

Minutes of the Parish Council meeting held on 24 March 2014 at 7.30 p.m. in the Village Hall, South Brent. The Chairman welcomed everyone to the meeting.

Open Forum for discussion with members of the public (maximum 15 minutes)

Mr J Presley explained that he is the Chairman of South Brent Community Land Trust. This is a non-profit making organisation run by volunteers which is hoping to work with other local organisations to build a stock of affordable houses for the village, which would be community owned, and kept affordable in the future. Self-build homes are also being investigated. Mr Presley advised that possible sites for self-build will be discussed with DNPA and the Parish Council will be involved. Mrs Wainwright added that Sustainable South Brent endorses the fact that sustainable and affordable homes are needed in South Brent. (Mr Presley was thanked for attending.)

PC 1-3-14 Record of members present

Cllr Greg Wall in the Chair; Cllrs Mark Copleston, Peter Kelly, John King, Jane Maunder, Cathie Pannell, John Rawlinson, Glyn Richards, John Summers, Donna Warne and Donald Wiseman were present. Eight members of the public were present and Julia Willoughby clerk to the Council was in attendance.

PC 2-3-14 Apologies for absence

None.

PC 3-3-14 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Peter Kelly declared a pecuniary interest in item 15 (a) the proposed installation of solar PV panels at Palstone Pavilion, as he is Chairman of South Brent Community Energy Society (Part 1 of the Register – and will leave the room while the matter is discussed).

Cllrs Mark Copleston, Peter Kelly, Jane Maunder, Donna Warne and Donald Wiseman are members of the Recreation Association Committee and declared an interest in item 15 (Part 2 of the Register – they may speak as members of the public but not vote on the matters.)

Cllrs Cathie Pannell, Greg Wall and Donald Wiseman are members of the Burial Ground Committee or a Church Warden and declared an interest in item 17 St Petroc's PCC grass cutting review 2014 (Part 2 of the Register – they may speak as members of the public but not vote on the matter.)

PC 4-3-14 Consider the granting of dispensations

No applications.

PC 5-3-14 Public participation session with respect to items on the agenda

Nothing was raised.

PC 6-3-14 Police report (Crime and Disorder Reduction)

An email is include with the papers on the table (item 22).

PC 7-3-14 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 February

The minutes were confirmed and signed.

PC 8-3-14 Report matters arising from the minutes – for information only

TAP Fund applications were considered at a recent South Hams Cluster meeting; all five applications received funding.

PC 9-3-14 District / County Councillors and DNPA Parish Council representatives report
Devon County Cllr Rosemary Rowe advised that there are grant applications for the DCC Locality Fund which will be paid soon.

District Cllr Cathie Pannell reported that there is a meeting at Rattery on 1 April for anyone helping their community.

Organisations such as the Rec. Association which receives 80% rate relief must apply to SHDC for the remaining 20%. The SHDC Chief Executive Officer leaves on 31 March and will not be replaced. The New Homes Bonus will be available in areas where development takes place

District Councillor Peter Smerdon was at the cluster meeting when TAP Fund applications were decided, an individual has stated that the money would be better spent on road repairs.

(The Council agreed the following items could be brought forward on the agenda.)

Correspondence:

3) South Brent Pre-School, Before & After School Club: application for a grant of £1,000. Mrs R Baron representing Pre-School (B & ASC) advised that at present four children attend who need extra resources, but Pre-School receives no extra financial support. The Parish Council would like to see a copy of the latest accounts in order to consider this application, which will be deferred to the next meeting.

Palstone Park Recreation Field:

A. Update on the proposed installation of solar PV panels; (*Cllr Peter Kelly left the room while this matter was considered.*) Dr E Chapman, Secretary of South Brent Community Energy Society explained that SBCES wishes to install solar PV panels on Palstone Pavilion. All the necessary steps are being taken, although the lease between the Parish Council and the Recreation Association is a stumbling block, as it is unregistered. Cllr Glyn Richards proposed that a further lease should be prepared; this was seconded by Cllr Cathie Pannell and resolved by the Council.

Correspondence:

1) Mr J Thompson: enforcement of on street parking in the village. Mr M Giannuzzi attended the meeting to explain that a leaflet could be given to motorists who park illegally in the centre of the village, with copies held in village shops etc. Some of the details on the draft leaflet need to be clarified, then the Council may be able to support this proposal.

PC 10-3-14 Resignation of Mrs L Austin from the Parish Council

Sadly, Mrs Austin has resigned and the process of filling the vacancy has begun. Notices will be put up advising that electors have to contact SHDC if they wish to request an election; if an election is not required the Council may then co-opt a new Councillor.

PC 11-3-14 Parish Council Committees and working groups and stakeholder groups:

Planning Committee: minutes of the meeting held on 10 February were adopted.

Update on the proposed **development adjacent to Palstone Lane** and any comments on the draft Housing Need Survey.

It has been suggested by the developer that a stakeholder group meeting and public exhibition regarding this site takes place on 2 April 2014.

The Parish Council is concerned that Cllrs Cathie Pannell, Glyn Richards and Donna Warne are not available on that date; the draft Housing Needs Survey requires answers to key questions before the data can be utilised and there will be insufficient notice for a public meeting.

Therefore, it was agreed that the Parish Council suggests that a stakeholder group meeting and public exhibition take place after Easter, allowing time for the responses required in relation to this important proposal.

Cllr Donna Warne offered a vote of thanks to Cllr Glyn Richards for all his hard work with the stakeholder group to date.

Beating the Bounds working group; summary of the probable costs of organising this event on 17 May 2014.

Turtley Corn Mill will provide a pint and a hot dog for £6.50 per head for each walker (x 60 = £560). Three mini buses will be needed to carry walkers to the start at Gidley Bridge, one mini bus will be hired for the day (£170). If 60 walkers take part the expenditure will be £560, less £125 for the programme, total £435 (all approximate). The Parish Council agreed that the event should proceed; both our District Councillors may be able to offer £100 from their Locality Fund.

PC 12-3-14 Correspondence circulated to Councillors:

- 1) Mr J Thompson: enforcement of on street parking in the village. The Parish Council will contact DCC to formally request that the existing parking (waiting) time permitted in the centre of the village is extended from one hour to two hours (in Fore Street, Station Road, and Church Street). Also the loading bay in Church Street to be used between 08.00 and 16.00 (at present it is in use until 12.00) Monday to Saturday. These changes would markedly assist the survival of the shops and businesses in South Brent and would be in the spirit of localism.
- 2) The Local Government Boundary Commission for England: electoral review of the South Hams – final recommendations. This electoral review with its recommendations is to be laid before Parliament. Both Sarah Wollaston M.P. and Gary Streeter M.P. will be contacted to advise them that South Brent Parish Council is very disappointed that many rural areas of the South Hams will no longer be represented by a single ward member.
- 3) South Brent Pre-School, Before & After School Club: application for a grant of £1,000 (see minute 9-3-14 above).
- 4) Devon & Cornwall Police: response to Freedom of Information enquiry. A further enquiry will be submitted, with the question asked again in a different way (as suggested in the response).

PC 13-3-14 Progress with a lease for the Station Yard
SHDC is working towards a draft lease.

PC 14-3-14 Planning application:

0124/14 Erection of building for additional storage and office accommodation at Willow House (formerly Leaze Court), South Brent; the Parish Council has no objection to this application.

PC 15-3-14 Palstone Park Recreation Field:

- A. Update on the proposed installation of solar PV panels (see minute 9-3-14 above).

- B. Consider whether the Parish Council should be the accountable body for replacement windows and a door; Cllr Glyn Richards proposed that as freeholders of the site the Parish Council acts as the Accountable Body for refurbishments to the pavilion and shelter; this was seconded by Cllr Cathie Pannell and resolved by the Council.
- C. Bags for dog walkers at the Rec. Field: bags are provided by the Rec. Association at present and cost £69 for 1,600. Should dispensers be provided elsewhere in the village? This matter will be deferred to the April meeting.

PC 16-3-14 Consider planning for emergency situations

Cllr Cathie Pannell was made aware of a parishioner with spare rooms available if required. It was agreed that this individual would be supported to offer these informally; emergency planning is the responsibility of the principal authority.

PC 17-3-14 St Petroc's PCC grass cutting review 2014

(Chairmanship of the meeting was passed to Cllr Donna Warne for this item.) Cllr Donald Wiseman advised that the Parochial Church Council has been through the tender process again and there will be a 5% increase in the costs; noted by the Parish Council. (Since the Parish Council is represented on the Churchyard Committee and has an overview of the grass cutting contract, it is the intention of the Council to continue to contribute 50% towards the cost of grass cutting in the 1910 and Millennium Cemeteries.)

PC 18-3-14 Update on possible safety measures for Exeter Road (near London Inn Mews)

It may be possible to introduce some improvements in the village with funding from the New Homes Bonus. There has been no further contact from DCC.

PC 19-3-14 Possible community orchard locations in the village

Ms L Denning of Sustainable South Brent would like to turn the Queen Mothers' Garden in Clobells into a mini community orchard; the Council considers that it would prefer the area to remain as it is, with the grass being mowed – for safety reasons.

PC 20-3-14 Consider applications to the Community Benefit Fund (small grants £100-250) available at the meeting

An application for Avonwick Play Area deferred from earlier in the year was considered; as the Fund is primarily for the benefit of the parish of South Brent, the application was deferred to the end of the financial year. As all the Fund is committed for 2013-14, a new application could be made in the new financial year.

PC 21-3-14 Arrangements for the Annual Parish Meeting on 13 May

The Council agreed that the Carnival Committee and South Brent & District Caring would be invited to give short presentations at the APM.

Nominations for the Community Champion Awards are required, this will be included on the April agenda.

All Committee Chairmen are asked to present a summary of the year at the meeting on 13 May.

PC 22-3-14 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) S Doree: email thanking the Council for the Community Benefit Fund grant.
- b) DCC: Consultation on the future of residential care services at 20 DCC Residential Care Homes.

- c) Devon Association of Local Councils: newsletter.
- d) SHDC: Repairs to holes in concrete next to the Memorial shelter and replacement of a post will cost £245; Cllr Glyn Richards proposed that this work is carried out, seconded by Cllr Mark Copleston and resolved by the Council.
- e) DCC: A larger pipe in a buddle hole at Hillside would cost around £1,000 to install; DCC will be asked if a partnership agreement would expedite matters.
- f) DCC: Emergency management newsletter.
- g) J Rumble, DNPA: There are no issues outstanding regarding the Jubilee Crossing. The clerk will forward an exchange of emails to County Cllrs Rosemary Rowe and Stuart Hughes, which indicates some of the difficulties the Parish Council is experiencing since the installation of a pedestrian crossing point in Station Road, South Brent in March 2012.
- h) Clerks & Councils Direct magazine.
- i) Totnes and District Traffic & Transport Forum: parish representatives needed; this will be added to the May agenda.
- j) DCC: bollards should be installed at the Jubilee Crossing soon.
- k) G Pannell, St Petroc's Churchyard Committee: email thanking the council for the 50% contribution towards felling a tree in the 1910 Cemetery, carried out recently.
- l) Devon & Cornwall Police: Members of the public have reported a man knocking on doors selling alarm systems. Do not give out personal information or allow strangers into your home and always check ID. Advise vulnerable neighbours of this message.
- m) PCSO R Broadhurst: Officers will deal with anyone parking illegally in the village.

All noted by the Parish Council.

PC 23-3-14 Report highway matters and street cleaning required

The Chairman advised that street lights not working in Clobells and dangerous loose paving slabs in Church Street have been reported to DCC.

DCC and DNPA will be advised by the clerk that repairs to the footway outside Luscombe Maye has been carried out using garden type paving – entirely unsuitable for the Conservation Area.

The potholes in Station Yard have still not been attended to by SHDC.

Cllr John King reported that a slip in Fat Man's Alley is being dealt with by DNPA and is still passable.

Fly posting on lamp posts in particular, will be reviewed at the April meeting, they should be removed after the event has taken place.

PC 24-3-14 Finance:

Accounts for payment:

Community Benefit Fund (£100-250)

S Webber: towards Scout event in Japan in 2015	200
S Doree: towards a charity trip to Tanzania	250
South Brent Judo Club: towards travel costs for training etc.	<u>250</u>
(Running total 2013-14	6,300)

South Brent Action and Community Group: insurance for the Toll House	345.00
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SWW (Direct debit): charges for toilet at Sanderspool Cross	11.50
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Entanet Int. Ltd (Direct debit): monthly broadband fee	25.54
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South Brent Village Hall: room hire	10.00
South Brent Old School Community Centre Ltd: room hire	6.75
Ricoh UK Ltd: photocopier lease & usage Direct debit failed	109.83
R Fivash: delivery of newsletter No. 40	70.00
G Richards: travelling costs for 2013-14	166.05
G Wall: reimbursement of postage for newsletter	84.00
Payroll:	1553.94
HM Revenue & Customs only: quarterly payment of tax and N.I.	541.08
TOTAL	3623.69

The accounts were approved for payment and the cheques signed.

PC 25-3-14 Items for press release and/or the newsletter

The press will be advised of the vacancy with the Parish Council at the appropriate time.

PC 26-3-14 Items for the next agenda

Village signs in Exeter Road will be included on the next agenda.

The meeting closed at 9.40 p.m.

DRAFT