

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

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CLERK

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Cllr. Alastair Childs, Cllr Lisette Granados, Cllr Peter Kelly, Cllr Cathie Pannell,
Cllr Guy Pannell, Cllr Glyn Richards

18 April 2023

Dear Councillor

South Brent Parish Council – Finance Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Finance Committee on **Monday 24 April 2023 at 7.30pm at Palstone Pavilion.**

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Jane Sullivan

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

- 1) Record of members present.
- 2) Apologies for absence.
- 3) Declarations of interest (and nature) with regard to items on the agenda.
- 4) Consider the granting of dispensations.
- 5) Public participation session with respect to items on the agenda.
- 6) Confirm the minutes of the last meeting (supplementary information) and report on any matters arising – for information only.
- 7) To carry out an internal audit.
- 8) To consider the annual priorities of the clerk's work, as detailed by committees.
- 9) To review the risk register – to include adding absence or loss of staff
- 10) Training courses attended and future training for Councillors and staff.
- 11) To agree the bank reconciliation (supplementary information).
- 12) To consider transfers to and from General and Earmarked Reserve Accounts
- 13) Update on wind turbine finances
- 14) To review the pre insurance questionnaire*
- 15) Any other relevant matters, including items for the next agenda and date of next meeting.