

South Brent Parish Council

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SOUTH BRENT
PARISH COUNCIL

CHAIRMAN

Cllr. Alastair Childs
Stippadon Farm,
South Brent.
TQ10 9DX

Tel: 07801 368117

alastair.childs@southbrent.gov.uk

CLERK

Sophie Jones
South Brent Parish Council
c/o School House
Totnes Road
South Brent
TQ10 9BP

Tel: 01364 701900

clerk@southbrent.gov.uk

Monday 8th December 2025

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on **Monday 15th December 2025 at 7.30pm** at South Brent Village Hall, Station Approach, South Brent TQ10 9JL.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully

Sophie Jones, Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

A	Record of members present.
B	Apologies for absence and reason. To approve or not approve absences.
C	Declarations of interest (and their nature) regarding agenda items.
D	Consider the granting of dispensations in relation to item C above.
E	Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
F	Police report (crime and disorder reduction).
G	Confirmation of the accuracy of the minutes of the Parish Council meeting held on Monday 17 th November 2025 and report matters arising (for information only). *
H	Chairman's update. *
I	Report from South Hams District Councillors. *
J	Report from Devon County Councillor. *
K	Dartmoor National Park Authority Parish Council representatives report (Cllr. G. Pannell). *
L	Highway matters and street cleaning. - To consider requesting a dog poo bin by Hope Wood. - Vehicle Activated Signs at Palstone. - Road safety concerns at Stidston Lane, South Brent.
M	Dementia Friendly signage - To consider and approve payment of £235 + VAT for 3 replacement dementia friendly signs.
N	Parish Council committee and working group reports. i. Land & Estates Committee - To adopt the reviewed and updated Land & Estates committee Terms of Reference. * - To discuss vandalism and drainage issues at Sanderspool Toilets and possible repairs. ii. Christmas Lights Working Group - To adopt the reviewed and updated Christmas Lights working group Terms of Reference. * iii. Open Spaces, Sports and Recreations Working Group - To adopt the reviewed and updated Open Spaces, Sports and Recreations working group Terms of Reference. * iv. Finance & HR Committee - It was recommended in the October 2025 Finance & HR committee meeting that the full council - Adopt the reviewed and updated Risk Register. * - Adopt the reviewed and updated Disciplinary Procedure. * - Adopt the reviewed and updated Reserves Policy. *

	v. It was recommended to the full council that £20,000 is granted to the Recreation Association for the repair of the skate park ramps. See circulated OSSR minutes and review. *										
O	To receive any updates from Council representatives on outside bodies, can be verbal or written and circulated in advance.										
P	Clerk & administrative matters. i. General report on actions taken since last meeting for information only. * ii. Updates from NALC, DALC, SLCC and the civility and respect pledge.										
Q	Planning										
	i. Applications										
	<table border="1"> <thead> <tr> <th>Application No</th><th>Detail</th></tr> </thead> <tbody> <tr> <td>0386/25 DNPA</td><td>Retrospective application for change of use of land to dog agility/training at Marshfield, Hillside, South Brent, TQ10 9AY</td></tr> <tr> <td>0400/25 DNPA</td><td>Retrospective change of use from Class E (office) to Class C3 Residential (1 house) at 5 Station Road, South Brent, TQ10 9BE</td></tr> <tr> <td>0402/25 DNPA</td><td>Change of use of an agricultural building to flexible commercial use under Class R at Cornsclose, South Brent, TQ10 9JF</td></tr> <tr> <td>0403/25 DNPA</td><td>Erection of agricultural barn, polytunnel, propagation tunnel, compost toilet, wildlife pond, bore hole and associated parking and works at Land adjacent to Tor View, South Brent, TQ10 9EG</td></tr> </tbody> </table>	Application No	Detail	0386/25 DNPA	Retrospective application for change of use of land to dog agility/training at Marshfield, Hillside, South Brent, TQ10 9AY	0400/25 DNPA	Retrospective change of use from Class E (office) to Class C3 Residential (1 house) at 5 Station Road, South Brent, TQ10 9BE	0402/25 DNPA	Change of use of an agricultural building to flexible commercial use under Class R at Cornsclose, South Brent, TQ10 9JF	0403/25 DNPA	Erection of agricultural barn, polytunnel, propagation tunnel, compost toilet, wildlife pond, bore hole and associated parking and works at Land adjacent to Tor View, South Brent, TQ10 9EG
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	ii. Amended Applications										
	iii. Withdrawn applications.										
	iv. Planning decisions No updates										
	v. Planning Appeals No updates										
	vii. Tree applications										
R	Finance. i. To receive report from RFO. * ii. To consider the grant application from South Brent Storytellers and Archive for £250. * iii. To consider the grant funding request from Citizens Advice for between £300 to £500. * iv. To consider the funding request from The Recreation Association for £390 for pruning of the trees. * ii. To receive, approve and sign the bank reconciliation for December 2025. * iii. To receive year to date reports on budget spend percentage and monthly payments. * iv. To authorise December 2025 accounts for payment and to approve the counter signatory for these. * v. It was recommended in the December 2025 Finance & HR committee meeting that the Full Council approve the draft budget for 2026/27.										
S	Part 2 i. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted. ii. Staff appraisals and recommendations. iii. To consider a set specific pay date for the Clerk and RFO each month. iv. To resolve re-admittance of public and press to the meeting.										
T	Items for future agendas. Dates of next Parish Council meetings. - Monday 5th January 7.30pm – Finance & HR Committee meeting (may not be required) - Monday 12th January 7.30pm – Media and Land & Estates Committee meeting - Monday 19th January 7.30pm – Full Council meeting - Monday 9th February 7.30pm – Full Council meeting - Monday 2nd March 7.30pm – Land & Estates Committee meeting										