

Minutes of the Parish Council meeting held on 22 October 2012 at 7.30 p.m. in the Village Hall, South Brent. The Chairman welcomed everyone to the meeting.

Open Forum for discussion with members of the public (maximum 15 minutes)

Mr Tim Harvey for 1st South Brent Scouts thanked the Council for the grant of £175 towards their summer expedition and returned this sum to the Council – as funds were received from other organisations. Mr Harvey was thanked for reimbursing this payment.

Mr Edward Chapman advised the Council that the trustees of Sustainable South Brent are investigating the idea of reinstating an orchard at Lutton; SSB has no interest in the 'common' land at Lutton.

PC 1-10-12 Co-option of a Councillor for the Village Ward

There have been no applications for this post, volunteers will be asked to come forward for the next meeting.

PC 2-10-12 Record of members present

Cllr Mark Copleston in the Chair; Cllrs Peter Kelly, John King, Jane Maunder, Cathie Pannell, John Rawlinson, Glyn Richards, Donna Warne and Donald Wiseman.

Ten members of the public were present and Julia Willoughby clerk to the Council was in attendance.

PC 3-10-12 Apologies for absence

Apologies had been received from Cllrs John Summers and Greg Wall.

PC 4-10-12 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Peter Kelly declared an interest in planning application 39 45/2274/12/F Full application to lay rolled stone crane pad, together with associated access track spur from existing farm track and installation of an electrical equipment store, North Park Field, Marley Thatch Farm, South Brent as he is Chairman of the South Brent Community Energy Society.

PC 5-10-12 Public participation session with respect to items on the agenda

Mr Chapman will answer any questions regarding the planning application at Marley Thatch Farm. Members of the Carnival Committee can provide any further information regarding their grant application.

PC 6-10-12 Police report (Crime and Disorder Reduction)

PC Hopper's email states there were four crimes in the parish during September: Burglary (shop); criminal damage to entrance gates; common assault; drive with excess alcohol.

The Police will be advised that young people have been causing damage and graffiti in the play area.

PC 7-10-12 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 September

Minute 7-9-12 was amended to read "Cllr Glyn Richards will attend the joint Community Council of Devon and Devon Community Buildings conference on 28 September."

The minutes were then confirmed and signed.

PC 8-10-12 Report matters arising from the minutes – for information only

None.

PC 9-10-12 District / County Councillors and DNPA Parish Council representatives report
District Cllr Cathie Pannell advised that she is a member of a committee for revitalising High Streets and thought it important that as well as local businesses and organisations the Parish Council is also represented at a meeting to take place on 6 November.
DNPA is seeking a new member.

Cllr Pannell is trying to have weeds etc removed from pavements.

Two whitebeam trees have been ordered for 'The Patch'.

An electoral review of the South Hams is taking place because there is a considerable difference in the number of electors district councillors represent. SHDC recently decided that the number of district councillors should be reduced from 40 to 30 members. There will be a public consultation next February and all parish councils will also be involved.

District Councillor Peter Smerdon advised that an appeal has been lodged against the refusal of planning permission for an incinerator at Whitecleaves Quarry, Buckfastleigh.

County Councillor Trevor Pennington offered to look into the problem of weeds and thought that DCC should be commended for the works carried out as a result of flash floods.

PC 10-10-12 Parish Council Committees and working groups:

Media Committee meeting held on 17 September recommendations:

1. No changes are required to the terms of reference; agreed.
2. A share in a franking machine might be considered; agreed.
3. Signing up to the Devon Community Directory website is deferred until the Council's postal address is decided; agreed.
4. The budget line for 2013-14 includes paying a webmaster to design a site which can be managed corporately by Chairs of Committees proposed by Cllr Donald Wiseman seconded by Cllr Cathie Pannell and **resolved** by the Council.

Christmas lights working group meeting held on 1 October (notes attached) and recommendation:

The Community Champions are invited to switch on the lights at 6.00 p.m. on 24 November; agreed.

PC 11-10-12 Appointment of a representative to Vicarage Road Allotment Association

Cllr John Rawlinson was proposed for this post by Cllr Cathie Pannell seconded by Cllr Glyn Richards and this was **resolved** by the Council.

(Chairmanship of the meeting was handed to Cllr Glyn Richards for the next item.)

PC 12-10-12 Planning matters:

A) Applications:

0536/12 Installation of Environment Agency rain gauge apparatus at land on track adj. to Avon Water Treatment Works, Shipley Bridge, South Brent; the Parish Council has no objection to this application.

14/2182/12/F Installation of ground mounted solar array (total site area 17.5 hectares), estimated output 5 megawatts and associated infrastructure including up to 11 buildings to house electrical equipment, land at Southdown Farm, Dartington, Totnes; noted by the Parish Council.

39_45/2274/12/F (Cllr Peter Kelly left the room while this application was considered.)

Full application to lay rolled stone crane pad, together with associated access track spur from existing farm track and installation of an electrical equipment store, North Park Field, Marley Thatch Farm, South Brent; the Parish Council has no objection to this application.

Cllr Cathie Pannell advised that if the Council disagrees with a comment made by DCC Highways regarding a planning application, a representative could be asked to come to a Council meeting to discuss the matter, before a decision is made by the planning authority (e.g. poor visibility when leaving London Inn Mews); noted.

PC 13-10-12 Correspondence circulated to Councillors:

- 1) Cllr G Wall: (research into Parish minutes) on 22.1.1973 the Council agreed not to oppose objections to the registration of Lutton Green as Common land. The Chairman advised that conflicting views have been received on fencing of the land and the Council might decide that this is a civil matter rather than an issue for the Council, also taking into account the advice from DALC (see 2 below). The clerk reported that there has been no response from Mr Warren who has fenced the land. The Council agreed that DCC would be contacted again to find out whether the removal of this land from the Commons register was substantiated.
- 2) Devon Association of Local Councils: advice regarding the land at Lutton; this is not common land so the Council has no powers or duties with regard to the land.
- 3) Mr P Maye: the Maye Trustees have sought advice and will not seek a formal valuation of the field at Vicarage Road, South Brent (re. uplift clause); this letter will be acknowledged.
- 4) Certificate of Satisfaction of judgment debt issued to the Parish Council. A search of the Registry Trust has shown that the debt is no longer listed. The Parish Council will have a PO Box address from 29 October.
- 5) Carnival Committee: application for financial assistance with the carnival running costs 2012-13 towards public liability insurance of £700. The grant aid policy (point 7) states that "The Council would not normally support an application from a grant giving organisation" and it was noted that last year the Council made a grant of £500 to the Carnival Committee which then made donations of £500. Ms Cossey advised that the primary purpose of the Carnival Committee is to organise two carnivals each year. Last year the street collections were very generous and this money was returned to the community. Cllr Cathie Pannell proposed that a grant of £700 is made to the Carnival Committee and in the event of an income surplus the monies are returned to the Parish Council; this was seconded by Cllr Donna Warne and **resolved** by the Council.

PC 14-10-12 Should the survey on use of the Station Yard car park be released to SHDC, any other considerations ahead of the report on all free car parks across the district?

The author of the survey data is preparing further comments these will be awaited by the Council.

PC 15-10-12 Consider the Community Benefit Dividend to be received from the solar farm at Marley Thatch

A deed of Community Benefit has been received from Light Source Renewable Energy Ltd. which provides £6,300 per annum for use by the Council for charitable, educational, environmental, amenity or other appropriate use over 10 years.

£10,000 p.a. was referred to originally, but the development has been scaled back. The Council's solicitor has been asked for comments but has not yet responded. Cllr Peter Kelly proposed that this offer is accepted; this was seconded by Cllr Donald Wiseman and **resolved** by the Council.

The Sec. of State will be contacted to request that a refund of non-domestic rates for such developments is refunded to the parish council in the spirit of localism.

PC 16-10-12 Street lighting and use of CCTV in the centre of the village

Cllr Donna Warne advised that business insurance requires certain security measures including CCTV – which does not work if the street lights are off. It was noted that infra-red options are available and are no more costly.

It was agreed that the Police would be contacted to discover whether crime has increased since the street lighting has changed.

DCC policy on requests for changes to part night lighting will be ascertained.

PC 17-10-12 Arrangements for the Service of Remembrance and Re-dedication (11 Nov.)

A bugle player has been found; the Chairman has met with the Vicar; Cllrs Peter Kelly and Cathie Pannell will read the names of the fallen. 100 further service sheets will be printed.

PC 18-10-12 Secure storage of Parish Council deeds and documents

Cllr Cathie Pannell has inspected the deeds etc. Lee Mill and SHDC will be contacted regarding safe storage.

PC 19-10-12 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Village Hall Committee: does the Committee need permission from the Council to use the parish crest on a new sign? The Council agreed that any local organisation may use the crest.
- b) Mrs Wood: after caring for the plant trough in Exeter Road for many years, she has now had to stop. The Council agreed that Mrs Wood should be sent a bouquet of flowers to thank her for all her help. The Produce Association may be able to assist with maintaining the trough.
- c) J Goodfellow: when putting out notices regarding work to pollard a tree at Clobells steps, he found that the entire tree has been felled. DNPA is aware that the work was not carried out by the Parish Council; enquiries are being made to find out who had the work done as it was not permitted (maximum fine of £20,000).
- d) SHDC: a consultation on waste and recycling in South Brent was considered. The Executive will discuss a report on all free car parks on 8 Nov. Cllr Greg Wall may be able to attend.
- e) Cllr P Dredge (Ivybridge TC): report on the peer challenge meeting at SHDC.
- f) DNPA: a Council representative and substitute for the DNP Forum are invited; the information will be sent on.
- g) South West Highways Ltd.: temporary road closure in Butchers Lane from 20 Dec.; this probably refers to Stockbridge Lane and may not fall at a convenient time.

- h) DNPA: applications to the 'Celebrate your Community' fund can be made until the end of October.
- i) Ivybridge & District Association of Local Councils; notes of the meeting on 19.9.12.
- j) National Association of Local Councils: the Quality Parish Scheme is to be reviewed and re-launched in 2013.
- k) DCC: Devon Records Office is now Devon Heritage Centre.
- l) WWD Ltd.: community driven housing projects.
- m) Dartmoor Hill Farm Project: newsletter.
- n) Western Power Distribution: stakeholder workshop 13.11.12.
- o) Senior Council for Devon newsletter.

All noted by the Parish Council.

PC 20-10-12 Report highway matters and street cleaning required

Cllr John King advised that further works have been carried out at Aish following damage caused by heavy rain.

SHDC Dog Warden will be advised that dog owners are not picking up after their pets in Totnes Road and Station Road.

PC 21-10-12 Finance:

Accounts for payment:

SWW (Direct debit): charges for toilet at Sanderspool Cross	11.50
Entanet Int. Ltd (Direct debit): monthly broadband fee	19.78
South West Grounds Maintenance: Sept. invoice	306.00
South Brent Village Hall: cupboards 60.00 room hire 10.00	70.00
South Brent Old School Community Centre Ltd: room hire 19.00, PAT testing 15.00 & copying 1.74	35.74
Ricoh Capital Ltd: photocopier lease	56.75
EDF Energy: electricity for toilet at play area	48.21
Veaseys Printers: 1,400 newsletters (Sept.)	152.95
R Fivash: newsletter delivery	65.00
DALC: DALC AGM and conference (G Richards)	20.00
J Goodfellow: admin & costs oak tree, Clobells	145.00
Payroll	1504.38
TOTAL	2435.31

The accounts were approved for payment and the cheques signed.

Mr Bob Hoare of Shipley Close will be 100 years old on 25 October; the Council agreed that he should be sent some flowers.

PC 22-10-12 Items for press release and/or the newsletter

The deadline for the next newsletter is 25 November.

PC 23-10-12 Items for the next agenda

Items have been raised and noted throughout the meeting. The meeting closed at 9.30 pm.

Members of the Finance Committee carried out an internal check of the accounts (cheque no. 002353) after the meeting.

DRAFT