

South Brent Parish Council

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CHAIRMAN

Cllr Glyn Richards
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CLERK

Mrs Lucy Bruckner
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18 January 2022

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 24th January 2022 at 7.30pm at The Pavilion, Palstone Park Recreation Ground, Exeter Road, South Brent, TQ10 9JA.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Lucy Bruckner

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

- 1.01.22 Welcome and record of members present.
- 2.01.22 Apologies for absence.
- 3.01.22 Election of a Vice-Chairman of the Parish Council.
- 4.01.22 Declarations of interest (and their nature) regarding agenda items.
- 5.01.22 Consider the granting of dispensations in relation to 4.01.22.
- 6.01.22 Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
- 7.01.22 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 13th December 2021, to be signed by the Chairman of that meeting.
- 8.01.22 Report matters arising from the minutes – for information only.
- 9.01.22 Chairman's announcements
- 10.01.22 Police report (crime and disorder reduction).
- 11.01.22 Report from South Hams District Councillors.
- 12.01.22 Report from Devon County Councillor.
- 13.01.22 Report by Ella Briens, DNPA Ranger.
- 14.01.22 Code of Conduct complaints (two received) – to receive the decisions of the Monitoring Officer and resolve any action required.
- 15.01.22 Highway matters.
 - i. Consider action to be taken on weed clearing for summer.
 - ii. Owley Bridge dumped van causing passing problems.

- 16.01.22 DNPA Parish Council representatives report (Cllr Cathie Pannell).
Appointment of a Parish Council representative to the Office of the Police and Crime Commissioner (OPCC)
- 17.01.22 Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate.
- i. Grass cutting and rewilding
 - ii. FINANCE AND HR COMMITTEE
- To **RECOMMEND** that the Grant Aid Policy and Grant Aid application form are adopted
To **RECOMMEND** that the Financial Regulations are amended as follows. Point 11.h changed from £100 to £500, and point 14.2 changed to £500.
- A **RECOMMENDATION** to full council that the current priority work list for the clerk remains until the Annual Parish Council meeting, when committees should have considered their priorities for the year ahead and produced an up to date list and that Cllrs should be mindful of the content, requests and length of their emails to the clerk given the priorities agreed.
- iii. Appointment to Finance committee of at least one Cllr.
 - iv. Appointment to Media committee of at least three Cllrs.
- 18.01.22 Parish Councils representative's reports including the Recreation Ground and DALC board member.
- 19.01.22 Clerks report. Forwarded in advance, for information only.
- 20.01.22 Finance
- i. Add signatories to bank account. Cllrs' Rafiqi, O'Connor.
 - ii. To consider the Community Benefit Fund grant application from SSB.
 - iii. To agree the Accounts for payment for January 2022, to be signed by two Cllrs.
- 21.01.22 To discuss the Queen's Platinum Jubilee celebrations, to include Paul Astal-Stains work to date, Cllr Pannell's suggestion of The Common Players performing at the Recreation Ground, and the engraving of the Jubilee monument in Wellington Square, the Blossom Avenue of trees and other item
- 22.01.22 Parish Newsletter. Underpayment of postage for the winter Newsletter, £1.50 charge levied to all who receive it by post.
- 23.01.22 To consider employing a Parish Warden
- 24.01.22
- i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted.
 - ii. Station Yard Working Group update.
 - iii. To resolve re-admittance of public and press to the meeting.
- 25.01.22 Items for future agendas
- 26.01.22 Dates of next Parish Council meetings.