

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

Cllr Greg Wall  
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## CLERK

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21 September 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 28 September 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely  
*Julia Willoughby*  
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

## AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 17 August 2015.
8. Report matters arising from the minutes – for information only (including play area inspection).
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:  
**Planning Committee** minutes of the meeting held on 13 July 2015 to be adopted.
11. Preparation for submission of the Local Council Quality Award; to be addressed:



1. An action plan for the current year responding to community engagement and setting out a timetable for action and review;
  2. Training policy for new staff and councillors;
  3. Equality policy (and evidence e.g. employment documents or statements on agendas – also for H & S policy);
  4. Community engagement policy.
12. Station Yard: report on the progress of the lease with SHDC and arrange a (site) meeting before the lease is finalised.
  13. Existing S 106 agreement with DNPA (for 'Lower Green') and information held by SHDC.
  14. Correspondence circulated to Councillors:
    - 1) South Brent Football Club (M Murphy): a grant of £200 is requested for the purchase of pitch marking paint.
    - 2) Windeatts Solicitors: South Brent Village Hall is now registered with Land Registry (DN658176), the Parish Council is the owner.
    - 3) South Brent Community Energy Society: the Village Hall may be able to apply for pre-registration for the Feed in Tariff subsidy (for PVs).
  15. Planning matters:
    - A. Application:  
0438/15 Move front porch to allow access into a different room at Little Kerries, Kerries Road, South Brent;
    - B. Any amended applications.
  16. Can this community, through the Parish Council, help in the current refugee crisis?
  17. Consider whether 'Andy's Train' should be purchased for Sanderspool Cross play area to replace the wooden infant multi-play equipment.
  18. Report on the 'Connecting Dartmoor & Exmoor' event at DNPA (Cllr Rawlinson).
  19. Consider whether road safety measures should be sought in Exeter Road (near London Inn Mews).
  20. Arrangements for the Parish Plan Forum meeting 13 October.
  21. SHDC arrangements for providing homes with wheelie bins (clerk).
  22. Arrangements for the Annual Service of Remembrance and Re-Dedication on 8 November.
  23. South Brent Community Benefit Fund; consider all applications received (confidential email).
  24. Correspondence available on the table at the meeting (or by arrangement with the clerk):
    - a) Monitoring officer, SHDC: the remit of the district council regarding complaints.
    - b) DCC Highways: briefings on the road warden scheme and grass cutting.
    - c) A parishioner: is interested in the wooden play equipment when no longer required at the play area.
    - d) DCC: Devon Minerals Plan to 2033, comments by 16 Nov. 2015.
    - e) A Nicholls: email expressing the thanks of the Recreation Association for the grant from the Parish Council.
    - f) SHDC: contact information from the Locality Officer.
    - g) R Illman: quotation to paint the inside of the Millennium bus shelter and treat the metal cross member (black or white) £200.
    - h) 'Clerks & Councils Direct' magazine.
    - i) DCC Highways: temporary road closure 2-4 Nov. Aish Hill.
    - j) Devon Association of Local Councils: September news.
    - k) DCC: Emergency management newsletter.

- l) South Brent Community Energy Society: AGM 6 Oct.
- m) DALC: AGM 15 October at Westpoint; £20 per delegate.
- n) Six responses from parishioners regarding traffic issues (none relate to near miss accidents). Road Safety information for 2014 has been received (75 page report) regarding the A38. Our local Police are interested in receiving information on near miss accidents

25. Report highway matters and street cleaning required.

26. Finance:

Accounts for payment.

27. Items for press release and/or the newsletter.

28. Items for the next agenda.

29. Dates of Parish Council meetings:

5 Oct. - Finance Committee;

12 Oct. – Planning Committee & Christmas lights;

13 Oct. – Parish Plan Forum;

19 Oct. – Parish Council;

2 Nov. – Media Committee & Open Spaces.