

Minutes of the Parish Council meeting held on 19th December 2011 at 7.30 p.m. in South Brent Village Hall.

The Chairman welcomed everyone to the meeting.

Open Forum for discussion with members of the public (maximum 15 minutes)

Nothing was raised.

PC 1-12-11 Record of members present

Cllr Mark Copleston in the Chair; Cllrs Mandy Haley, Peter Kelly, Jane Maunder, Cathie Pannell, Glyn Richards, John Summers, Greg Wall, Donna Warne, Donald Wiseman and six members of the public were present; Julia Willoughby clerk to the Council was in attendance.

PC 2-12-11 Apologies for absence

Apologies have been received from Cllrs Laura Howe and John King, and County Councillor Trevor Pennington.

PC 3-12-11 Declarations of interest (nature and extent) with regard to items on the agenda

None declared.

PC 4-12-11 Public participation session with respect to items on the agenda

Members of the public were present regarding the possibility of car parking charges in the Station Yard, the Council agreed to consider this matter following the District Councillors reports.

PC 5-12-11 Police report (Crime and Disorder Reduction)

PC Hopper has reported there were four crimes in the parish during November: vehicle interference (tyres let down); cause fear or provocation of violence; complaint re dogs and injury caused (sheep); theft from vehicle.

PC 6-12-11 District / County Councillors and DNPA Parish Council representatives report

District Cllr Cathie Pannell advised that the possibility of car parking charges in South Brent was raised this time last year. SHDC expects to generate £27,000 from car park charges in three villages, and the matter will be discussed by a Scrutiny Panel on 12th January and decided by the Executive on 26th January. Cllr Pannell encouraged people to object individually, as this has more impact than a petition, she will fight the proposal.

A decision on an alcohol licence for the Carew Service Station will not be made until 7 February, as further information has been requested.

District Councillor Peter Smerdon explained that SHDC must raise £2.3 million across the district.

PC 7-12-11 Confirmation of the minutes of the Parish Council meeting held on 28th November

The minutes were amended to read at 11-11-11 (Christmas lights) 'relocate a feature from 4 to 3 Fore Street'; the minutes were then confirmed and signed.

PC 8-12-11 Report matters arising from the minutes – for information only

None.

PC 9-12-11 Correspondence circulated to Councillors:

(Brought forward on the agenda) (2) Ms H Dobby – SHDC: The District Council is to consider whether to introduce car park charging in South Brent for 2012-13.

The following points were raised and will be sent to Cllr John Tucker – Leader of SHDC, Members of SHDC Executive and Economy and Environment Scrutiny Panel, Richard Sheard CEO – SHDC, County Councillor Trevor Pennington and Sarah Wollaston M.P.

South Brent Parish Council understands that the introduction of car parking charges to Aveton Gifford, Stokenham and South Brent would generate approximately £27,000 for SHDC; the Parish Council considers that this could have a profound effect on the community in South Brent.

- If a charge is made for car parking, the area will need investment to bring it up to standard.
- Residents are concerned about parking issues (see Parish Plan 'safety & wellbeing'), and charging would move parking problems to other areas of our village.
- A more formalised car parking arrangement suitable for charging would reduce the number of spaces available and further exacerbate parking issues in South Brent.
- Network Rail has rights of access over the area; there are two private parking spaces and three large recycling banks in the car park.
- There would be a negative impact on the shops and businesses in South Brent - designated a Local Centre - since people would go straight to a supermarket rather than shopping locally, if they have to pay for parking.
- The Station Yard car park is used by those attending funerals etc at St Petroc's Church, functions at the village hall and visiting the allotments (to name but a few); parking charges would have a knock on effect on the viability of all our community buildings and facilities.

A representative of South Brent Parish Council would like the opportunity to address the meetings on 12th January when this matter is considered by the Economy and Environment Scrutiny Panel and on 26th January by the Executive; and would be grateful for confirmation that this will be possible.

In addition:

- If the District Council considers that this scheme should go ahead, the Parish Council requests that parking charges should be deferred until an election year.
- An alternative proposal of increasing the rateable value of car parks at (out of town) supermarkets would produce a more reliable income stream, and help all our town and village businesses.

(Five members of the public left the meeting.)

- 1) Mr J Halliday – DCC: re. Station Road crossing, the feasibility design cost has been a further £600 (£2,100 total); additional design and supervision will cost £3,100 – which will need to be paid to prepare the proposal for the Highways Committee and the scheme cannot go to the Committee until funding is in place. The Parish Council is extremely disappointed with this response which

- will be forwarded to Cllr John Hart Leader of DCC, Cllrs Stuart Hughes and Trevor Pennington with a précis of discussions with Mr Halliday to date.
- 2) Ms H Dobby – SHDC: The District Council is to consider whether to introduce car park charging in South Brent for 2012-13 (see above).
 - 3) Devon Association of Local Councils: Under the Localism Act the Sec. of State has the power to limit a council tax rise subject to a local referendum; parish councils are included in these provisions. It has been established that this will not apply to parish councils for 2012-13.
 - 4) Allwood of Totnes: quote for cleaning and additional wording on the plinth in Wellington Square £485.60 +VAT (Diamond Jubilee). Cllr Peter Kelly proposed that this quotation is accepted and the works carried out after 6 February and before the end of May 2012; this was seconded by Cllr Greg Wall and **resolved** by the Council.

PC 10-12-11 A precept request of £41,065 for 2012-13 needs to be made by 16 January
Cllr Donald Wiseman (Chairman of the Finance Committee) explained that SHDC Head of Finance has stated that the parish council will be reimbursed for grass cutting of SHDC and DCC areas in 2012-13. In addition, if the council is to take on other services or projects, in view of the possible local referendum referred to at 9-12-11 (3) above, it would be wise to act now.

Cllr Peter Kelly proposed that a precept request of £40,835 is made amending budget lines for grounds maintenance to £2,000 and for election costs to £270; this was seconded by Cllr Donald Wiseman and **resolved** by the Council.

PC 11-12-11 Progress with the planning application for Vicarage Road allotment field, and consider submission of the application

Cllr Peter Kelly proposed that the Parish Council makes the planning application on behalf of VRAA, reducing the fee by 50% to £35; this was seconded by Cllr Glyn Richards and **resolved** by the Council.

PC 12-12-11 Parish Council Committees:

Planning Committee minutes of the meeting held on 14th November (available at the meeting) were adopted.

Media Committee minutes of the meeting held on 5th December attached; recommendations:

A) (Advertising guidelines) Commercial advertisements from outside the parish are not accepted, small adverts from within the parish can be included in the newsletter when space allows; there should be no advertising on the South Brent Parish Council website; proposed by Cllr Cathie Pannell, seconded by Cllr Peter Kelly and agreed by the Council.

B) The cost of printing envelopes or address labels for the newsletters should be passed on to the Parish Council; proposed by Cllr Cathie Pannell, seconded by Cllr Peter Kelly and agreed by the Council.

C) A request is made to those who receive the newsletter via email that the Parish Council is advised when they change address or email address; proposed by Cllr Cathie Pannell, seconded by Cllr Peter Kelly and agreed by the Council.

PC 13-12-11 Finalise the design of the proposed pedestrian crossing in Station Road, application to DCC Highways Committee for approval, and project funding

Cllr Peter Kelly proposed that the design produced by DCC for the Parish Council including cycle racks should be formally agreed; this was seconded by Cllr Glyn Richards and **resolved** by the Council.

PC 14-12-11 Response from DCC to queries regarding cycleways provided in Exeter Road
Mr Halliday at DCC has advised that alterations to include a footway/cycleway will be carried out near the London Inn development; this will be monitored and carried forward on the agenda.

PC 15-12-11 Update on the removal of the red phone kiosk from Exeter Road
The developers of the London Inn have responded that the Parish Council had plenty of time to adopt the kiosk. A further appeal will be made to the developer to reinstate the red phone kiosk as a public relations exercise.

PC 16-12-11 Progress with the Snow Warden scheme in South Brent
Cllr Greg Wall reported that Mr Watson who had offered to become the Snow Warden has withdrawn his offer after speaking to an officer at DCC. It had been explained to him that a gritter could be used if it was towed by his vehicle (using his insurance).

The Parish Council agreed that in a larger community such as South Brent this service should be provided by DCC; Cllr Jane Maunder proposed that the Parish Council does not proceed with the Snow Warden scheme; this was seconded by Cllr Donald Wiseman and **agreed** by the Council.

PC 17-12-11 Consider the purchase of a Junior Community Champion award
Cllr Cathie Pannell proposed that an award should be purchased by the clerk for not more than £50; this was seconded by Cllr Glyn Richards and **resolved** by the Council.

PC 18-12-11 Should South Brent be part of the Ivybridge & District Association of Local Councils (if placed with Totnes by SHDC and DCC)?
It has become apparent that SHDC and DCC perceive that South Brent is part of a cluster with Totnes. At a recent Totnes cluster meeting it was discovered that funding for sustainable transport solutions in South Brent (e.g. pedestrian crossing) could be available from the sum intended for the Totnes area. Cllr Peter Kelly proposed that the Parish Council does not renew its membership of Ivybridge & District Association of Local Councils; this was seconded by Cllr Greg Wall and **resolved** by the Council.

PC 19-12-11 Consider arrangements for Her Majesty's Diamond Jubilee celebrations
A Civic Service will take place on 3 June 2012, and the addition to the plinth in Wellington Square could then be unveiled - this could be followed by a bring and share picnic on The Patch (next to the Village Hall); Cllr Cathie Pannell offered to check if this would be possible.

PC 20-12-11 Siting of a new seat; is there a suitable location in Corn Park?
A new bench seat is available for installation but the only suitable locations are outside 31 Corn Park or on the grass verge at the entrance to Corn Park (Plymouth side), which it was agreed would be preferable and the details will be checked.

PC 21-11-11 Review the use of the toilet at Sanderspool Cross play area
An inspection of the toilet by SHDC has revealed that the inside needs a good clean; and there is no soap, paper or a working lock – if these issues are addressed it would be

acceptable. Quotes will be obtained to have the toilet deep cleaned, and for suitable robust soap dispenser etc. Mr Illman will be asked to fix the lock. This matter will be included on the agenda of the Open Spaces Committee meeting on 16 January.

PC 22-12-11 List of dates of meetings in 2012

Noted.

PC 23-12-11 Annual rolling programme attached (for information)

The quarterly newsletters will be included.

PC 24-12-11 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Mr J Halliday – DCC: Design work including the footway outside the London Inn is being carried out.
- b) M D’Alesio – DCC: Regarding a request from Miss Shaw that a street light is left on in Wellington Square, this will only be considered if the council and local Police support the application for crime or safety related reasons.
- c) S Mason – SHDC: Grading of toilet at Sanderspool Cross.
- d) SHDC: Dartmoor Lodge holds a club premises licence.
- e) Cllr R Vint: Station Road crossing will be included on the next agendas of Totnes on the Move and Totnes & District traffic and transport forum.
- f) S Wollaston M.P.: copy of a letter sent to PJD Construction, supporting the parish council request for a red phone kiosk.
- g) DCC emergency management newsletter.
- h) Open Door – Devon & Cornwall housing group newsletter.
- i) No to Wind Turbines south of the Kingsbridge-Torcross road: two further applications are to be made.
- j) SHDC: notes of parish cluster meeting held in Totnes 23.11.11.

All noted by the Parish Council.

PC 25-12-11 Report highway matters including outstanding issues, and street cleaning required

Cllr Greg Wall advised that potholes in Stockbridge Lane and at the Lower Railway Bridge have been reported.

PC 26-12-11 Finance:

Accounts for payment

DNPA: (grant) towards a new metal handrail alongside the steps at Lydia Bridge	200.00
Victim Support: grant (S 137)	25.00
Ivybridge & District Inter Parish Quiz: grant (S 137)	10.00
SWW (Direct debit): charges for toilet at Sanderspool Cross	7.50
Entanet Int. Ltd (Direct debit): monthly broadband fee	19.78
South West Grounds Maintenance: Dec. invoice	275.40
South Brent Village Hall: room hire Nov.	9.38
Ricoh Capital Ltd: photocopier lease	56.75
T Fivash: newsletter delivery	65.00
Payroll	1535.33

HM Revenue & Customs only: quarterly payment of tax & N.I.	572.39
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TOTAL	2776.53
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Receipt:

1 st South Brent Scout Group: part refund of grant (£750)	742.51
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The accounts were approved for payment and the cheques signed.

PC 27-12-11 Items for press release and/or the newsletter

The next newsletter will include the refund of a grant by the Scouts.

The press will be contacted regarding possible car parking charges for the Station Yard car park and information will be posted on the website.

PC 28-12-11 Items for the next agenda

South Brent Primary School link governor report will be included on the agenda for the January meeting.

The meeting closed at 9.37 p.m.

DRAFT