

## South Brent Parish Council

[www.southbrent.gov.uk](http://www.southbrent.gov.uk)



**SOUTH BRENT**  
PARISH COUNCIL

### CHAIRMAN

Cllr. Alastair Childs  
Stippadon Farm,  
South Brent.  
TQ10 9DX

Tel: 07801 368117

[alastair.childs@southbrent.gov.uk](mailto:alastair.childs@southbrent.gov.uk)

### CLERK

Sophie Jones  
South Brent Parish Council  
c/o School House  
Totnes Road  
South Brent  
TQ10 9BP

Tel: 01364 701900

[clerk@southbrent.gov.uk](mailto:clerk@southbrent.gov.uk)

Wednesday 15<sup>th</sup> October 2025

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 20<sup>th</sup> October 2025 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

**Members of the public and the press are most welcome to attend the meeting.**

Yours faithfully

*Sophie Jones*, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A</b> | Record of members present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>B</b> | Apologies for absence and reason. To approve or not approve absences.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>C</b> | Declarations of interest (and their nature) regarding agenda items.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>D</b> | Consider the granting of dispensations in relation to item <b>C</b> above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>E</b> | Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>F</b> | Police report (crime and disorder reduction).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>G</b> | Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 15 <sup>th</sup> September 2025 and report matters arising (for information only). *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>H</b> | Chairman's update. *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>I</b> | Report from South Hams District Councillors. *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>J</b> | Report from Devon County Councillor. *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>K</b> | Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>L</b> | Highway matters and street cleaning. <ul style="list-style-type: none"><li>- Concerns raised at Hillside Close, South Brent.</li><li>- Concerns raised at Church Street, South Brent.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>M</b> | Co-option of a new Councillor advertising arrangements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>N</b> | Remembrance Service – to discuss                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>O</b> | Parish Council committee and working group reports. <ul style="list-style-type: none"><li>i. Christmas Lights<ul style="list-style-type: none"><li>- To discuss if the parish council would like to retain the Christmas lights, store them and install them.</li><li>- To agree the contract with Torbay Lighting for the 2025 Christmas Light installation costing £3,400.</li></ul></li><li>ii. Station Yard Car Park<ul style="list-style-type: none"><li>- To provide update on meeting with SHDC</li></ul></li><li>iii. Open Spaces, Sports and Recreation Working Group<ul style="list-style-type: none"><li>- The terms of Reference were recommended to the Full Council. *</li><li>- The revised plans and additions have been added to the spreadsheet* and are recommended to Full Council.</li><li>- Recommended to budget £20,000 for the repair of the skate park surface at The Recreation Association.</li></ul></li><li>iv. Asset Working Group</li></ul> |

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                |                                 |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
|   | <ul style="list-style-type: none"><li>- To value parish council owned properties, Palstone Pavilion, The Toll House, Stockbridge Lane Toilets, Sanderspool Cross toilets and Memorial Shelter.</li></ul> <p>v. Land &amp; Estates</p> <ul style="list-style-type: none"><li>- Crowder Park – to discuss poor condition and possibility of rebuild</li><li>- Stockbridge Lane toilets – to consider plans for renovation.</li></ul> |                                                                                                                                                                                                                                                                                                |                                 |
| P | To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.<br>i. The Old School Rejuvenation Project – to discuss letter received from the community group.                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                |                                 |
| Q | Clerk & administrative matters.<br>i. Report on actions taken on the resolutions of the last full council meeting. *<br>ii. General report circulated in advance for information only.<br>iii. Updates from NALC, DALC, SLCC and the civility and respect pledge.<br>iv. To agree how working groups are convened and organised. Plus the protocol required.<br>v. To review the Calendar of Meetings for 2026.                    |                                                                                                                                                                                                                                                                                                |                                 |
| R | Planning                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                |                                 |
|   | i. Applications                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                |                                 |
|   | Application No                                                                                                                                                                                                                                                                                                                                                                                                                     | Detail                                                                                                                                                                                                                                                                                         |                                 |
|   | 0307/25 DNPA                                                                                                                                                                                                                                                                                                                                                                                                                       | To demolish the existing annex building and to replace it with a new “Granny Annex”, an enlarged utility area, an additional bedroom, and the erection of an open ground floor veranda to its front south facing elevation, and a disabled access ramp at Treeby, Aish, South Brent, TQ10 9JH. |                                 |
|   | 0312/25 DNPA                                                                                                                                                                                                                                                                                                                                                                                                                       | Single storey extension and replacement rear extension at Little Brent Mill, South Brent, TQ10 9JF.                                                                                                                                                                                            |                                 |
|   | ii. Amended Applications                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                |                                 |
|   | iii. Withdrawn applications.                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                |                                 |
|   | iv. Planning decisions                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                |                                 |
|   | Application No                                                                                                                                                                                                                                                                                                                                                                                                                     | Detail                                                                                                                                                                                                                                                                                         | Decision                        |
|   | 0265/25 DNPA                                                                                                                                                                                                                                                                                                                                                                                                                       | Single storey extension between main dwelling and garage at Marshfield, Hillside, South Brent, TQ10 9AY.                                                                                                                                                                                       | Granted, subject to conditions. |
|   | 0261/25 DNPA                                                                                                                                                                                                                                                                                                                                                                                                                       | Alterations to rear tenement of terraced house at 4 Greenbank Terrace, Hillside, South Brent, TQ10 9AX.                                                                                                                                                                                        | Granted, subject to conditions. |
|   | v. Planning Appeals                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                |                                 |
|   | vii. Tree applications                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                |                                 |
| S | Finance.<br>i. 2026-27 Budget <ul style="list-style-type: none"><li>- To note the OSSR minutes when setting budget for the Recreation Association.</li><li>- To change budget lines as follows; join WC's back into L&amp;E as single budget line.</li></ul>                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                |                                 |
|   | ii. To consider grant application from South Brent & District Caring for £1,500 funding towards IT Support.                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                |                                 |
|   | iii. To consider grant application from Brent Island Trust for Dementia Friendly signage. *                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                |                                 |
|   | iv. To receive the RFO's report. *                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                |                                 |
|   | v. To receive, approve and sign the bank reconciliation for October 2025. *                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                |                                 |
|   | vi. To receive year to date reports on budget spend percentage and monthly payments. *                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                |                                 |
|   | vii. To authorise October 2025 accounts for payment and to approve the counter signatory for these. *                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                |                                 |
|   | viii. It was recommended to Full Council that the DALC Being a Good Councillor be arranged. Also recommended to Full Council that one in-house training course was booked every year. Councillors suggested a Chairing course, Code of Conduct and Finance.                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                |                                 |
| T | Part 2<br>i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted.<br>ii. To resolve re-admittance of public and press to the meeting.                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                |                                 |

|   |                                                                                                                                                                                                                                                                                                                                                      |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| U | <p>Items for future agendas.</p> <p>Dates of next Parish Council meetings.</p> <ul style="list-style-type: none"> <li>Monday 17<sup>th</sup> November – Full Council meeting</li> <li>Tuesday 2<sup>nd</sup> December – Finance &amp; HR Committee meeting (Amended date)</li> <li>Monday 15<sup>th</sup> December – Full Council meeting</li> </ul> |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|