

South Brent Parish Council

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CHAIRMAN

Cllr Glyn Richards
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South Brent
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CLERK

Mrs Lucy Bruckner
PO Box 559
Newton Abbot
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23 February 2022

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 28 February 2022 at 7.30pm at The Pavilion, Palstone Park Recreation Ground, Exeter Road, South Brent, TQ10 9JA.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully
Lucy Bruckner
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

- 1 Welcome and record of members present.
- 2 Apologies for absence.
- 3 Declarations of interest (and their nature) regarding agenda items.
- 4 Consider the granting of dispensations in relation to Item 3
- 5 Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
- 6 Police report (crime and disorder reduction).
- 7 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 24 January 2022.
- 8 Report matters arising from the minutes – for information only.
- 9 Report from South Hams District Councillors.
- 10 Report from Devon County Councillor.
- 11 DNPA Parish Council representatives report (Cllr Cathie Pannell).
- 12 Highway matters and street cleaning programme. Update from the clerk on the Community Payback scheme.
- 13 To agree the following policies, circulated in advance.
 - i. Tree Warden Terms of Reference.
 - ii. Freedom of Information policy.
 - iii. Vexatious policy.
 - iv. Risk assessment template.
 - v. Risk assessment for tree planting and minor works (draft).
- 14 To review the complaint made to South Hams District Council and actions to be taken regarding the excessive time taken for the complaint regarding one Cllr to be heard.
- 15 To decide on the numbers of pages to be printed in the Newsletter and to decide on its form of distribution.
- 16 Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate.

- 17 Parish Councils representative's reports including DALC board member.
- 18 Clerks report. Forwarded in advance, for information only.
- 19 To propose a date for the clerk's appraisal and agree a date for Cllrs' to return their appraisal forms to the Chair of Finance and HR.
- 20 Update on the Platinum Jubilee celebrations, to include the below plus other items
- i. To accept the donation of a crab apple from Devon Wildlife Trust and agree a planting position.
 - ii. To agree a street closure of Church Street on Saturday 4th June for the Jubilee Street Party.
- 21 Planning
Amended applications
Planning applications
- | | | |
|-----------------|--|--|
| DNPA
0035/22 | Erection of greenhouse in rear garden.
Noland House, South Brent. | |
| DNPA
0063/22 | Change of use from agricultural land to office use for the siting of a cabin and internet antenna. Bala Brook, South Brent | |
- Withdrawn applications.
Planning decisions
Tree applications.
Application to reduce height at 3 Didworthy Cottages, South Brent
- 22 Finance
- i. To consider financially supporting the Explorer Scouts summer camp to the Outer Hebrides.
 - ii. To consider requesting that the Solar Farm extends the CBF in time and amount of money.
 - iii. To finalise asset list complete with costs.
 - iv. To ratify Microsoft Office upgrade and Zoom subscription.
 - v. To consider purchasing hi viz waistcoats signwritten with South Brent Parish Council across the back, for use by Cllrs and clerk on PC business or PC organised events, and to decide how many to purchase, at a maximum cost of £8 each.
 - vi. To consider the quotation for the wet pour surface at the roundabout in the play park.
 - vii. To agree the clerk setting up D/D payments for Stockbridge Lane WC's. To be signed by two Cllrs'.
 - viii. To add Cllrs Rafiqi and O'Connor as signatories to the Lloyds bank account by paper form.
 - ix. To agree the Application for Delegate user access to Lloyds bank accounts for the clerk. To be signed by two Cllrs'.
 - x. To approve overtime worked by the clerk in January 2022 of 14.9 hours, to be paid in March 2022.
 - xi. To agree the Accounts for payment for February 2022, to be signed by two Cllrs.
- 23 To discuss poor street lighting and vandalism in Shipley Close, South Brent and to consider requesting extra streetlight(s) to be installed.
- 24 To agree the clerk's priorities for 2022/2023, all committees to consider and report.
- 25 Receive an update from the Defibrillator maintenance group.
- 26 To decide whether to employ or contract a Parish Warden. Not voted on at January 2022 full council meeting.
- 27 Part 2
Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted.
To resolve re-admittance of public and press to the meeting.
- 28 Items for future agendas
- 29 Dates of next Parish Council meetings.