

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

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CLERK

Mrs Julia Willoughby
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15 August 2017

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 21 August 2017, at 7.30 p.m., in the **Old School Centre**, Totnes Road, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Co-opt a new Parish Councillor.
7. Police report (Crime and Disorder Reduction).
8. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 July 2017.
9. Report matters arising from the minutes – for information only.
10. District / County Councillors and DNPA Parish Council representatives report.
11. Parish Council Committees, working groups and stakeholder groups:
 - Update from **Defibrillator Working Group**.
 - Open Spaces Committee** meeting held on 31 July (minutes attached), recommendations:
 - i) No changes are required to the Committee terms of reference

- ii) Quotations received for replacing the seesaw and slide at Sanderspool Cross play area should be made available for public consultation on our website; with some information and a link in our newsletter and a display in the notice board at the play area.
- iii) SHDC will be asked to move the bin on the footpath (from Exeter Road) to the gate at the Heather Park entrance to the Rec.

Open Space, Sport and Recreation plan working group meeting, held on Monday 31 July 2017 (minutes attached).

12. Correspondence circulated to Councillors:
 - 1) SHDC: Proposed introduction of public space protection orders.
 - 2) HMRC: VAT claimed incorrectly can be paid by cheque or by deduction from future claims.

13. Planning matters:
 - Applications
 - 0337/17 (Prior Approval) Change of use from offices B1(a) to dwelling C3 at River View, Manor Mills, South Brent; (any revised comments);
 - 0338/17 (Prior Approval) Change of use from offices B1(a) to dwelling C3 at Mill House, Manor Mills, South Brent; (any revised comments);
 - 0371/17 Conversion of rear barn to annexe accommodation and first floor extension at 25 Church Street, South Brent;
 - 0372/17 Erection of detached garage at 39 Higher Green, South Brent;
 - 0385/17 Development of Business Park comprising of industrial and office units with respite building at Former HGV training centre, Marley Head, South Brent;
 - 0396/17 Construction of hard standing at Bullhornstone Farm, South Brent.

14. Report on the site meeting about proposed resurfacing of pavements in the centre of the village (clerk).
15. Consider appointments to the Planning and Media Committees.
16. Weed spraying of Church Street, Wellington Square, Station Road, Totnes and Plymouth Roads and Station Approach by the Village Hall would cost £340 per treatment.
17. The hands of the Millennium clock have a build-up of corrosion and spoil the appearance of the clock; they could be replaced for £298 + VAT.
18. Progress with the siting of two Vehicle Activated Speed restriction signs in Exeter Road.
19. Progress with the Devon Air Ambulance helipad, costs and funding (Cllr Kelly).
20. Update on the Recreation Field (Cllr Kelly).
21. Consider holding a reception for Twinning in 2018 (Cllr Wall).
22. Consider any Community Benefit Fund applications and further details received from applicants.
23. Can this community, through the Parish Council, help in the current refugee crisis?
24. Finance:
 - Accounts for payment.

25. Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Devon Association of Local Councils newsletters, including New Councillor courses on 5 & 21 Sept. and 22 Nov.
- b) SHDC news releases: How developers' contributions are spent; new council and consultation.
- c) SHDC: Consultation on Taxi Licensing Policies (responses by 30 August).
- d) L Denning: E mail thanking the Council for agreeing an application by SSB to the Community Benefit Fund.
- e) M Baines: Letter from the Trustees of the Old School Centre thanking the Council for the Community Benefit Fund grants.
- f) Devon Senior Voice newsletter.
- g) Devon Community Resilience Forum newsletter.

26. Report highway matters and street cleaning required

27. Items for press release and/or the newsletter.

28. Items for the next agenda.

29. Dates of Parish Council meetings:

4 Sep - Planning Committee (if required),

25 Sep - Parish Council,

2 Oct - Finance Committee,

9 Oct - Christmas Lights working group, Planning Committee,

16 Oct - Media Committee,

23 Oct - OSSR Plan,

30 Oct - Parish Council.