

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

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SOUTH BRENT
PARISH COUNCIL

CLERK Jane Sullivan

Asst. Clerk Sophie Jones

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15th May 2024

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 20th May 2024 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Councillors are reminded to return their updated Register of Interests.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Jane Sullivan, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

1.5.24	Record of members present.				
2.5.24	Apologies for absence and reason.				
3.5.24	Declarations of interest (and their nature) regarding agenda items.				
4.5.24	Consider the granting of dispensations in relation to 3.5.24.				
5.5.24	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).				
6.5.24	Police report (crime and disorder reduction).				
7.5.24	Confirmation of the accuracy of the minutes of the Parish Council meeting held on 15 th April 2024*				
8.5.24	Report matters arising from the minutes – for information only.				
9.5.24	Chairman's update. *				
10.5.24	Report from South Hams District Councillors. *				
11.5.24	Report from Devon County Councillor. *				
12.5.24	DNPA Parish Council representatives report (Cllr. G. Pannell).*				
13.5.24	Highway matters and street cleaning.				
14.5.24	Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate. To receive the recommendation from the Land and Estates Committee regarding a new bus shelter. * To receive an update on Network Rail's use of Station Yard To consider the future of Stockbridge Lane Toilets				
15.5.24	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.				
16.5.24	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only* iii. Updates from NALC, DALC, SLCC and the civility and respect pledge				
17.5.24	Planning				
	i. Applications				
	<table><tr><th>Application No</th><th>Detail</th></tr><tr><td></td><td></td></tr></table>	Application No	Detail		
Application No	Detail				

	0166/24 DNPA	Variation of condition 6 to change the type of slate used for approved planning ref: 0322/23 for demolition and rebuilding of the pitched roof The Rock, Aish. TQ10 9JL
	0175/24 DNPA	Erection of roof over dung store to include concrete apron at Yalland Farm TQ10 9ED
	0176/24 DNPA	Creation of ancillary accommodation outbuilding at Millswood House, South Brent, Devon, TQ10 9AQ
	0187/24 DNPA	Variation of condition 2 and removal of condition 3 of approved planning ref: 0479/23 demolition of existing garage and valet building and formation of new MOT Garage at Brooklands Garage Ltd, Exeter Road, South Brent, TQ10 9DF
	ii.	Amended Applications
	iii.	Withdrawn applications.
	iv.	To consider any applications listed on the planning portals prior to this meeting, Planning Dartmoor and Planning - South Hams District Council
	v.	Planning decisions
	vi.	Planning Appeals
	vi.	Tree applications – none received.
18.5.24	Finance.	i. Carry out a review of the effectiveness of the system of internal control of the accounts during the year to 31st March 2024. ii. To receive bank reconciliation for year-end 31st March 2024. * iii. To receive the report of the independent internal auditor on the 2023-24 accounts. * iv. To certify the Annual Governance Statement Form Section 1* v. To certify the Annual Accounting Statement Form, Section 2* vi. To note the Statement of Variance * vii. To note the dates of the Exercise of Public Rights* viii. To note the end of the Community Benefit Fund* ix. To note the bank reconciliation for April 2024* x. To agree accounts for payment for May 2024*
19.5.24	To adopt the Freedom of information Policy *	
20.5.24	To review Vicarage Road allotment license and the accounts for year ending 2023-24. *	
21.5.24	To receive the report from the Recreation Ground Survey *	
22.5.24	Part 2	i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To discuss the Parish Councils position with regard to South Brent Old School Community Centre proposal. iii. To resolve re-admittance of public and press to the meeting
23.5.24	Items for future agendas Dates of next Parish Council meetings. • 10th June 2024 – Christmas lights meeting, followed by Land & Estates meeting • 17th June 2024 – Full Parish Council • 15th July 2024 – Full Parish Council • 19th August 2024 – Full Parish Council	

Note * Supplementary information circulated to Councillors in advance of this meeting.