

South Brent Parish Council

<http://www.southbrent.gov.uk>

CHAIRMAN

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CLERK

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8 December 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 14 December 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Julia Willoughby

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 23 November 2015.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
 - Finance Committee** meeting held on 16 November (minutes attached)
recommendations:
 1. A 2% increase in salary is allowed for the clerk, should a further salary increase be agreed nationally.



2. The cleaner's salary should remain at £7.50.
3. The Parish Basic Allowance is available to all elected Councillors in the next financial year.
4. If £3,000 is included in GPC for next year this will make a total budget of £50,161, a 1% increase; the Committee recommends adding a further £3,000 to GPC to future-proof the Council – total budget £53,161 (N.B. these calculations omitted the Parish Plan and Beating the Bounds).
5. Not to pursue the audio recording of Council meetings as the expenditure is not justified.
6. The clerk will report the relevant information to the Pensions Regulator.
7. No changes are required to the dignity at work or lone working procedures.

Beating the Bounds working group meeting 30 November (notes attached)
recommendations:

The event ends at The Oak with a pasty and a pint (£5 each or £4 for a soft drink). If the route follows the Glaze Brook down to the Glazebrook Road (near the hotel) and walkers then come back to the village along this road past Brent Mill, it will avoid the A38 slip road.

Update from **Parish Plan working group**.

11. Station Yard: report on the progress of the lease with SHDC and any advice from the Council's solicitor.
12. Correspondence circulated to Councillors:
 - 1) Carnival Committee: request for a grant towards the £245 cost of the band at the winter carnival (grant aid policy issued).
 - 2) SHDC: The Island, Millswood Lane, South Brent has been entered on the List of Assets of Community Value for five years.
 - 3) SHDC: The Old Toll House, Church Street, South Brent has been entered on the List of Assets of Community Value for five years.
 - 4) County Cllr R Rowe: (re. Jubilee Crossing and Exeter Road) she has received no reply to previous letters sent on to DCC Highways and can understand that this is frustrating for the Council; sadly it will probably take an accident before anything will be done.
 - 5) County Cllr J Brazil: (re. Jubilee Crossing and Exeter Road) Councillors cannot do much very much in another councillor's division; it may be possible to take these concerns to the Highways and Traffic Orders meeting (HATOC) on 1 April.
13. Planning matters:

Decisions.

Applications:

0623/15 Proposed car port attached to existing single detached garage at 26 Kerries Road, South Brent;

DCC/3814/2015 Waste transfer station, site of office buildings, external skip storage area, weighbridge, packaged sewer treatment plant and importation of soil/rubble to raise site levels at Cockwells Nursery, Bluepost to Hazard, Harberton.

Any amended applications.
14. Report on the Christmas lights – installation, suitability and funding.

15. Report on the Dementia Awareness Day held in South Brent (Cllr Heidi Rice).
16. Report on DNP Forum (Cllr Glyn Richards).
17. Report on a Cycle strategy meeting (Cllr John Rawlinson).
18. Can this community, through the Parish Council, help in the current refugee crisis?
19. Installation of 'Andy's Train' at Sanderspool Cross play area.
20. Consider whether road safety measures should be sought in Exeter Road (near London Inn Mews) - awaiting a response from DCC.
21. Consider making TAP Fund applications for interactive speed sign/s, for Exeter Road and an application for the Old School Centre.
22. Consider the draft lease with the Recreation Association, prepared by the Council's solicitor.
23. Could the seat at Splatton be refurbished with funds from the Produce Association?
24. South Brent Community Benefit Fund; consider any small applications received (confidential email).
25. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) DCC: 21-23 December temporary prohibition of traffic in Plymouth Road for BT fibre cabling.
 - b) Devon Association of Local Councils: December newsletter - Audit for smaller authorities will be through a sector led body, unless the Council wishes to make arrangements locally (before 31 January 2016).
 - c) DNPA: notification of parish link member – Mrs Cathie Pannell.
 - d) Dr Sarah Wollaston M.P.: thanking the Council for the kind response regarding refugee information.
 - e) Devon Community Resilience Forum newsletter.
26. Report highway matters and street cleaning required.
27. Finance:

Emails expressing their thanks have been received from groups who were granted Community Benefit Funding.

Accounts for payment.
28. Items for press release and/or the newsletter.
29. Items for the next agenda.
30. Dates of Parish Council meetings:
 - 11 Jan - Planning Committee (if required);
 - 18 Jan – Strategy meeting (Chairmen of Committees);
 - 25 Jan - Parish Council;
 - 1 Feb – Councillors information session (Councillors and the clerk only).