

South Brent Parish Council

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CHAIRMAN

Cllr Glyn Richards

8 Pool Park

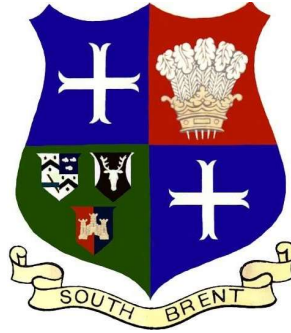
South Brent

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CLERK

Mrs Jane Sullivan

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South Brent

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14.2.2023

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 20th February 2023 at 7.30pm** at The Pavilion, Palstone Park Recreation Ground, Exeter Road, South Brent, TQ10 9JA.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Jane Sullivan, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of five minutes at the discretion of the Chairman).

AGENDA

- 1.2.23 Record of members present.
- 2.2.23 Apologies for absence and reason.
- 3.2.23 Declarations of interest (and their nature) regarding agenda items.
- 4.2.23 Consider the granting of dispensations in relation to 3.2.23.
- 5.2.23 Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
- 6.2.23 Police report (crime and disorder reduction). *
- 7.2.23 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 16th January 2023*
- 8.2.23 Report matters arising from the minutes – for information only.
- 9.2.23 Chairman's update.
- 10.2.23 Report from South Hams District Councillors.
- 11.2.23 Report from Devon County Councillor.
- 12.2.23 DNPA Parish Council representatives report (Cllr Cathie Pannell).
- 13.2.23 Highway matters and street cleaning.
Email response from highways on last months issues (forwarded to councillors 23.1.23)
- 14.2.23 Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate.
To agree the Terms of Reference for the Coronation Working Group *
To receive the notes from the working group for Coronation on 1.2.23*
To receive the notes of the working group for Beating the Bounds on 6.2.23*
- 15.2.23 To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.
i. OSCC Roof
- 16.2.23 Election Information and updates.
To agree to hold an information session on 13.3.23*
- 17.2.23 Clerk & administrative matters.
i. Report on actions taken on the resolutions of the last full council meeting*
ii. General report circulated in advance for information only*
iii. Updates from NALC, DALC, SLCC and the civility and respect pledge
iv. To agree to alter the planned meetings during the clerks holiday *

18.2.23 Planning

- i. Amended applications
- ii. Planning applications

Application No	Detail	PC comments
DNPA 0020/23	Improvements to an existing agricultural access, Homer Stidston, Stidston, South Brent, TQ10 9J	
SHDC 0228/23	Application for approval of details reserved by condition 5 (LEMP) of planning consent 2338/22/FUL. Barns at Lower East Moore Farm Diptford TQ9 7PE	
SHDC 0189/23	Change of use 5 holiday homes to 5 dwellings, West Moore Farm Diptford TQ9 7PE	
DNPA 0055/23	Change of use of extension for dependent relative accommodation to mixed use of holiday let and ancillary residential accommodation, Old Didworthy Farm, Didworthy, South Brent, Devon, TQ10 9EF (South Brent)	
DNPA 0057/23	Retrospective application for construction of a single storey extension , Kingswood House Exeter Road, South Brent	
DNPA 0063/23	Refurbishment works to form new entrance, internal alterations and first floor extension with covered terrace below, Bridge House, South Brent, Devon, TQ10 9EF (South Brent)	
SHDC 0345/23	Provision of Farm Shop with associated parking and landscaping. Wonton Farm, Diptford, TQ9 7LS	

iii. Withdrawn applications.

iv. To consider any applications listed on the planning portals prior to this meeting, [Planning | Dartmoor](#) and [Planning - South Hams District Council](#)

v. Planning decisions

Application No.	Detail	PC comment	PA decision
DNPA 0409/22	Extension to property, Mill Leat Plymouth Road, South Brent, Devon, TQ10 9HT	No objection	Granted
SHDC 3433/22	Application for the extension to bungalow and new detached double garage Barleycombe Farm Avonwick TQ10 9EX	No objection, subject to domestic ancillary use in perpetuity	Conditional approval

vi. Tree applications.

19.2.23 Finance.

- i. To agree the clerk Jane Sullivan becoming a signatory on the bank account(s) as a service administrator with the proviso that she will not sign cheques.
- ii. To agree the clerk obtains a SBPC credit card.
- iii. To agree the continuation of funding for the domain registration and hosting of southbrent.org.uk at £95.99. Minute FC 55.4.22 meeting date 25.4.22
- iv. To agree to continue the current heat and light allowance for the new clerk *
- v. To agree the payments for February 2023 *

20.2.23 To agree the Community Champions Policy *

21.2.23 To note and consider any correspondence received by the clerk.

- I. Email received regarding dog poo bins*
- II. Email received regarding concerns at Shipley Close*
- III. Email received regarding snow and ice at Shipley Close*

22.2.23 To agree all passwords held by the clerk to be handed to the Chairman in a sealed envelope, to be opened only in an emergency.

23.2.23 To receive grass cutting tenders and award the contract *

24.2.23 Items for future agendas.

Dates of next Parish Council meetings.

- 28th February 2023 5pm at Garden Cottage Coronation Working group
- 13th March 2023 L&E committee
- 20th March 2023 Full Council
- 27th March 2023 Annual Parish Meeting
- 17th April 2023 – Full Council
- 24th April 2023 Finance & HR
- 25th April 2023 at 7.30 – 9pm at Palstone Rec. – Beating the Bounds working group

Note * Supplementary information circulated to Councillors in advance of this meeting.