

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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15 June 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 22 June 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Julia Willoughby

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 22 May 2015.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
 - Planning Committee** minutes of the meeting held on 13 April 2015 to be adopted.
 - Media Committee** meeting held on 1 June 2015 (minutes attached) recommendations:
 - i) The terms of reference were reviewed, no changes are required.



- ii) Cllr Glyn Richards has edited the Parish Council newsletter for six years and the Chairman wished to record a vote of thanks to Cllr Richards for all his efforts in publishing the quarterly newsletters.

Open Spaces Committee meeting held on 1 June 2015 (minutes attached)
recommendations:

- A) No changes are required to the terms of reference.
- B) Village improvement plans (following feedback at the Annual Parish Meeting):
 - The preference is for the narrow section of Totnes Road to be a shared surface.
 - Aspiration to employ a road sweeper, possibly shared with other parishes.
 - The South Brent sign at the top of Hillside has 'South Brent welcomes careful cyclists' added to it.
 - Aspiration to having two speed reminder signs in Exeter Road, at either end of the village.
- C) SHDC replace tiles behind the door of the toilet at Sanderspool Cross at a cost of £165 +VAT.
- D) Laminated pictures of the proposed replacement for the wooden infant multi-play equipment will be put up at the play area and pre-school and the primary school will be asked to publicise information, with a view to the Parish Council making a decision in September.
- E) The bus shelter opposite London Inn Mews to be painted inside and out with the Millennium shelter re-painted inside.
- F) All three seats are removed from Wellington Square and the Parish Council purchases one seat this year and more when possible – in consultation with the residents of Wellington Square.

Finance Committee meeting held on 15 June any urgent recommendations (Chairman of the Finance Committee).

Christmas Lights working group meeting held on 15 June any urgent recommendations (Chairman of the working group).

Beating the Bounds working group meeting held on 16 June any urgent recommendations (Chairman of the working group).

- 11. Station Yard: report on the progress of the lease with SHDC.
- 12. Planning matters: any amended applications.
- 13. Correspondence circulated to Councillors:
 - 1) Local Government Boundary Commission: electoral review of Devon – draft recommendations include this parish coming under the Yealmpton County Council division.
 - 2) F & T Harvey: joint grant application from South Brent Scouts, Explorers and Guides for a £500 contingency fund for the summer expedition, to be returned if not used.
 - 3) Totnes and Dartmouth Ring & Ride: grant application towards running costs (£400 granted on 19.5.14).
- 14. Consider the closure of South Brent Police Station and the implications for the community.
- 15. Link Councillor to South Brent Primary School report (Cllr George Link).
- 16. Completion of a survey on the Housing Need Survey undertaken for 'Lower Green'

(Cllrs Glyn Richards and Cathie Pannell).

17. Reinstatement of the disabled parking space in Church Street.
18. Storage and/or restoration of the finials from the Signal Box.
19. Consider what level the Parish Council should apply for in the Local Council Award Scheme.
20. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) DCC: emergency management newsletter.
 - b) Mrs M Orr: there has been dog fouling at the adventure trail at the Rec.
 - c) J Rumble, DNPA & BT: the remaining phone kiosks will not be de-commissioned if the Parish Council does not wish to adopt them.
 - d) South Brent & District Caring: report of the Trustees for the year ended 31 December 2014.
 - e) Devon Association of Local Councils: June newsletter and letter to all Councillors from the National Association of Local Councils.
 - f) Ministry of Defence: Armed Forces Day 27 June.
 - g) DCC: temporary road restrictions for carnival week.
 - h) SHDC: Area of Outstanding Natural Beauty annual meeting 8 July 5-8pm.
 - i) DCC: temporary road restrictions at Lydia Bridge 8 & 9 July.
21. Report highway matters and street cleaning required.
22. Finance:
 - Accounts for payment.
23. Items for press release and/or the newsletter.
24. Items for the next agenda.
25. Dates of Parish Council meetings:
 - 13 July – Planning Committee;
 - 20 July – Parish Council meeting;
 - 17 Aug. – Parish Council meeting (including Planning);
 - 21 Sept. – Planning & Finance Committees;
 - 28 Sept. – Parish Council meeting.