

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

Cllr Glyn Richards

8 Pool Park

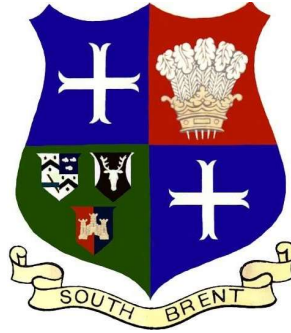
South Brent

TQ10 9PP

Tel: 01364 73622

glyn.richards@southbrent.gov.uk

chair@southbrent.gov.uk



CLERK

Mrs Jane Sullivan

PO Box 280

South Brent

TQ10 9GJ

Tel: 01364 701900

clerk@southbrent.gov.uk

5th December 2023

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 11th December 2023 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Jane Sullivan, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

- 1.12.23 Record of members present.
- 2.12.23 Apologies for absence and reason.
- 3.12.23 Declarations of interest (and their nature) regarding agenda items.
- 4.12.23 Consider the granting of dispensations in relation to 3.12.23.
- 5.12.23 Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
- 6.12.23 Police report (crime and disorder reduction).
- 7.12.23 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 21st November 2023*
- 8.12.23 Report matters arising from the minutes – for information only.
- 9.12.23 Chairman's update. *
- 10.12.23 Report from South Hams District Councillors. *
- 11.12.23 Report from Devon County Councillor. *
- 12.12.23 DNPA Parish Council representatives report
- 13.12.23 Highway matters and street cleaning.
- 14.12.23 Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate.
 - i. Finance and Human resources meeting on 27th November 2023 – draft minutes circulated.*
It was recommended to full Council that:
 - the Parish Basic Allowance 2024/25 be made available to all Councillors.
 - the precept for 2024/25 is set at £94,000. Increase on last year of 6%.
 - ii. Station Yard Working Group *
- 15.12.23 To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.
- 16.12.23 **Clerk & administrative matters.**
 - i. Report on actions taken on the resolutions of the last full council meeting*
 - ii. General report circulated in advance for information only*
 - iii. Updates from NALC, DALC, SLCC and the Civility and Respect Pledge
- 17.12.23 **Planning**
 - i. Amended Applications – None
 - ii. Planning Applications

Application No	Detail
DNPA 0493/23	Conversion of part of Underhill barns to holiday let, the remainder to remain storage at Underhill, South Brent, Devon, TQ10 9DZ
DNPA 0494/23	Conversion of part of Underhill barns to holiday let, the remainder to remain storage at Underhill, South Brent, Devon, TQ10 9DZ
SHDC 3405/23	Application for variation of condition 2) of planning consent 2338/22/FUL Barns at Lower East Moore Farm Diptford TQ9 7PE
DNPA 0508/23	Removal of section of blockwork wall and replacement with vertical boarded gate to utilise existing right of way to gain access to the site without need to stop car in the road to open gate at The Flat, Kingswood House, Exeter Road, South Brent, TQ10 9DF

- iii. Withdrawn applications.
- iv. To consider any applications listed on the planning portals prior to this meeting, [Planning | Dartmoor](#) and [Planning - South Hams District Council](#).
- v. Planning decisions
- vi. Planning Appeals.
- vii. Tree applications.

18.12.23 Finance.

- i. To consider a grant to South Hams Community Action *
- ii. To consider a grant to Palstone recreation ground for the maintenance of the adventure trail.*
- iii. To consider the toilet cleaning quotation for 2024/25 from South Hams District Council *
- iv. To note the bank reconciliation*
- v. To agree accounts for payment for December 2023*

19.12.23 To review South Brent Parish Plan*

20.12.23 To consider a response to the woodland plan for the Hillyfield *

21.12.23 To consider a response to the South Brent CAN- DO report.*

22.12.23 To consider joining the Rural Market Towns Group*

23.12.23 To note amended date of Finance & Human Resources meeting in 2024 *

24.12.23 Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted.

- i. To receive an update regarding the meeting with the OSCC Trustees.

To resolve to re-admit the public and press.

25.12.23 Items for future agendas.

**Dates of next Parish Council meetings.
All meetings start at 7.30 in the Stansbury Room
at South Brent Village Hall, Station Approach, South Brent, TQ10 9JL**

- 8.1.24 - Land & Estates Committee Meeting followed by Finance & HR (if required)
- 22.1.24 – Full Council Meeting
- 19.2.24 – Full Council Meeting

Note * Supplementary information circulated to Councillors in advance of this meeting.