

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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20 April 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 27 April 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items within their Notice of Registrable Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Julia Willoughby

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 23 March 2015 and the minutes of the Annual Parish Meeting held on 16 March.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
 - Minutes of the **Planning Committee** meeting held on 9 March to be adopted.
 - Finance Committee** meeting held on 20 April, recommendations:
 - A. The accounts for the year ended 31.3.15 are accepted.
 - B. The draft Annual Return is accepted.



C. Any other urgent matters (Cllr Donald Wiseman).

11. Report on matters associated with the uncontested elections for the Parish Council.
12. Station Yard: progress with the lease.
13. Consider the submission of a planning application for Palstone Park for cricket nets and a storage container.
14. Planning matters:
 - A) Applications:
 - 0166/15 Replace existing ground floor side extension, build first floor extension over converted garage and create single storey rear extension at 12 Heather Park, South Brent;
 - 0178/15 Construction of side and rear extension at 30 Higher Green, South Brent;
 - 45/0785/15 Erection of livestock shed, Marley Thatch Farm, South Brent.
15. Correspondence circulated to Councillors:
 - 1) South Brent Recreation Association: request for the Parish Council to make an annual contribution towards maintenance and insurance of play facilities at the Recreation Ground.
 - 2) Mr T Osborne: A new lease is required between the Parish Council and the Recreation Association because there are some defects in the present lease and it needs to be brought up to date. The cost of £450 is reasonable.
 - 3) Mr G Pannell, Brent Island Trust: If Brent Island is listed as a community asset, if the charity is wound up The Island would have to be passed to another charity.
 - 4) Cllr G Richards: The Neighbourhood Plan Questionnaire had 142 responses, over half consider that the parish should continue to develop at the same rate i.e. about 10 new houses per year.
16. Update on TAP Fund payment process.
17. Review of the TAP Fund process (comments by 1 May).
18. Report on the Annual Parish Meeting (16 March) and any issues arising.
19. Repairs to a hole in the concrete at the play area will cost £65; the bus shelter opposite London Inn Mews will cost £110 to clean, treat and paint; a new bin is requested for the play area.
20. BT invites the Council to adopt red phone boxes in the parish for £1 each.
21. Reinstatement of the disabled parking space in Church Street.
22. Update on possible safety measures for Exeter Road (near London Inn Mews).
23. Arrangements for the Service commemorating VE day on 10 May 2015.
24. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) Vicarage Road Allotment Association: accounts for the year to 31.12.14.
 - b) SHDC: Street cleaning in the remaining area of Plymouth Road will be carried out.
 - c) Healthwatch Voices newsletter.
 - d) Devon Association of Local Councils: newsletter.
 - e) DALC: election of DALC County Committee 2015-19.
 - f) Mrs A Halliday; letter of thanks for the Community Benefit Fund grant to the Lunch Club.
 - g) Came & Company Insurers: 'Council matters' newsletter.
 - h) Devon Senior Voice newsletter.
 - i) Sir Peter Luff MP: the 800th anniversary of Magna Carta will be celebrated with tea on Sunday 14 June at 3pm.

- j) South Brent Community Land Trust: notes of a meeting on 25.2.15.
- k) Mr S Hannaford: expressing disappointment that a Community Benefit Grant was not made to his daughter.
- l) Mr J Gaskin: Could a junior village crier be considered for South Brent?

25. Report highway matters and street cleaning required.

26. Finance:

Accounts for payment.

27. Items for press release and/or the newsletter.

28. Items for the next agenda.

29. Dates of Parish Council meetings:

18 May - Annual Parish Council meeting (not 25 May as previously stated).

Please would members of the Finance Committee carry out an internal audit of the Parish Council accounts following the meeting – thank you.