

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr Glyn Richards
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CLERK

Sophie Jones
South Brent Parish Council
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Totnes Road
South Brent
TQ10 9BP

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Tuesday 18th March 2025

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 24th March 2025 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 24 th February 2025 and report matters arising (for information only). *
H	Chairman's update. *
I	Report from South Hams District Councillors. *
J	Report from Devon County Councillor. *
K	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
L	Highway matters and street cleaning.
M	To consider and approve for South Brent Parish Council to be the final arbiter in the South Brent Recreation Association Complaints Procedure. *
N	To note a Civic Church service to commemorate VE Day 80 th Anniversary on Sunday 11 th May 2025 at 10:45 in St Petroc's Church. Authorise the printing of 400 'Order of Service' from Instantprint at a cost of approximately £150 and send invitations to Uniformed Organisations (to include a Reader), former Council Chairman, Methodist and Catholic Churches.
O	Parish Council committee and working group reports i. Land and Estates - To note the approval of the roundabout bearing refurbishment at a cost of £1,469+VAT To consider offering Mark Bancroft more contracted hours per week to assist with the job list supplied by James Friend. *
P	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.
Q	To receive nominations for the South Brent Community Champion and Young Community Champion.
R	To decide agenda and format for the Annual Parish meeting on 12/05/2025.
S	Clerk & administrative matters. i. Report on actions taken on the resolutions of the last full council meeting* ii. General report circulated in advance for information only*

	iii. Updates from NALC, DALC, SLCC and the civility and respect pledge. - To note the Small Councils Local Government Review update via Zoom on Tuesday 8 th April 2025.											
T	Planning											
	i. Applications											
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	ii. Amended Applications iii. Withdrawn applications.											
	iv. Planning decisions											
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	v. Planning Appeals											
	vii. Tree applications											
U	Finance. i. To receive the RFO's report. * ii. To note one scale point increase from 1 st April 2025 for both staff members will be implemented in April payroll. iii. To receive year to date reports on budget spend percentage and monthly payments. iv. To receive, approve and sign the bank reconciliation for March 2025. * v. To authorise accounts for payment for March 2025 and to approve the counter signatory for these. *											
V	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. To resolve re-admittance of public and press to the meeting.											
X	Items for future agendas Dates of next Parish Council meetings. - Monday 31st March 2025 – Finance and HR Committee meeting 7.30pm - Monday 28th April 2025 – Full Council meeting 7.30pm - Monday 12th May 2025 – Annual Parish meeting 7.00pm - Monday 12th May 2025 - Annual Parish Council meeting 8.00pm											

Note * Supplementary information circulated to Councillors in advance of this meeting.