

South Brent Parish Council

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CHAIRMAN

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CLERK

Mrs Lucy Bruckner
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Cllr Lisette Granados
Cllr Peter Kelly
Cllr Ian O'Connor
Cllr Rachel Rafiqi
Cllr Glyn Richards

4 January 2022

Dear Councillor

South Brent Parish Council – Finance Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Finance Committee on **Monday 10th January 2022 at 7.30pm at Palstone Pavilion.**

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Lucy Bruckner

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

- 1) Record of members present.
- 2) Apologies for absence.
- 3) Declarations of interest (and nature) with regard to items on the agenda.
- 4) Consider the granting of dispensations.
- 5) Appointment of a Vice Chairman to this committee.
- 6) Public participation session with respect to items on the agenda.
- 7) Confirm the minutes of the last meeting (supplementary information) and report on any matters arising – for information only.
- 8) Adoption of Grant Aid Policy and Grant Aid application form (supplementary information).
- 9) Review of Financial Regulations. Point 11,h, change £100 to a minimum to £1000.
- 10) To carry out an internal audit.

- 11) To consider a resolution for communication and priorities of the clerk's work. See full council minutes December 2021.
- 12) Training courses attended and future training for Councillors and staff.
- 13) To agree the bank reconciliation (supplementary information).
- 14) Update of reserves account.
- 15) Any other relevant matters, including items for the next agenda and date of next meeting.