

South Brent Parish Council

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CHAIRMAN

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CLERK

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5 December 2016

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 12 December 2016 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

The calendar of meeting dates for 2017 is attached (email).

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely
Julia Willoughby
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 28 November 2016.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:
Planning Committee meeting held on 14 November, minutes to be adopted by the Council.
Update on the BT consultation on proposed removal of public payphones on Dartmoor (phone box at Aish).

Finance Committee meeting held on 21 November (minutes attached), the Committee recommends:

- A. The clerk is paid at spinal column point 34 and the park keeper is paid at SCP 7 from 1.4.17 at the rates agreed by the National Association of Local Councils.
 - B. A budget line of £1,800 for 2017-18, and £500 pa afterwards will allow a Public Access Defibrillator to be provided and maintained in this community.
 - C. A draft budget of £55,536 is recommended (Precept request £52,495) unless any further relevant information comes to light.
 - D. No changes are required to the Dignity at Work policy, in future this should be reviewed only when a change is notified.
 - E. No changes are required to the Lone Working policy, in future this should be reviewed when a change is notified, or with a change of staff.
 - F. Investigating a reserves policy and current account banking.
 - G. The retained balance in the current account is increased to £500 from £50.
11. Correspondence circulated to Councillors:
- 1) A Leete: request to hold a community fund raising car wash in the Station Yard.
 - 2) G Pannell, Chairman Brent Island Trust: request for a grant of £300 towards tree works required on the Island.
 - 3) J Degaeve: request for a salt/grit bin near Higher Beara Farm, South Brent.
 - 4) J Rumble, DNPA: re. proposed footway works in Church Street and Station Road, if a continuous surface is laid DNPA suggest a grey aggregate finish.
 - 5) DCC: re. community composting, the contract from 2017 is commercially confidential; district councils have been consulted on changes proposed from 1.4.17; composting by area with tonnage and the recycling credit amount is provided.
12. Response from Lloyds Bank, or any further information on the South Brent branch closure.
13. Citizens Advice South Hams: Annual Report and request for a donation (previous grant £100 on 23.5.16).
14. Report on the DCC Highways Conference 16 Nov. (Cllr Rodriguez).
15. Report on the Town and Parish meeting 30 Nov. (Cllr Pannell).
16. Update on proposals for IT training (Cllr Rawlinson).
17. Update on the Recreation Field (Cllr Kelly).
18. Progress with helipad lighting works for Devon Air Ambulance and possible grant funding (Cllr Kelly).
19. The park keeper has requested two padlocks and a tap in the store room, if possible.
20. Consider any Community Benefit Fund applications.
21. Can this community, through the Parish Council, help in the current refugee crisis?
22. Update on the provision of speed sign/s for Exeter Road.
23. Finance:
Accounts for payment.
24. Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Mr G Pannell: on behalf of St Petroc's will apply for tree works in the churchyard; another person will need to advise the Council on this matter.
- b) Four Rivers Dementia Alliance meeting 11 January 2-4 pm.
- c) DCC Highways: the Council's request for double yellow lines in Exeter Road will be considered.
- d) South Devon and Torbay NHS Clinical Commissioning Group briefing 25 Nov.

25. Report highway matters and street cleaning required.

26. Items for press release and/or the newsletter.

27. Items for the next agenda.

28. Dates of Parish Council meetings:

9 Jan - Planning Committee,

16 Jan - Open Space Sport & Recreation meeting,

30 Jan - Parish Council.