

South Brent Parish Council

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CHAIRMAN

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CLERK

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19 March 2019

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 25 March 2019, at 7.30 p.m., at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Meeting held on 25 February 2019.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees and working groups and stakeholder groups:
Planning Committee minutes of the meeting held on 11 February 2019 to be adopted.

Recommendation from the meeting held on 18 March:

0346/18 Erection of 40 dwellings, including 14 affordable and associated infrastructure, land adjacent to Fairfield, South Brent;

(DNPA deferred this application - probably until 3 May - for further information to be obtained.)

This Committee recommends the following comments to the Parish Council:

- This development constitutes over development of the site;
- The value of the affordable housing being transferred to the social landlord is surprisingly low and may be what has affected the lack of an OSSR (S 106) contribution;
- There is no open space provision within the development so an S 106 contribution (circa. £135,500) is required for offsite provision by this community.

Open Spaces Committee meeting held on 18 February (draft minutes attached), recommendations:

- A.** An up-to-date quote is requested, and fencing and gates at the play area are replaced (possibly with an element of S 106 funding. A breakdown of funds allocated to date is attached).
- B.** Should the toilet at the play area be left open all the time?
- C.** Depending on the most cost effective option, either move the picnic table at the OSC or obtain a new picnic table, to be secured in the ground at the play area.

Media Committee meeting held on 18 March, recommendations:

- i)** Investigate future newsletters being sent by Royal Mail to all TQ10 9 postcodes (2,000 properties) and printed by an online printer (to keep costs down).
- ii)** Parish Council documents and papers held by the clerk are taken to Devon Archive.
- iii)** From 3 May 2019 all Councillors use their parish council email address to send and receive all Council emails (the webmaster will provide details).

11. Progress with S 106 funding projects.
12. Application for allocation of existing S 106 funding for improvement of the play space at the Old School Centre, also taking into account the replacement fencing and gates for the play area (10 (A) above).
13. Consider the quotes for grounds maintenance in the parish for 2019-22.
14. Correspondence circulated to Councillors:
 - 1) Internal Audit engagement terms.
 - 2) SHDC: South Brent nomination papers are available and must be returned by 4pm on 3 April (by hand to Follaton House).
 - 3) Devon Association of Local Councils: nomination of Parish Members to DNPA.
 - 4) SHDC: transfer of toilets in Stockbridge Lane to the Parish Council – wallgate contract details; a risk assessment needs to be carried out.
 - 5) SHDC: encouraging all Parishes in the South Hams to sign up to the 'Rural Strategy'.
 - 6) A parishioner has serious concerns about traffic issues in Fore Street and requests the installation of bollards, a lorry size restriction, speed humps and 20 mph signs in Totnes Road
15. Planning matters:

Any amended applications, including:

0052/19 Construction of veterinary centre, formation of access track/parking areas and landscaping works, land South of B3372, South Brent (revised visibility splay and access onto the road).

16. Feedback on road safety concerns for the Exeter Road/ Palstone Lane area (DCC Cllr Hosking).
17. Future upkeep of the toilets at Shipley Bridge.
18. Progress with the installation of a larger post box for the centre of the village.
19. Update from the Traders' Local Consortium (Cllr Astal-Stain).
20. Arrangements for the Annual Parish Meeting on 1 April (including certificates for all Community Champion nominees).
21. Plan official openings of facilities provided with S 106 funding.
22. Update on the Recreation Field (Cllr Kelly).
23. Consider any Community Benefit Fund applications.
24. Can this community, through the Parish Council, help in the refugee crisis?
25. Finance:
 - Accounts for payment.
26. Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) SHDC: promoting dementia friendly communities and request for a representative to attend the Four Rivers Dementia Alliance, which meets quarterly.
 - b) Clerks & Councils Direct magazine.
 - c) SHDC news releases on the Council Tax reduction scheme; appointment of a Chief Executive for both SHDC and West Devon and budget information.
 - d) North Bovey Conservation Group: application for Dartmoor to be considered for Dark Sky Park status; letters of support requested from local councils.
 - e) Devon Association of Local Councils newsletter.
 - f) Royal Mail: a scan of the current litter bin site for a pillar box will be carried out.
 - g) Our Village Crier is available to begin his duties.
 - h) DCC Cllr Hosking: in Exeter Road the rumble strips have eroded and the 30 mph sign on the bend is not clear; our DCC Highways Officer will be consulted.
 - i) SHDC: explanation of the current state of political 'Purdah' ahead of the election.
 - j) Stagecoach: there are no plans for any changes to the Falcon coach route or stops.
 - k) DCC Highways: T-bar markings are only provided in a few circumstances; Station Approach 'no loading' markers will go to the next committee meeting and the paving slabs in Station Road will be checked.
27. Report highway matters and any street cleaning required.
28. Items for press release and/or the newsletter.
29. Items for the next agenda.
30. Dates of Parish Council meetings:
 - 1 Apr – Annual Parish Meeting (overview of the 2018-19 year);
 - 8 Apr - Planning Committee;
 - 15 Apr – Finance Committee;
 - 29 Apr - Parish Council;
 - (2 May – Parish election;)
 - 20 May – Parish Council.