installed before 29 November 2014 at a cost of £2,150 +VAT.

Our Young Community Champion is invited to switch on the lights on the evening of the winter carnival (and the Community Champion is invited to attend the Annual Parish Council dinner).

Update on the proposed **development adjacent to Palstone Lane**.

12. Cllr Mandy Haley would like to join the Planning Committee.
13. Consider the response from Windeatts Solicitors regarding ownership of the Village Hall.
14. South West Highways: providing a contrasting surface for the Jubilee Crossing will cost £1,882.50 + VAT.
15. Correspondence circulated to Councillors:
  - 1) D Paton – SHDC: responses to queries regarding draft heads of terms for Station Yard.
  - 2) District Cllr Simon Wright: response to enquiries about the 'affordable' housing at Avondale Terrace and whether homes for 'social rent' should be sought for South Brent.
  - 3) Grant Thornton UK LLP: the external auditor has concluded the audit of the Parish Council accounts for 2013-14, there are no matters to report.
  - 4) Entanet: the broadband cancellation fee of £246.25 has been credited to the Parish Council.
  - 5) BT Broadband: there is now capacity for a new broadband service, compensation would need to be sought through the provider (Entanet).
16. Progress with a lease agreement between the Rec. Association and the Parish Council.
17. Provision of a disabled parking bay in the village by DCC Highways, should the location be changed to Station Road (first bay nearest the Jubilee Crossing) or remain outside the Co-op.
18. Funding the re-planting of the troughs in Wellington Square.

19. Update on possible safety measures for Exeter Road (near London Inn Mews).
20. Correspondence available on the table at the meeting (or by arrangement with the clerk):
- a) Mr K Smith: information available from SHDC about dog fouling.
  - b) Devon Association of Local Councils newsletter May 2014.
  - c) Totnes and Dartmouth Ring & Ride: letter of thanks for the grant from the Council.
  - d) South Hams Citizens Advice Bureau: letter of thanks for the grant from the Council.
  - e) DALC: June newsletter.
  - f) DCC: the County Council will stop providing day services for older people and those with learning disabilities, except in areas of insufficient alternative supply.
  - g) DCC will stop provision of residential care services in the 20 homes consulted on.
  - h) DNPA: consultation on the review of library services by DCC.
  - i) DCC Highways: (response to a letter sent on 8 May) Totnes Road is on a list for works; a cost for two extra bollards outside the Post Office will be sent on and the slabs installed in Fore Street are to be dealt with by the utility company.
  - j) South Hams CAB: requirements for an outreach in South Brent.
  - k) Dean Prior PC: the Police have requested that incidents involving speeding cyclists are reported to them on 101.
  - l) DCC: phasing out of day services for older people.
  - m) DCC will stop provision of residential care services in 20 homes over 18 months.
  - n) DALC newsletter July.
  - o) Clerks & Councils Direct magazine.
  - p) DNPA: grants are available in 2014-15 from 'Your Dartmoor Fund' and 'Dartmoor Communities Fund'.
  - q) Sgt H Gerig: the Police no longer have the capacity to produce crime reports for Parish meetings.
  - r) DCC Highways: white lines near London Inn Mews have been unchanged for 12 months.
  - s) R Everett, SB Action Group: an informal meeting to discuss the Old Toll House could be held after mid-August.
  - t) Mrs J Wells: could residents inform others if they are to have fireworks – due to the distress caused to animals.
  - u) Connecting Devon and Somerset: high-speed broadband will be available in Chudleigh, Ilsington etc.
  - v) Devon Senior Voice newsletter.

21. Report highway matters and street cleaning required.

22. Finance:

Accounts for payment.

23. Items for press release and/or the newsletter.

24. Items for the next agenda.

25. Dates of Parish Council meetings:

22 July - Extraordinary Parish Council meeting to consider planning matters;

18 August - Parish Council.

\*\*Please would members of the finance Committee remain to carry out an internal audit of the Parish Council accounts – thank you.