

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr Glyn Richards
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CLERK

Sophie Jones
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13th January 2025

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 20th January 2025 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 16 th December 2024
H	Report matters arising from the minutes – for information only.
I	Chairman's update. *
J	Report from South Hams District Councillors. *
K	Report from Devon County Councillor. *
L	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
M	Highway matters and street cleaning.
N	To provide update on the upcoming Village Collaboration meeting to be held on Wednesday 22 nd January 2025.
O	To discuss South Brent Parish Council's nominations for the South Hams District Council Community Champion Awards.
P	To consider and discuss the letter from Emma Widdicombe (SHDC) regarding the Cleaning Costs for Stockbridge Lane and Sanderspool Cross Toilets for 2025/26. *
Q	Parish Council committee and working group reports. Members are reminded that committee meetings need to be quorate. i. Land and Estates - To consider the licence agreement between the Allotments Association and South Brent Parish Council. - To consider engaging an architect regarding Stockbridge Lane toilets, for future revamping of toilet block. - To consider the provision of PPE for the Parish Community Gardener. ii. Media - To consider changing Media working group to a committee of the Council.
R	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.

S	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only* iii. To consider approval of renaming the post of 'Assistant Clerk and RFO' to 'Deputy Clerk and RFO'. Further to this, the Assistant Clerk's email address will need to be amended to RFO@southbrent.gov.uk iv. Updates from NALC, DALC, SLCC and the civility and respect pledge.		
T	Planning		
	i. Applications		
	Application No	Detail	
	DNPA 0481/24	Removal of attached garage and construction of new extension at 21 Bishops Mead, South Brent, TQ10 9DJ.	
	SHDC 3950/24/VAR	Variation of condition 1 (approved plans) and 8 (number of people onsite) of planning consent 1217/23/FUL. Bridge House, Portford Lane, South Brent, TQ10 9PF.	
	ii. Amended Applications iii. Withdrawn applications. iv. To consider any applications listed on the planning portals prior to this meeting, Planning Dartmoor and Planning - South Hams District Council		
	v. Planning decisions		
	Application No	Detail	Decision
	vi. Planning Appeals		
	vii. Tree applications		
U	Finance. i. To receive the RFO's report. * ii. To receive and consider a grant application from Avon River Champions for £100. * iii. To note the payment of £5,300 received from Quintas Energy, as payment to the Community Benefit Fund. This amount was formerly agreed to be paid to the Recreation Association, and the payment has been made. iv. To receive, approve and sign the bank reconciliation for December 2024. * v. To authorise accounts for payment for January 2025 and to agree the counter signatory for these. *		
V	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To resolve re-admittance of public and press to the meeting.		
W	Items for future agendas Dates of next Parish Council meetings. - Monday 24th February 2025 – Full Council meeting 7.30pm - Monday 10th March 2025 – Land & Estates Committee meeting 7.30pm - Monday 24th March 2025 – Full Council meeting 7.30pm - Monday 31st March 2025 – Finance and HR Committee meeting 7.30pm		

Note * Supplementary information circulated to Councillors in advance of this meeting.