

# South Brent Parish Council



## Planning Committee

### Terms of Reference revised by the Parish Council – 26.6.17

The Planning Committee terms of reference have been produced to clarify the role in which the Committee and members therein are to consider issues and operate as a Committee of South Brent Parish Council.

The following terms of reference provide a wide range of subject matters under 'Planning' and shall not be limited to the listed items as this remit may change.

- 1 Committee to comprise a maximum of 11 members and a minimum of 8 members with the Chairman elected at the Annual Parish Council meeting, and the Vice Chairman to be elected at the first Planning Committee meeting after the Annual Parish Council meeting. Quorum 1/3<sup>rd</sup> of members (minimum of 4 members).
- 2 Meetings to occur on an average once per month, excluding the Council's normal summer recess, and subject to any matters that may require attention or discussion. The meetings normally be held on the SECOND Monday of each month.
- 3 Minutes of meetings to be produced and reported at subsequent Planning Committee meetings, and tabled at full Parish Council meetings.
- 4 It is the primary purpose of this Committee to consider all planning related matters to reduce the duration of full Parish Council meetings. Items for consideration will include the following:
  - Planning application consultation – Dartmoor National Park, South Hams District Council and Devon County Council.
  - Consultation on planning appeals, enforcement action and tree preservation orders.

- Strategic planning consultation, including Local Development Framework Parish or Neighbourhood Plans and Village Design Statement and supporting documentation
  - Comment under Licensing Act 2003
  - Other consultation with National Park or District Council which requires discussion outside main Parish Council.
- 5 The Committee shall have delegated authority to comment on behalf of Parish Council on:
- Planning applications
  - Planning appeals
  - Enforcement Action
  - Tree Preservation Order matters
  - Consultation under Licensing Act 2003
  - Other related matters
- 6 The Chair of the Committee, or their substitute as agreed by the Committee on specific occasions, has delegated authority to speak for the Parish Council, in line with the Committee's recommendations at:
- Site Inspections
  - National Park Development management meetings
  - District Council Development Management meetings
  - Public / Neighbourhood Consultations.