

South Brent Parish Council

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CHAIRMAN

Cllr Glyn Richards

8 Pool Park

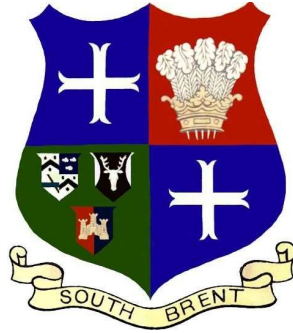
South Brent

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CLERK

Mrs Jane Sullivan

PO Box 280

South Brent

TQ10 9GJ

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16.5.23

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 22nd May 2023 at 7.30pm** at The Pavilion, Palstone Park Recreation Ground, Exeter Road, South Brent, TQ10 9JA.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Jane Sullivan, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

The presentation of the Young Community Champion Awards 2022-23 will take place before the start of the meeting.

AGENDA

1.5.23	Record of members present.
2.5.23	Apologies for absence and reason.
3.5.23	Declarations of interest (and their nature) regarding agenda items.
4.5.23	Consider the granting of dispensations in relation to 3.5.23.
5.5.23	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
6.5.23	Police report (crime and disorder reduction).
7.5.23	Confirmation of the accuracy of the minutes of the Parish Council meeting held on 17th April 2023*
8.5.23	Report matters arising from the minutes – for information only.
9.5.23	Chairman's update. *
10.5.23	Report from South Hams District Councillors. *
11.5.23	Report from Devon County Councillor. *
12.5.23	DNPA Parish Council representatives report
13.5.23	Highway matters and street cleaning.
14.5.23	Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate. 24.4.23 Finance & Human Resources 8.5.23 Coronation event
15.5.23	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.
16.5.23	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only* iii. Updates from NALC, DALC, SLCC and the civility and respect pledge
17.5.23	Planning
	i. Amended Applications – None
	ii. Planning Applications
	Application Detail PC

	No		comments
	DNPA 0183/23	Addition of two further PV solar panels to the existing installation, Vicarage Road Allotments Vicarage Road, South Brent, Devon, (South Brent)	
	iii.	Withdrawn applications. None.	
	iv.	To consider any applications listed on the planning portals prior to this meeting, Planning Dartmoor and Planning - South Hams District Council	
	v.	Planning decisions	
	Application No.	Detail	PC comment
	PA decision		
	DNPA 0063/023	Refurbishment works to form new entrance, internal alterations and first floor extension with covered terrace below, Bridge House, South Brent, Devon, TQ10 9EF (South Brent)	No objections
	Approved		
	DNPA 0020/23	Improvements to an existing agricultural access, Homer Stidston, Stidston, South Brent, TQ10 9J	No objections
	Permitted		
	SHDC 1353/23	Notice of Intent to Install Electronic Communication Apparatus Comprising One Pole at 10.5 metres high (9 mtrs above ground) South Brent Community Energy Society Marley Head Thatch Farm South Brent TQ10 9LW	
	Refused		
	DNPA 0105/23	Replacement of existing substandard conservatory to the rear of the house with single storey garden room and veranda, Hillyfield Farm, Harbournford, South Brent, Devon, TQ10 9DT	No objections
	Refused		
	vi. Planning Appeals - None		
	vii. Tree applications. Application Ref: 23/0026 at 3 Greenfield Drive, TQ10 9QF		
18.5.23	Finance.		
	i.	Carry out a review of the effectiveness of the system of internal control of the accounts during the year to 31 March 2023.	
	ii.	To receive bank reconciliation for year end 31 st March 2023. *	
	iii.	To receive the report of the independent internal auditor on the 2022-23 accounts. *	
	iv.	To certify the Annual Governance Statement Form 1*	
	v.	Certify the Annual Accounting Statement Form 2*	
	vi.	To certify the AGAR Parish Council accounts for the year ended 31 March 2023. *	
	vii.	To note the Statement of Variance *	
	viii.	To note the dates of the Exercise of Public Rights*	
	ix.	To decide on a Community Benefit Fund application from Ivybridge Youth Bus *	
	x.	To agree accounts for payment for May 2023*	
19.5.23	To review and approve the Statement of Internal Control *		
20.5.23	To review and approve the Code of Conduct *		
21.5.23	To consider making representations to Royal Mail and our MP to change of time of last mail collection in the village from 9am to 4pm		
22.5.23	To decide on a course of action to address the potholes in Station Yard.		
23.5.23	To note and consider any correspondence received by the clerk. None received		
24.5.23	Proposal to appoint Mr P. E. H. Kelly as Honorary Freeman of the Parish of South Brent		
25.5.23	Items for future agendas.		
	Dates of next Parish Council meetings. All meetings start at 7.30 at Palstone Recreation Ground (unless stated otherwise)		
	5th June 2023 – Beating the Bounds 12th June 2023 – Christmas lights meeting followed by Land & Estates Committee 19th June 2023 – Full Council 17th July 2023 – Full Council 21st August 2023 – Full Council		

Note * Supplementary information circulated to Councillors in advance of this meeting.