

SOUTH BRENT PARISH COUNCIL

Minutes of the Parish Council meeting held on 28th March 2011 at 7.30 p.m. at South Brent Village Hall.

The Chairman welcomed everyone to the meeting.

Open Forum for discussion with members of the public (maximum 15 minutes)

Ms Laura Howe informed the Council that there is £560 million available nationally for sustainable travel bids, and both SHDC and DNPA will be making a bid; workshops have been taking place.

PC 1-3-11 Record of members present

Cllr Mark Copleston in the Chair; Cllrs Jill Elms, Mandy Haley, Peter Kelly, Jane Maunder, Cathie Pannell, Glyn Richards, John Summers, Greg Wall, Donna Warne and Donald Wiseman were present; Julia Willoughby clerk to the Council was in attendance.

Six members of the public were also present and

PC 2-3-11 Apologies for absence

Apologies had been received from Cllr Susan Jozsa who will be a little late, and District Councillor Colin Jones.

PC 3-3-11 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Peter Kelly declared a prejudicial interest in item 9 (2) a grant application from the Recreation Association, and item 20 payment details for the Adventure Trail at Palstone Park, as he is the Chairman of the Recreation Association.

Cllrs Mark Copleston, Susan Jozsa, Jane Maunder and Donald Wiseman declared a personal interest in item 9 (2), as they are all members of the Recreation Association.

Cllr Cathie Pannell declared a personal interest in item 9 (2), as she is a member of the Village Hall Management Committee.

PC 4-3-11 Public participation session with respect to items on the agenda

Mr Roland Mason advised the Council that for 30 years parking in Church Street had regulated itself and the Co-op car park was available, recently many parking tickets have been issued and people believe SHDC is using parking enforcement to increase their income. (Mr Malcolm Cox will attend later to highlight this problem.)

Cllr Peter Kelly advised the Council that with the new Adventure Trail and Skate Park the Recreation Association needs to find an extra £875 for insurance – and these amenities will not create an income. The clerk has passed on the details of the Parish Council insurers, as their term may be advantageous, but can only be used by local councils.

The Recreation Association would also like to request that the Parish Council acts as the Accountable Body for a grant application to the Dartmoor Sustainable Development Fund, and that the VAT element may be reclaimed by the Council. (Cllr Susan Jozsa arrived.)

PC 5-3-11 Police report (Crime & Disorder reduction)

PC Jacqui Hopper reported that in February there were eleven crimes in the parish: two incidents of criminal damage to a vehicle, theft and attempted theft from a vehicle, criminal damage to a window and a TV, theft from a meter, burglaries of a work shop, an outbuilding, an unoccupied property and a pump room.

Antisocial behaviour at the skate park involving the use of a motor bike is being monitored, and Lydia Bridge will be included in patrols. Officers are aware that traffic speed is still an issue and parking on the dropped kerb outside the Anchor or in the loading bay will be penalised.

PC 6-3-11 District / County Councillors and DNPA Parish Council representatives report

County Councillor Trevor Pennington is aware of the sustainable transport funding and will do all he can to assist. The official opening of 'The Den' at South Brent Primary School will take place on 8th April. DCC is restructuring management roles, and more funding has been made available for repairs to potholes.

Mr Malcolm Cox has contacted Cllr Pennington and as a result requested that the parking restrictions in Church Street are included on this agenda as with the support of the Parish Council a request can be made to the South Hams Highways Committee (HATOC) for a review of the restrictions for the lower end of Church Street. (Mr Cox arrived.) Cllr Greg Wall advised that he has discovered Plymouth Road is officially the main route into the village - rather than Totnes Road, perhaps DCC should be asked to review this priority.

Mr Maurice Retallick – DNPA Parish Council representative advised that a design guidance statement has been issued; the Composting Centre has a 10 year lease from DNPA; peer assessment of all National Parks was very successful for Dartmoor; the unauthorised travellers' site at Marley Head is due to cease by 6th May.

Members of the Council expressed their frustration at the decision to grant permission for the London Inn site, when several members of the DNPA Committee agreed that shared equity housing does not work then voted for the proposal. Mr Retallick said there will be an opportunity to elect Parish representatives to DNPA after 5th May. A Councillor observed that this application was contrary to the views of the Parish Council, the Housing Needs Survey and National Park Policy; an explanation is expected from Mr Belli, perhaps the public should be asked to address the issue.

Cllr Cathie Pannell reported that SHDC and West Devon will have a joint management team across both authorities. DCC has now agreed to reduce funding for grass cutting to 4 cuts per year (from 6 cuts). There will be changes to Tor Homes. (Mr Retallick left the meeting.)

A review of the parking restrictions in Church Street is requested

(The Council agreed to bring this matter forward.) *Cllrs Cathie Pannell and Donna Warne declared a personal interest, as they both work in the centre of the village.*

Mr Cox explained that there have been an increasing number of parking tickets issued recently, and if parking in the lower section of Church Street was de-restricted, 15 spaces would be available for residents (and others).

It was noted that it is much easier to park in Church Street now, and there are many other areas in the village where residents have no parking, if changes are made in Church Street how many other similar requests would be made? Cllr Glyn Richards proposed that the status quo should be retained; this was seconded by Cllr Donald Wiseman and **resolved** by the Council (a counter proposal for unrestricted parking in Church Street was unsuccessful).

PC 7-3-11 Confirmation of the minutes of the Parish Council meeting held on 28th February

The minutes were confirmed and signed. (Mr Cox and Mr Mason left the meeting.)

PC 8-3-11 Report matters arising from these minutes - for information only

The clerk advised that the Council's comments on the proposed Police Commissioner were too late for the Parliamentary Committee.

The Devon Association of Local Councils states that nominations for attendance at Royal Garden Parties can only be made by councils which have not previously been represented.

SHDC has made no response regarding responsibility for cutting some of the grass verges in Courtenay Park.

Cllrs Jane Maunder and Glyn Richards will attend a meeting of the South Brent Primary School Governing Body regarding the School Travel Plan.

PC 9-3-11 Correspondence circulated to Councillors:

- 1) South Brent Village Hall Management Committee: application for a grant of £500 towards repairs following the theft of lead from the roof of the Hall; Cllr Greg Wall proposed that a grant of £500 is made towards repairs as requested: this was seconded by Cllr Peter Kelly and **resolved** by the Council.
- 2) South Brent Recreation Association: (*Cllr Peter Kelly left the room whilst this matter was discussed.*) Request for a contribution towards an increase in insurance costs following the completion of the Adventure Trail and refurbished Skate Park; Cllr Glyn Richards proposed that a grant of £400 is made as requested: this was seconded by Cllr Greg Wall and **resolved** by the Council.
- 3) Sustainable South Brent: the Parish Council is thanked for the support given to the new composting centre and school garden; an informal joint meeting is suggested to look at possible opportunities arising from the Localism Bill. The Council agreed to defer this matter until after the election on 5th May.

PC 10-3-11 Planning matters:

(Chairmanship of the meeting was passed to Cllr Susan Jozsa, Chairwoman of the Planning Committee.)

a) DCC/2975/2010 Development of the "New England Resource Recovery Centre" at New England Quarry, Lee Mill – consultation on additional environmental information and amended plans. South Brent Parish Council has **grave concerns** about this application due to the environmental and traffic implications and the potential for contamination of the river Yealm. With the loss of a contract to another party we would be faced with increased traffic due to imported waste material.

b) SHDC Housing Surgeries will be held on 6th April at Follaton House; Cllr Mark Copleston offered to attend.

PC 11-3-11 Progress with a revised design for the proposed pedestrian crossing in Station Road; DCC has offered to prepare the survey and design for around £3,000

Mr John Halliday – DCC will contact the Council as soon as he has news.

PC 12-3-11 A review of the parking restrictions in Church Street is requested

(See minute 6-3-11 above.)

PC 13-3-11 Barnardo's/Seamoor Children's Centre workshops held in South Brent

Cllr Glyn Richards reported that the workshops are operating as an outreach from Ivybridge, and with the closure of Busy Bees demand from local people is being rationed (to once a fortnight) as there are so many people from outside this parish attending the workshops.

The Council agreed that a copy of the Service Level Agreement will be requested from DCC.

PC 14-3-11 Possible lease of the Station Yard car park

SHDC Property Services are investigating this matter in detail.

PC 15-3-11 Parish Council Committees:

Minutes of the of the Media Committee meeting held on 7.3.11: adopted by the Council.

Mr John Shepherd has offered to take on the role of webmaster; the Council will gratefully accept this offer. The cost of delivery of the recent newsletter will be slightly increased due to the extra weigh of the leaflets from SSB – who have offered to reimburse this cost. Cllr Glyn Richards – Editor was congratulated on another excellent edition of the newsletter.

PC 16-3-11 Plan the Annual Parish Meeting on 27th April

It was agreed that this meeting should take place at 7.30 p.m. in the craft room at the Old School Centre. Representatives of the Recreation Association and the Village Hall Management Committee will be asked to explain how the grants they have received from the Council have benefited the community.

Nominations for the Community Champion Award will be discussed at the April Parish Council meeting and a press release will be issued requesting nominations.

PC 17-3-11 Consider how best to inform the public about important issues e.g. criminal activity

Cllr Donna Warne asked for this item to be included on the agenda, but has since found out about the Police community messaging service ‘Lets’s Talk’, PC Jacqui Hopper had brought leaflets with her; this will be publicised in the newsletter.

PC 18-3-11 Control of dogs and the problem of dog fouling

Cllr Donna Warne also raised this matter; PC Hopper advised that dogs should be on leads or under close supervision. Tickets can be issued for dog fouling, if members of the public will make a statement and the dog and owner can be identified. In areas where there is frequent dog fouling, the SHDC Dog Warden can be contacted for further assistance (phone 01803 861234 ask for the Dog Warden).

PC 19-3-11 Speeding traffic in Exeter Road

Cllr Donna Warne reported that Mr Peter Gimber – DCC is to visit and will consider this issue in relation to the nursery schools and Primary School (in the Fair Field area).

PC Hopper advised that vehicles speeds in Exeter Road will continue to be monitored, and during March 17 drivers received warnings.

It was noted that traffic speed near the London Inn site is also an issue. (PC Jacqui Hopper was thanked for attending the meeting and left.)

PC 20-3-11 Report on progress with the Adventure trail at Palstone Park, and payment details

Cllr Peter Kelly informed the Council that the Adventure trail will be completed in May, and there will be an official opening in June.

(Cllr Peter Kelly left the room whilst payment details were discussed.) Cllr Cathie Pannell proposed that the Parish Council should act as the Accountable Body for a grant application to the Dartmoor Sustainable Development Fund and reclaimed VAT should be forwarded to the Recreation Association; this was seconded by Cllr Glyn Richards and **resolved** by the Council.

PC 21-3-11 Local celebrations to mark the wedding of Prince William to Kate Middleton

Cllr Cathie Pannell advised that there are many events planned by neighbours in Wellington Square, Greenbank Terrace, Heather Park etc. as the weather conditions may not be fine, the Council agreed that parishioners should make their own plans, and that a letter of congratulation will be sent from the Council. (A member of the public left the meeting.)

PC 22-3-11 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Mrs J Hopper, Chair of Governors South Brent Primary School: the Chairman and clerk are invited to the official opening of 'The Den' on 8.4.11.
- b) Mr C Lucas, SHDC: Property Services will look in detail at the possible disposal of the Station Yard.
- c) SHDC: election timetable.
- d) Mr R Kennerley, SSB: in future the Council will be advised of dates of working parties in Railway Wood.
- e) Devon Association of Local Councils: newsletter (new Councillor training 16th June at Ivybridge).
- f) DCC: Devon County minerals and waste development framework – minerals core strategy consultation.
- g) Came & Company: 'Parish Matters' (insurance news).
- h) Audit Commission: Mr W Rickard has been appointed auditor for this Council.
- i) Nat West Devon Mobile Bank: advertising material.
- j) Richard Everett Lettings: reminder that the electric cable for the Christmas lights is still hanging from the building at 8 Station Yard (dealt with on 13.3.11).
- k) SHDC: Neighbourhood Watch Forum 12th April in Ivybridge at 7 p.m.
- l) DCC: arrangements for community services.
- m) DCC: Emergency Management newsletter.
- n) SHDC: parish cluster meeting notes.
- o) SHDC: minutes of the Executive.
- p) Clerks & Councils Direct magazine (see page 11).
- q) 'Twentyfourseven' South Western Ambulance Service newsletter.

All noted by the Parish Council.

PC 23-3-11 Report highway matters and street cleaning required

The clerk will contact DCC to try to find out who is responsible for cutting the hedge between Courtenay Park and Heather Park, nearest the steps. The slipped hedge in Plymouth Road at the BT Exchange will also be reported.

It was noted that the standard of street cleaning is much better, SHDC will be advised.

(Cllr Susan Jozsa left the meeting.)

PC 24-3-11 Finance

Accounts for payment:

SWW (Direct debit): charges for toilet at Sanderspool Cross	7.50
SB Recreation Association: grant towards Adventure Trail	7400.00
Sustainable South Brent: grant (S 137) towards the cost of a shed at SB Community School Garden	250.00
South West Grounds Maintenance: March invoice	270.00
Entanet Int. Ltd (Direct debit): monthly broadband fee	16.64
South Brent Village Hall: room hire	9.38

SB Old School Centre: room hire 7.90, copying 1.02	8.92
T Fivash: delivery of newsletter + inserts (SSB)	85.00
DALC: 'Good Councillor' guide x 5	3.60
Ricoh: photocopier lease	56.75
G Richards: reimbursement of travel costs 126.80, & flash drive for newsletter 8.99	135.79
Eden Design: stages 3 & 4 of Adventure Trail	1,000.00
Earthwrights: construction and installation of Adventure Trail	36,298.32
Payroll	1455.95
HM Revenue & Customs only: quarterly payment of tax & N.I.	675.13
R Illman: replacement and installation of village maps and removal of guttering	207.00
TOTAL	47879.98
RECEIPTS:	
SB Recreation Association: Adventure Trail	7,298.32
DCC: grant towards Adventure Trail	30,000.00
HM Revenue & Customs: VAT repayment (to 31.12.10)	7,835.49

The accounts were approved for payment and the cheques signed.

PC 25-3-11 Items for press release and/or the newsletter

A letter will be sent to SSB congratulating those involved on the opening of the new Community Composting Centre.

A press release will be issued regarding the Community Champion Award.
'Community Speedwatch' will be included in the next newsletter.

PC 26-3-11 Items for the next agenda

None.

The meeting closed.