

South Brent Parish Council

www.southbrent.gov.uk

CHAIRMAN

Cllr Glyn Richards

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SOUTH BRENT
PARISH COUNCIL

CLERK

Sophie Jones

Postal address to be
confirmed

Tel: 01364 701900

clerk@southbrent.gov.uk

13th August 2024

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 19th August 2024 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Councillors are reminded to return their updated Register of Interests.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

1.8.24	Record of members present.
2.8.24	Apologies for absence and reason.
3.8.24	Declarations of interest (and their nature) regarding agenda items.
4.8.24	Consider the granting of dispensations in relation to 3.8.24.
5.8.24	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
6.8.24	Police report (crime and disorder reduction).
7.8.24	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 15 th July 2024. *
8.8.24	Report matters arising from the minutes – for information only.
9.8.24	Chairman's update. *
10.8.24	Report from South Hams District Councillors. *
11.8.24	Report from Devon County Councillor. *
12.8.24	DNPA Parish Council representatives report (Cllr. G. Pannell).*
13.8.24	Highway matters and street cleaning.
14.8.24	South Devon National Landscape Partnership – introduction to Peter Sandover, Chair of SDNL
15.8.24	Nominate a Councillor to hold key for the Toll House and unlock/lock the Toll House in Volunteer's absence.
16.8.24	To receive and respond to a request from South Hams Community Action to support a parish survey on loneliness, and to consider providing financial support to the group. *
17.8.24	To review and agree Noticeboard options circulated by Cllr Butcher for installation on Co-op wall.*
18.8.24	Consider Newsletter Distribution
19.8.24	Update on Community Building Collaboration meeting scheduled for September 2024
20.8.25	Consider options for Toilets within the village – Stockbridge Lane, Sanderspool Play Park
21.8.24	Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate. • Land and Estate. Update on the purchase and erection of a bus stop on Exeter Road.

22.8.24	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.		
23.8.24	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only* iii. Updates from NALC, DALC, SLCC and the civility and respect pledge. iv. To agree a standard contractor 'letter of engagement', to be adopted and used whenever necessary.		
24.8.24	Planning		
	i. Applications		
	Application No	Detail	
	0306/24	Provision of a stable block and the change of use of land to equestrian at Headlands, Vicarage Road, South Brent TQ10 9JL	
	0323/24	Construction of a covered outdoor learning area at South Brent Primary School, Totnes Road, South Brent TQ10 9JN	
	0335/24	Replacement dwelling and associated works at Gribblesdown, Aish, South Brent TQ10 9EH	
	ii. Amended Applications iii. Withdrawn applications. iv. To consider any applications listed on the planning portals prior to this meeting, Planning Dartmoor and Planning - South Hams District Council		
	v. Planning decisions		
	Application No	Detail	Decision
	0218/24	Demolition of existing extension, erection of two storey ancillary annex and addition of a veranda, Treeby, Aish, South Brent TQ10 9JH	Refused
	0232/24	Change of use of land to mixed use for agricultural and equestrian; erection of an agricultural machinery barn and construction of an exercise area, Stippadon Farm, South Brent TQ10 9DX	Refused
	0211/24	Creation of a vehicle hardstanding, lift and revised access, 12 Woodhay Close, South Brent TQ10 9BN	Granted subject to conditions
	vi. Planning Appeals		
	vi. Tree applications		
	Application No	Detail	Decision
	24/0043	T1 Oak Tree – Fell, 25 Clobells, South Brent TQ10 9JW	No objections
25.8.24	Finance. i. To receive the RFO's report ii. The clerk to sign and two signatory Councillors to counter sign the Unity Trust Bank mandate as agreed in Full Council 15 th July 2024, subject to paperwork arriving prior to meeting. iii. To agree the renewal of the SHDC agreement to insure and inspect the play park, £235.00 per annum. This is a rolling contract. iv. To Set a Budget for VE Day commemoration. v. Committees to consider budget reports for budget setting/precept. vi. To receive, agree and sign the bank reconciliation for August 2024* vii. To agree accounts for payment for August 2024*		
26.8.24	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To sign the Contracts of Employment for Sophie Jones and Lucy Bruckner. iii. Transfer of The Luces to South Brent Parish Council. iv. To resolve re-admittance of public and press to the meeting		
27.8.24	Items for future agendas Dates of next Parish Council meetings. 16th September 2024 – Full Parish Council meeting 7.30pm 30th September 2024 – Finance & Human Resources committee meeting 7.30pm 7th October 2024 – Open Space, Sport and Recreation working group (OSSR) meeting 7.00pm		

	• 7th October 2024 – Land & Estates Committee meeting 7.45pm • 21st October 2024 – Full Parish Council meeting 7.30pm
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Note * Supplementary information circulated to Councillors in advance of this meeting.