

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

Cllr Glyn Richards

8 Pool Park

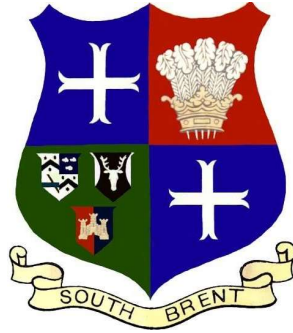
South Brent

TQ10 9PP

Tel: 01364 73622

glyn.richards@southbrent.gov.uk

chair@southbrent.gov.uk



LOCUM CLERK

Mrs Lucy Bruckner

PO Box 280

South Brent

TQ10 9GJ

Tel: 01364 701900

clerk@southbrent.gov.uk

14th November 2023

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 20th November 2023 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Lucy Bruckner, locum Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

- 1.11.23 Record of members present.
- 2.11.23 Apologies for absence and reason.
- 3.11.23 Declarations of interest (and their nature) regarding agenda items.
- 4.11.23 Consider the granting of dispensations in relation to 3.11.23.
- 5.11.23 Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
- 6.11.23 Police report (crime and disorder reduction).
- 7.11.23 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 16th October 2023*
- 8.11.23 Report matters arising from the minutes – for information only.
- 9.11.23 Chairman's update. *
- 10.11.23 Report from South Hams District Councillors. *
- 11.11.23 Report from Devon County Councillor. *
- 12.11.23 DNPA Parish Council representatives report
- 13.11.23 Highway matters and street cleaning.
- 14.11.23 Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate.
 - i. To consider adopting the Strategic Plan 2023 – 2027. *
 - ii. To receive an update from the Media Working Group (Newsletter).
- 15.11.23 To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.
 - i. South Brent Village Hall AGM.
- 16.11.23 **Clerk & administrative matters.**
 - i. Report on actions taken on the resolutions of the last full council meeting*
 - ii. General report circulated in advance for information only*
 - iii. Updates from NALC, DALC, SLCC and the Civility and Respect Pledge
 - iv. Note the following meetings
 - To confirm Councillor attendance at Finance and HR committee meeting for budget setting, 27th November 2023.
 - Meeting at the OSCC on 4th December 2023 regarding funding of the roof repairs.
- 17.11.23 **Planning**

i. Amended Applications – None

ii. Planning Applications

Application No	Detail
DNPA 0467/23	Erection of illuminated and non-illuminated signs to exterior of building. Admiral Taverns, The Pack Horse Plymouth Road, South Brent, Devon, TQ10 9BH.
DNPA 0479/23	Demolition of existing garage and valet building and formation of new MOT Garage. Brooklands Garage Ltd, Exeter Road, South Brent, TQ10 9DF.
SHDC 3476/23/FUL	Replacement of two touring caravans approved under 4769/21/CLE as a single unit of residential accommodation (Resubmission 1210/23/FUL). Roadside verge at SX726602. Webland Lane, South Brent. Note that this is in a neighbouring parish.
Resubmission of SHDC 4129/21/FUL	Change of use of agricultural land and dwelling house to outdoor educational facility (Use Class F1(a)) formation of ancillary structures and associated works (retrospective). Bridge House Portford Lane South Brent TQ10 9PF.
DNPA 0492/23	Provision of three stables, a tack/feed store and the change of use of land to mixed agricultural/equestrian. Furze Pen Farm Forder Lane, South Brent, Devon, TQ10 9DS.

iii. Withdrawn applications.

iv. To consider any applications listed on the planning portals prior to this meeting, [Planning | Dartmoor](#) and [Planning - South Hams District Council](#).

v. Planning decisions

vi. Planning Appeals.

vii. Tree applications.

18.11.23 Finance.

- i. To consider and decide on a Community Benefit Fund grant application from South Brent PTA. *
- ii. To consider and decide on a grant application from Ivybridge Ring and Ride. *
- iii. To agree CloudNext renewal for website hosting. *
- iv. To note the following decision from the Energy Ombudsman regarding poor service and over billing from SSE for electricity at Stockbridge Lane toilets. '... require SSE provide you with a goodwill payment of £100.00 together with a formal letter of apology for any inconvenience caused.' *
- v. To note the agreement by the National Joint Council of the Pay Agreement 2022-23. Council is aware that this is a contractual item, and the clerk will receive back pay from 1st April 2023 in this months payroll.
- vi. To agree accounts for payment for November 2023*

19.11.23 To receive the quotation and decide on the repair to the door frame of the Gentleman's toilets, Stockbridge Lane. *

20.11.23 Trees on Parish Council land, to receive the report by Dartforest *

- i. To agree the removal of the ash next to the road.
- ii. To agree works on trees 143-146 as Dartforest report within five months of this meeting, and the distribution of the felled wood.
- iii. To agree works on trees 607-611 as Dartforest report within eleven months of this meeting.
- iv. To decide on a future timescale for tree surveys, taking into consideration recommendations.

21.11.23 To note correspondence received from a resident regarding the fence on the boundary of Heather Park and the Recreation Ground. *

22.11.23 To note overhanging trees adjacent to 6 Clobells, not on Parish Council land.

23.11.23 To consider a response to the consultation on SHDC Corporate Strategy.

24.11.23 To note and consider any correspondence received by the clerk.

- i. Reply from the Rt Hon Michael Gove regarding planning. *

25.11.23 Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted.

- i. Review of the Clerks contract.
- ii. To consider employing an Assistant/Deputy Clerk.

To resolve to re-admit the public and press.

26.11.23 Items for future agendas.

Dates of next Parish Council meetings. All meetings start at 7.30 – please check venue

- 27.11.23 – Finance (Budget) & Human Resources at Palstone Recreation ground
- 11.12.23 – Full Council at South Brent Village Hall

Note * Supplementary information circulated to Councillors in advance of this meeting.