

South Brent Parish Council

www.southbrent.gov.uk



SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr Glyn Richards

8 Pool Park

South Brent

TQ10 9PP

Tel: 01364 73622

glyn.richards@southbrent.gov.uk

chair@southbrent.gov.uk

CLERK

Sophie Jones

South Brent Parish Council

c/o School House

Totnes Road

South Brent

TQ10 9BP

Tel: 01364 701900

clerk@southbrent.gov.uk

11th September 2024

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 16th September 2024 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Councillors are reminded to return their updated Register of Interests.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

1.9.24	Record of members present.
2.9.24	Apologies for absence and reason.
3.9.24	Declarations of interest (and their nature) regarding agenda items.
4.9.24	Consider the granting of dispensations in relation to 3.9.24.
5.9.24	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
6.9.24	Police report (crime and disorder reduction).
7.9.24	Confirmation of the accuracy of the minutes of the Parish Council and Extraordinary meetings held on Monday 19 th August 2024.*
8.9.24	Report matters arising from the minutes – for information only.
9.9.24	Chairman's update. *
10.9.24	Report from South Hams District Councillors. *
11.9.24	Report from Devon County Councillor. *
12.9.24	DNPA Parish Council representatives report (Cllr. G. Pannell). *
13.9.24	Highway matters and street cleaning. i. To consider if further speed reduction measures are needed on Plymouth Road.
14.9.24	To note the Dementia Audit Report and Resources as circulated by Cllr. G. Pannell. *
15.9.24	To consider the Rhododendron Removal project at Shipley Bridge. *
16.9.24	To agree Cllrs authorised to purchase from Wakeley's on behalf of South Brent Parish Council.
17.9.24	Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate. i. Land and Estate; To receive details and quotations for the supply of a replacement noticeboard at the Co-op, Church Street, and to decide which to purchase.* ii. Car Park Working Group; To consider signage for new parking area.*
18.9.24	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.

19.9.24	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only* iii. Updates from NALC, DALC, SLCC and the civility and respect pledge. iv. To agree the Clerk and RFO attend the DALC AGM, 2nd October and each year following, cost to be split with staffs' other employers. v. To receive the DALC AGM motions, and agree on how the Council will vote on these, and delegate the Clerk or RFO to do so. vi. To agree the Clerk and RFO attend the quarterly IDALC Clerks meetings and regional SLCC meetings as time allows. vii. To adopt a standard contractor engagement letter to be used whenever necessary, including retrospectively for current contractors.	
20.9.24	Planning	
	i. Applications	
	Application No	Detail
	0355/24	Replacement dwelling and associated works. Gribblesdown, Aish, South Brent, TQ10 9EH.
	ii. Amended Applications iii. Withdrawn applications. iv. To consider any applications listed on the planning portals prior to this meeting, Planning Dartmoor and Planning - South Hams District Council	
	v. Planning decisions	
	Application No	Detail
	0493/23	Conversion of part of Underhill barns to holiday let, the remainder to remain storage. Underhill, South Brent, TQ10 9DZ
	0494/23	Conversion of part of Underhill barns to holiday let, the remainder to remain storage. Underhill, South Brent, TQ10 9DZ
	0256/24	Extension to dwelling (part-retrospective). 3 Noland Park, South Brent, TQ10 9DE
	0306/24	Provision of a stable block and the change of use of land to equestrian. Headlands, Vicarage Road, South Brent, TQ10 9JL
	0301/24	Calvia, 8 Pool Park, South Brent, TQ10 9PP.
	vi. Planning Appeals	
	vii. Tree applications	
21.9.24	Finance. iii. To receive the RFO's report. iv. To consider adding the post of assistant clerk as eligible for the LGPS rather than a named individual, as previously agreed for the clerk. v. To agree to split the cost of the Clerk's CiLCA training course 70/30 between South Brent Parish Council and Sparkwell Parish Council. The total cost of the course is £360. vi. To agree the RFO will arrange for Mark Bancroft's invoices to be debited from the South Brent Parish Council account on the 28th of each month, or the working day prior should the 28th fall on a weekend. vii. To receive and consider a grant request from St Petrocs Church for an increased contribution towards grass cutting to £850, and to increase to £1050 the following year.* viii. To receive and consider a grant request from Vicarage Road Allotment Association for £500 towards replacement electrical equipment.* ix. To note the correction of the AGAR Asset Register figure for year end March 2024, from £310,403 to £309,084, corrected by the clerk and initialled by the clerk and the Chairman as requested by PKF Littlejohn. x. To receive, agree and sign the bank reconciliation for September 2024* xi. To agree accounts for payment for September 2024*	

22.9.24	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To consider further paperwork from The Luces iii. To resolve re-admittance of public and press to the meeting.
29.8.24	Items for future agendas Dates of next Parish Council meetings. • 30th September 2024 – Finance and HR meeting 7.30pm • 7th October 2024 – Open Space, Sport and Recreation 7.00pm • 7th October 2024 – Land & Estates 8.00pm • 21st October 2024 – Full Parish Council meeting 7.30pm • 18th November 2024 – Full Parish Council meeting 7.30pm • 25th November 2024 – Finance meeting 7.30pm

Note * Supplementary information circulated to Councillors in advance of this meeting.