

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr Glyn Richards

8 Pool Park

South Brent

TQ10 9PP

Tel: 01364 73622

glyn.richards@southbrent.gov.uk

chair@southbrent.gov.uk

CLERK

Sophie Jones

South Brent Parish Council

c/o School House

Totnes Road

South Brent

TQ10 9BP

Tel: 01364 701900

clerk@southbrent.gov.uk

12th November 2024

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 18th November 2024 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

1.11.24	Record of members present.
2.11.24	Apologies for absence and reason.
3.11.24	Declarations of interest (and their nature) regarding agenda items.
4.11.24	Consider the granting of dispensations in relation to 3.11.24.
5.11.24	To consider applicants to join South Brent Parish Council and co-opt a new member. *
6.11.24	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
7.11.24	Police report (crime and disorder reduction).
8.11.24	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 21 st October 2024.*
9.11.24	Report matters arising from the minutes – for information only.
10.11.24	Chairman's update. *
11.11.24	Report from South Hams District Councillors. *
12.11.24	Report from Devon County Councillor. *
13.11.24	DNPA Parish Council representatives report (Cllr. G. Pannell). *
14.11.24	Highway matters and street cleaning. i. Grass Cutting within Parish
15.11.24	To note the possible disappearance of three retail premises in the village centre
16.11.24	Item deferred from the full council meeting on Monday 21 st October 2024; To request the clerk arranges the re-valuation of all Parish Council owned properties for insurance purposes and to consider if professional surveys are needed to establish full value of facilities.
17.11.24	To review the Calendar of Meetings for 2025
18.11.24	Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate. i. Land and Estates ii. Car Park Working Group; Cllrs need to consider and resolve to approve/refuse the following from Car Park Working Group report circulated prior to the meeting. *

	- Request South Hams District Council transfer of site to South Brent Parish Council subject to a 25 year overage clause for 60% of any capital gain or - In the absence of such an agreement resolves to either let the lease expire in September 2026 or surrender it earlier. iii. Asset Register Working Group - To approve and adopt the Terms of Reference for the Asset Register Working Group as circulated prior to the meeting. - Appoint members to the Asset Register Working Group and set a date for the first meeting.						
19.11.24	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance. i. Open Spaces, Sports and Recreation - Deferred from the full council meeting held on Monday 21st October 2024; To discuss the report 'Future projects for the Recreation Ground' circulated prior to the meeting. * - To consider efforts to establish a footpath from the Recreation Ground to the Station Yard Car park (item request by Cllr. Butcher).						
20.11.24	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only* iii. To note that JFGS has commenced urgent repair work at Avon Close Bus Shelter at a cost of £582.43 + VAT iv. To note the Clerk has instructed JFGS to proceed with the CCTV Survey of the drains at Sanderspool Toilets at a cost of £220 + VAT v. Avon Close Bus Shelter; both wooden uprights vandalised/removed and have been temporarily replaced with acrowprops. One stone base was vandalised with stones pulled out and removed, and slate from both bases has been stolen. At least two serious amounts of graffiti have been removed. The design and manufacture of any future bus shelters should consider a vandal proof structure if possible. vi. Updates from NALC, DALC, SLCC and the civility and respect pledge. vii. To complete the NALC Remote Meetings Questionnaire.						
21.11.24	Planning						
	i. Applications <table><tr><th>Application No</th><th>Detail</th></tr><tr><td>0410/24/HRN</td><td>Hedgerow Removal Notice of 4.8m to provide access onto land at Court Gate Orchards, South Brent, TQ10 9DX.</td></tr><tr><td>3311/24/FUL</td><td>Replacement agricultural building (retrospective). Charford Farm, Diptford, TQ9 7LT.</td></tr></table>	Application No	Detail	0410/24/HRN	Hedgerow Removal Notice of 4.8m to provide access onto land at Court Gate Orchards, South Brent, TQ10 9DX.	3311/24/FUL	Replacement agricultural building (retrospective). Charford Farm, Diptford, TQ9 7LT.
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3311/24/FUL	Replacement agricultural building (retrospective). Charford Farm, Diptford, TQ9 7LT.						
	ii. Amended Applications iii. Withdrawn applications. iv. To consider any applications listed on the planning portals prior to this meeting, Planning Dartmoor and Planning - South Hams District Council						
	v. Planning decisions <table><tr><th>Application No</th><th>Detail</th><th>Decision</th></tr><tr><td>0306/23</td><td>Convert existing dwelling into two dwellings and provide car ports with affordable dwelling above, form parking areas and gardens and alterations to existing dwelling. Phoenix House, South Brent TQ10 9JD.</td><td>Refused.</td></tr></table> vi. Planning Appeals	Application No	Detail	Decision	0306/23	Convert existing dwelling into two dwellings and provide car ports with affordable dwelling above, form parking areas and gardens and alterations to existing dwelling. Phoenix House, South Brent TQ10 9JD.	Refused.
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	vii. Tree applications – none received						
22.11.24	Finance. i. To receive the RFO's report. * ii. To receive the updated NALC Financial Regulations as checked and amended by the Responsible Finance Officer, and to agree adopting them. iii. To sign Unity Trust Bank paperwork to remove a former councillor as a signatory, to complete access for two previously agreed Councillors, and to remove a former member of staff. * iv. To receive budget requests from committees. v. To receive and decide on new bus shelter costs. vi. To receive, agree and sign the bank reconciliation for November 2024. * vii. To agree accounts for payment for November 2024. *						

23.11.24	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To resolve re-admittance of public and press to the meeting.
24.11.24	Items for future agendas Dates of next Parish Council meetings. • 25th November 2024 – Finance & Human Resources Committee Meeting (Budget Setting) 7.30pm • 9th December 2024 – Full Council meeting 7.30pm

Note * Supplementary information circulated to Councillors in advance of this meeting.