

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

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## CLERK

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17 November 2014

Dear

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 24 November 2014 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated. An aide memoire on declaration of interests is enclosed.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

## AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 20 October.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
  - Open Spaces Committee** meeting held on 3 November (minutes attached), recommendations:
    - i) Repairs to the infant multi-play equipment are carried out (£175) and further information on possible replacement equipment is sought.

- ii) If three new seats are to be provided for Wellington Square, perhaps two could be sponsored? A 'Georgian' seat like the one at the Anchor building would cost £429, plus VAT, delivery and installation.

**Media Committee** meeting held on 3 November (minutes attached), recommendations:

- A. The following are added to the Freedom of Information policy:  
Section 5 – Grievance policy, Disciplinary policy, Dignity at Work policy, Grant Aid policy and the Community Benefit Fund applications and guidelines.
- B. One of the quotes for a new Parish Council website is accepted with a view to possibly extending into a community website.
- C. Emily Stewart is thanked for her presentation to the Parish Council but there is no budget line for a brochure in 2013-14 and Media resources are required for a new website.

**Planning Committee** meeting held on 10 November, minutes of the meeting held on 13 October to be adopted, update on the **development adjacent to Palstone Lane** (Cllr Glyn Richards) and recommendations of the Committee:

The Parish Council pursues two crossing points in Exeter Road; ensures that the contribution of £91,400 is available for the community of South Brent; requests that the S 106 agreement is seen by the Council while still in draft form; the construction of the proposed cycleway/footway in Exeter Road is ascertained (is there a kerb?) and the Jubilee Crossing in Station Road is sorted out.

**Finance Committee** meeting held on 17 November, recommendations (if urgent).

11. Site meeting at the Jubilee Crossing, Station Road on 20 November (Cllr Greg Wall).
12. Report on the demolition of the Signal Box and retention of the finials.
13. Station Yard car park: current situation regarding a lease.
14. Update on the Council website, and should a community website be considered?  
(Cllr John Rawlinson).
15. Planning applications:  
45/2740/14/F alterations and extension to kitchen, Lisburne Farm, South Brent;  
Any amended application.
16. Correspondence circulated to Councillors:
  - 1) Emily Hawkins: The Parish Council is urged to take action about the traffic speed in the narrow section of Totnes Road as there is a real danger to pedestrians, nine options are suggested.
  - 2) The Local Government Boundary Commission for England: electoral review of Devon.
  - 3) Mr D Green: the Council is requested to look again at a possible footway between the Station Yard and the Recreation Field.
17. Consider submitting a TAP fund application for the Old School Centre.
18. Reinstatement of the disabled parking space in Church Street.
19. Progress with a lease/licence agreement between the Rec. Association and the Parish Council.
20. Update on possible safety measures for Exeter Road (near London Inn Mews).
21. Report on the Service of Remembrance (Cllr Greg Wall).

22. Arrangements for Christmas lights 2014.
23. Consider the commemoration of VE day.
24. Consider arrangements for the Annual Parish Meeting 2015.
25. Draft calendar of meetings for 2015 (to be forwarded).
26. Correspondence available on the table at the meeting (or by arrangement with the clerk):
  - a) Totnes and Dartmouth Ring & Ride: grant application for 2015-16.
  - b) Devon Association of Local Councils: A decision on recommended salary scales is imminent.
  - c) DCC: 'Tough Choices' news.
  - d) S Doree: Letter thanking the Council for the Community Benefit Funding received.
  - e) 1<sup>st</sup> South Brent Guides: Letter of thanks for the Council grant of £250.
  - f) SHDC: Town & Parish Voice news.
  - g) P Hopwood: Latest news from Brent Island Trust.
  - h) DCC: Temporary road restrictions for winter carnival.
  - i) DCC: A tree inspector will check on the tree in Harwell Lane which has already lost a large bough.
  - j) Sgt Gerig: It is possible PCSO Broadhurst will attend the Council meeting on 24 November.
  - k) Devon Community Recycling & Composting news.
  - l) DCC: Temporary road restrictions for various works between now and 31 March 2015.
  - m) Ivybridge & District Community Transport Association: Email thanking the Council for the grant of £100.
  - n) Clerks & Councils Direct magazine.
  - o) DALC: news on the electoral review of Devon.
  - p) Balfour Beatty: information on the demolition of Dry Bridge, Rattery.
  - q) SHDC: Local Homes for Local People pamphlet.
27. Report highway matters and street cleaning required.
28. Finance:
  - Accounts for payment.
29. Items for press release and/or the newsletter.
30. Items for the next agenda.
31. Consider applications to the Community Benefit Fund (six applications for over £250 received up to 16 November 2014).
32. Dates of Parish Council meetings:
  - 8 Dec. - Planning Committee (if required);
  - 15 Dec. - Parish Council.