

## South Brent Parish Council

[www.southbrent.gov.uk](http://www.southbrent.gov.uk)

### CHAIRMAN

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5 December 2017

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 11 December 2017, at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours faithfully  
*Julia Willoughby*  
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

### AGENDA

1. Information on cycle routes, including a proposed South Brent to Kingsbridge route.
2. Record of members present.
3. Apologies for absence.
4. Declarations of interest (and nature) with regard to items on the agenda.
5. Consider the granting of dispensations.
6. Public participation session with respect to items on the agenda.
7. Police report (Crime and Disorder Reduction).
8. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 27 November 2017.
9. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
  - A) Update from **Defibrillator Working Group**.
  - B) Minutes of the **Planning Committee** meeting held on 13 November 2017 to be adopted.
  - C) **Finance Committee** meeting held on 20 November (minutes attached); recommendations:

- i) The draft Risk Register (attached) is recommended to the Parish Council for approval.
- ii) From 1.4.18, the budget proposed will include £19,500 for the clerk's salary and pension etc. as the pay claim for 2018-19 includes a 5% increase on National Joint Council pay points.
- iii) The Committee recommends the park keeper is paid at £8.45 per hour from 1.4.18.
- iv) A budget of £61,821 (in total) is recommended for 2018-19 (attached).  
The Council Tax Support Grant for 2018-19 will be £2,741.

11. Correspondence circulated to Councillors:

- 1) SHDC: procedure for and possible request of release of S 106 funds.
- 2) DCC Highways: proposed new double yellow lines for Hillside (at the junction with Springfield Terrace and Harwell Lane).
- 3) SHDC: SHDC is to consider the future running of public toilets at a meeting on 7 December.

12. Planning matters:

Application

3854/17 Erection of 3 industrial units for B1, B2 and B8 use, associated parking and new road access at The Woodpecker Inn site, South Brent.

Any amended applications.

13. Station Yard car park: requested use by Network Rail for three weekends in January.

14. Overview of the existing lease with SHDC of the Station Yard.

15. Progress with providing two Vehicle Activated Speed signs in Exeter Road and a TAP Fund application.

16. Progress with the Devon Air Ambulance helipad funding and official opening event (Cllr Kelly).

17. Consider possible measures to prevent motorists parking on the cobbles in Wellington Square.

18. Update on the Recreation Field (Cllr Kelly).

19. Consider possible arrangements for the Remembrance Service in 2018.

20. Consider any Community Benefit Fund applications.

21. Can this community, through the Parish Council, help in the refugee crisis?

22. Finance: Accounts for payment.

23. Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Sarah Wollaston M.P.: Regarding a letter sent out about the payment of retirement pensions at the Post Office, our M.P. has written to the Minister to ask if the wording can be reviewed.
- b) Devon Association of Local Councils newsletter 23.11.17.
- c) South Hams CVS: Four Rivers Dementia alliance event 2 February 9.30-3.00 in Ivybridge.
- d) South Brent Village Hall: the AGM will take place on 19 December at 7.30 pm.
- e) SHDC news releases: balancing the budget and proposals for a local community lottery scheme.
- f) Devon Community Resilience Forum newsletter.

24. Report highway matters and street cleaning required.
25. Items for press release and/or the newsletter.
26. Items for the next agenda.
27. Dates of Parish Council meetings:

15 Jan - Planning Committee,  
22 Jan - Parish Council.