

South Brent Parish Council

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CHAIRMAN

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CLERK

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21 March 2017

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 27 March 2017 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 20 February 2017.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
 - Minutes of the **Planning Committee** meeting held on 6 February 2017 to be adopted.
 - Update from **Defibrillator Working Group**.
 - Open Spaces Committee** meeting held on 13 February (minutes attached) recommendations:

- A. The accessibility audit carried out some years ago by DCC Highways is not held in Parish Council files (DCC will be contacted). A developer could be asked to assist with this.
- B. The Chairman has updated the list of litter and dog bins in the parish. A bin near the junction of Hillside and Harwell Lane, at Lydia Bridge and in Station Approach would be desirable (the bin in Plymouth Road at the steps to the Old School Centre could be relocated.)
- C. The seesaw and slide will need to be replaced perhaps one of the pieces of equipment could be more challenging for up to 12 year olds.
- D. SHDC has asked for consideration of funding for the play areas they own at St Michael's Close and Crowder Park, it may be more appropriate for these to be transferred to the Parish Council?
- E. Station Yard - there is an issue with vehicles parked in the car park for weeks.
- F. Glendinning have quoted £13,955 for resurfacing the car park and £33,208 for resurfacing the access road (at Station Yard). The sum insured for all surfaces at the Station Yard currently is £36,000. Should the insurance cover be increased to £47,163?

Media Committee meeting held on 6 March (minutes attached) re commendations:

- I. A request for feedback in regard to inclusivity will be included in the next issue of the Council newsletter.
- II. 'Around Buckfastleigh & South Brent' magazine editorial might be submitted.
- III. The calendar of Parish Council meetings is made available on the website.
- IV. The Chairman and Cllr Richards have set up a system for responding to emails and always copy in the clerk to their responses. However, even DNPA do not have this facility for members; the Committee will not take this matter further at present.

11. Correspondence circulated to Councillors:

- 1) Devon Link Up: grant application (£50-1,000).
- 2) MAT Electrics Ltd.: quote for Devon Air Ambulance landing site, South Brent.
- 3) N & L Gildersleve: comments on parking in South Brent.
- 4) Sutcliffe Play SW: quote for replacement infant swings at Sanderspool Cross.
- 5) T Hopkins: Regarding the Parish Plan 2016+, can the provision of electric car charging points in the village be considered.
- 6) South Hams CVS: grant application for £100.
- 7) K Wilson: comments on parking in South Brent.

12. Quotes received for replacement infant swings at Sanderspool Cross play area.

13. Planning application:

0137/17 Variation of condition 6 of 0354/14 to allow fixing by nailing and black coated slate hooks at land adjacent to Fairfield, South Brent.

14. Pre-School provision in South Brent (Cllr Richards).

15. Update on the Marsh composting site (Cllr Rawlinson).

16. Progress with the transfer of the Toll House to the Parish Council.

17. Update on the Recreation Field (Cllr Kelly).

18. Grounds maintenance – ash saplings in the borders of the Station Yard car park.

19. Plaque/s for refurbished seats in Wellington Square (Cllr Kelly).
20. Arrangements for the Annual Parish meeting on 3 April.
21. Progress with helipad lighting works for Devon Air Ambulance and possible grant funding (Cllr Kelly).
22. Update on the 'Moor Otters' project for South Brent.
23. Consider any Community Benefit Fund applications.
24. Can this community, through the Parish Council, help in the current refugee crisis? Request for assistance with room hire for meetings.
25. Update on the provision of speed sign/s for Exeter Road.
26. Finance:
 - From 1 April should our park keeper receive an incremental pay rise in addition to the increase for the current pay scale?
 - Accounts for payment.
27. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) SHDC: review of Dog Control Orders.
 - b) Devon Association of Local Councils: newsletters.
 - c) NHS N, E & W Devon: updates.
 - d) Brent Birders: South Brent Parish Bird Survey 2014-16.
 - e) Devon Senior Voice newsletter.
 - f) Clerks & Council Direct magazine.
 - g) SHDC: launch of new website.
 - h) DCC Highways: Community road warden scheme details.
 - i) Harberton Parish Council: Harberton and Harbertonford Community Land Trust is applying for permission to build 10 affordable homes and 2 market value homes in Harberton.
 - j) South Brent Wood Fair 9.9.17: Could the church end of the Station Yard parking area be coned off for exhibitors from the evening before?
 - k) D Ayes: Visit to France for 40 years of twinning 26-29 May (deadline 31 March).
 - l) South Brent Cricket Club: letter of thanks for the Community Benefit Fund grant of £1,000.
 - m) DCC: Community Composting Credits will reduce over three years from 1 April.
 - n) SHDC: £1.8 million allocated for community led housing in the South Hams.
 - o) SHDC: Feedback from Councils on street cleaning in the South Hams.
28. Report highway matters and street cleaning required.
29. Items for press release and/or the newsletter.
30. Items for the next agenda.
31. Dates of Parish Council meetings:
 - 3 Apr - Annual Parish Meeting
 - 10 Apr - Planning Committee
 - 18 Apr (Tuesday) – Finance Committee
 - 24 Apr - Parish Council
 - 8 May - Open Spaces Committee (7 pm in the village centre)
 - 15 May - Planning Committee
 - 22 May - Parish Council