

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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12 October 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 19 October 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 28 September 2015.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
 - Planning Committee** minutes of the meeting held on 7 September 2015 to be adopted.
 - Finance Committee** meeting held on 5 October (minutes attached) recommendations:



- A) The application for the Local Council Award Scheme will be deferred and reviewed in February 2016.
- B) Standing Orders 18 a) (v) and 18 c) are amended so that the amount reads £25,000 (rather than £20,000).
Also, 18 f) is amended so that the amount reads £172,514 (rather than £138,893).
Financial Regulation 11.1. b. is amended so that the amount reads £25,000 (rather than £20,000).
- C)
 - i) The Parish Council will provide a suitable storage container for parish council deeds and documents (formerly kept by the bank);
 - ii) Historical records presently stored at the Village Hall will be stored with County Records (or similar).
 - iii) The County Archivist will be asked whether council deeds and documents can be digitised and the fee for carrying out this work.
 - iv) SHDC will be contacted regarding their duty to store parish documents.
- D) The Chairman of the Parish Council is appointed for internal dispute resolution for Local Govt. Pension Scheme.
- E) There have been recent incidents of vandalism to various bus shelters, the Committee recommends the following procedure:
 - a. Photographs are taken;
 - b. The Police are advised by the cleaner and the clerk;
 - c. The graffiti is painted out either by the cleaner or Mr Illman.
- F) No changes are required to the complaints, discipline and grievance procedures.

11. Station Yard: report on the progress of the lease with SHDC and report on/arrange a (site) meeting before the lease is finalised.
12. Report on the Parish Plan Forum meeting held on 13 October.
13. Correspondence circulated to Councillors:
Cllr John Rawlinson: report on 'Connecting Dartmoor & Exmoor' superfast broadband.
14. Planning application:
0507/15 Re-slating of roof to property including insertion of two conservation roof-lights at 15 Station Road, South Brent.
15. Can this community, through the Parish Council, help in the current refugee crisis?
16. Progress with ordering 'Andy's Train' for Sanderspool Cross play area to replace the wooden infant multi-play equipment.
17. Report on DCC Highways conference (Cllr Heidi Rice).
18. Report on DALC AGM (Cllr Glyn Richards).
19. Consider whether road safety measures should be sought in Exeter Road (near London Inn Mews).
20. Consider the replacement of the portable projector for community use (purchased 2010).
21. Arrangements for the Annual Service of Remembrance and Re-Dedication on 8 November.
22. South Brent Community Benefit Fund; consider small applications received (confidential email).
23. Devon Association of Local Councils regional conference 10 Nov. at Tiverton £20 pp.
24. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) Report on efforts within South Brent to provide help for refugees: Cllr Rawlinson.
 - b) Dean Prior Parish Council: letter to DCC Cllr Rosemary Rowe concerning flooding near Harbourneford Cross.

- c) L Carole: suggestion that the 30 mph limit in Exeter Road is changed to 20 mph.
- d) Devon Association of Local Councils: October newsletter.
- e) Local Government Boundary Commission for England: review of Devon – further consultation for North Devon.
- f) Locality Officer, SHDC: update.
- g) DNPA: Communities Fund 2015/16 launched.
- h) DCC: (temporary prohibition of through traffic) Harbournford Cross to Bloody Pool Cross on 27 October.
- i) Devon Communities Together: informal surgeries (drop in).
- j) DCC: Devon Countryside Access Forum latest report available.

25. Report highway matters and street cleaning required.

26. Finance:

Accounts for payment.

27. Items for press release and/or the newsletter.

28. Items for the next agenda.

29. Dates of Parish Council meetings:

2 Nov. – Media Committee & Open Spaces;

9 Nov. – Planning Committee;

16 Nov. – Finance Committee;

23 Nov. – Parish Council;

30 Nov. – Beating the Bounds;

7 Dec. - Planning Committee;

14 Dec. - Parish Council.

Please would members of the Finance Committee remain after the meeting to carry out an internal audit of the accounts. Thank you.