

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

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16 November 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 23 November 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 19 October 2015.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
Planning Committee minutes of the meeting held on 12 October 2015 to be adopted.
Membership of the Planning Committee has dropped to seven, please would other Councillors consider joining this Committee.



Christmas lights working group meeting 12 October (notes attached)
recommendations:

Sponsorship of lighting features will be requested in the next newsletter (possibly as a tax incentive). Cllr Doree will be asked to approach local traders for sponsorship this year. Requests for sponsorship will also be made to Lloyds Bank and Co-Operative Stores. Our district and county councillors will also be asked to contribute. All sponsorship will be acknowledged in the Parish Council newsletter.

Media Committee meeting held on 2 November (minutes attached) recommendations:
No changes are required to the Freedom of Information publication scheme.

Open Spaces Committee meeting held on 2 November (minutes attached)
recommendations:

- A. Feedback from residents on near-miss accidents locally - each email is sent a response advising that their comments have been sent on to the Police and DCC Highways.
- B. The clerk negotiates with the existing grounds maintenance contractor for a further three year arrangement for 1.4.16 to 31.3.19.
- C. All three seats in Wellington Square are refurbished with oak slats at £360 per seat, by Mr Illman, sponsored by the Produce Association; if there are additional funds available, replacement of a seat (to be determined) would be most helpful.

Summary of **Parish Plan Forum** meeting held on 17 November.

- 11. Station Yard: report on the progress of the lease with SHDC (email).
- 12. Correspondence circulated to Councillors:
 - 1) Post Office Ltd.: proposed move to Premier Stores consultation.
 - 2) Dr Sarah Wollaston M.P.: how to help Syrian refugees, with 1,000 coming to Britain before Christmas.
 - 3) S Mason, SHDC: update on street cleaning.
- 13. Planning matters:
 - Application:
0585/15 Conversion of and works to double garage to ancillary accommodation (retrospective) at Tor Park, Lutton, South Brent;
Any amended applications.
 - Conservation Area: proposed tree works at 25 Church Street, South Brent – fell a laburnum.
- 14. Can this community, through the Parish Council, help in the current refugee crisis?
- 15. Progress with 'Andy's Train' for Sanderspool Cross play area.
- 16. It is possible DNPA will request that the Marsh Community Compost Centre is transferred to the ownership of the Parish Council (Cllr John Rawlinson).
- 17. Consider whether road safety measures should be sought in Exeter Road (near London Inn Mews); Ugborough PC is considering a TAP Fund application for interactive speed signs, is this of interest to South Brent?
- 18. Report on the Annual Service of Remembrance and Re-Dedication on 8 November.
- 19. South Brent Community Benefit Fund; consider any small applications received (confidential email).
- 20. Report on Devon Association of Local Councils regional conference 10 Nov. (clerk).

21. Consider the calendar of meetings for 2016 (email)
22. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) DCC: Tough Choices meeting 2 Dec. 6.30 pm at Ivybridge Library.
 - b) Buckfastleigh TC: Meeting to discuss how to improve cycling routes 7 Dec. 4 pm.
 - c) DCC: Temporary road closure 23 Nov. (maximum 5 days) in Portford Lane.
 - d) Clerks & Councils Direct magazine.
 - e) South Hams CVS: 20th anniversary meeting 25 Nov. at Follaton House, Totnes.
 - f) DCC Highways: changes to applications for banners and decorations over the highway.
 - g) DCC: Devon Flood Risk Management Newsletter.
 - h) Healthwatch Voices newsletter.
 - i) S Trinder: Offer to paint the sundial in Wellington Square.
 - j) Devon Senior Voice newsletter.
 - k) Devon Association of Local Councils news updates.
 - l) Totnes and Dartmouth Ring & Ride: grant request and a presentation could be given to the Council.
 - m) Locality Officer, SHDC: update.
23. Report highway matters and street cleaning required.
24. Finance:
 - Accounts for payment.
25. Items for press release and/or the newsletter.
26. Items for the next agenda.
27. Dates of Parish Council meetings:
 - 30 Nov – Beating the Bounds;
 - 7 Dec - Planning Committee;
 - 14 Dec - Parish Council;
 - 11 Jan - Planning Committee (if required);
 - 18 Jan – Strategy meeting (Chairmen of Committees);
 - 25 Jan - Parish Council;
 - 1 Feb – Councillors informal session (Any questions).